



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

SUBJECT: Motion to approve and authorize First and Final Amendment to Agreement with R & M Service Solutions, LLC in the amount not to exceed \$90,000 to perform water system valve maintenance and assessment services for an additional two-year term subject to the written consent and agreement between the parties through July 28, 2025 and funding appropriated by the City Commission in the Fiscal Years 2024 and 2025 budgets.

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the Commission approve and authorize First and Final Amendment to Agreement with R & M Service Solutions, LLC (Vendor) in the amount not to exceed \$90,000 to perform water system valve maintenance and assessment services for an additional two-year term subject to the written consent and agreement between the parties through July 28, 2025 and funding appropriated by the City Commission in the Fiscal Years (FY) 2024 and 2025 budgets.

The present three-year Agreement with the Vendor expires on July 27, 2023. The Vendor is requesting a 10% price increase for renewal agreement, which the staff supports. The impacts of price increase and extended material and delivery were discussed during the FY 2023 budget hearings.

BACKGROUND OF ITEM:

Regular maintenance and assessment of approximately 3,400 valves in the City's water system is essential for proper operation of the water distribution system and is mandated by Section 62-555.350 of the Florida Administrative Code (FAC).

On March 12, 2020, the City advertised invitation to bidders, ITB 2020-4-UTL, for valve maintenance and assessment program. The bids were opened on June 4, 2020 and R & M Service Solutions, LLC was determined to be the lowest and most responsive bidder. An Agreement was entered between the Vendor and City on July 29, 2020 for a three-year term with the option of one renewal for a two-year term.

This approval and authorization is being requested in advance of the expiration of the present Agreement. The City staff is satisfied with the Contractor's performance and recommends renewal of the Original Agreement with same terms and conditions as before for two (2) additional years, except for 10% price increase as outlined in this First and Final Amendment.

ANALYSIS:

N/A

STRATEGIC PLAN:

This project is an on-going rehabilitation work that falls under the City’s Strategic Plan of “Citywide Revitalization” whose goal is to maintain and improve the City’s infrastructure and appearance to support and ensure a sustainable and beautiful environment.

FISCAL IMPACT:

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-910-531290-533	As appropriated in future budgets	As appropriated in future budgets	Unknown at this time

ALTERNATIVES:

N/A

ATTACHMENTS:

1. Original Agreement with R & M Service Solutions, LLC
2. First and Final Amendment to Agreement with R & M Service Solutions, LLC
3. Vendor Compliance