



**CITY OF COOPER CITY  
INTERDEPARTMENTAL BUDGET TRANSFER NOTIFICATION FOR EMERGENCY PURCHASE**

TO: CITY COMMISSION

VIA: UTILITIES

FROM: CITY MANAGER

DATE:

5/1/2023

Notification of the following transfer of funds is provided for the reasons set forth below:

	FROM	TO
Department	Utilities/(Division)	Utilities/Water Transmission
Account Description	Contingency	Maintenance-Contracts
Account Number	450-950-599000-536	450-911-534410-533
Amount to be Transferred (\$)	\$30,000	\$30,000

This Transaction	All Funds Cumulative FY 23 YTD	2.5% Limit Based on FY 23 Adopted Budget
\$30,000	\$271,507.86	\$2,150,867

REASONS:

\* The Current Fiscal Year budget for Maintenance-Contracts (450-911-534410-533) has been used up due to above-average breakdowns. As a result, transfer from Contingency has become necessary to fund the emergency purchase of an oil cooler without which, the new radiator for the generator cannot be installed. Availability of generator at all times is necessary for running of the treatment plants during power failure.

\* The Utilities staff obtained three (3) quotes. All Power Generators gave the lowest price of \$13,515.63. The other two prices were \$16,900 and \$ 18,375.32. Staff is recommending All Powers for this purchase

\* Although the lowest price of oil cooler and related services is \$13,515.63, the Utilities staff is requesting transfer of funds in the amount of \$30,000 to cover any additional unforeseen expenses that may arise. After this transaction, the remaining balance in the Utilities Contingency will be \$313,271.00

*All Funds Cumulative FY23 YTD includes this transaction.*

*(Please Do Not Write Below This Line)*

	APPROVED	DISAPPROVED
Finance	5/2/2023	
City Manager	5/2/2023	

	NOTIFICATION	
Commission		