



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, JUNE 28, 2022 – 1:30 PM

LOMA LINDA EOC, 25541 BARTON RD., LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Dan Harker/Chairperson, Loma Linda Fire Department
Chief Rich Sessler/Vice-Chairperson, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Jeremy Ault, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department
Chief Chad Comeau, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire-*Arrived at 1:58*
Chief Brian Fallon, Victorville Fire Department-*Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of May 28, 2022

Motion to accept item 1 on Consent

Motion by: Chief Tim McHargue
Second by: Chief Jeremy Ault
Chief Dan Harker (1)-Yes
Chief Rich Sessler (1)-Yes
Chief Buddy Peratt (1)- Yes
Chief Chad Comeau (1) – Abstained
Chief Brian Park (1) - Yes
Chief Dan Munsey (4) – Absent
Chief Brian Fallon (1) - Absent
Yes-6
No-0
Abstain-1
Absent-5

Motion pushed to the July 26, 2022 Administrative Committee Meeting for approval.

2. FY2021-22 CONFIRE Operations Statement Ending 05-31-2022
FY2021-22 CONFIRE Fund Balance Report Ending 05-31-2022
3. Call Summary YTD 2022
4. PSAP Answer Time YTD 2022
5. Billable Incidents

Motion to accept items 2-5 on Consent.

Motion by: Chief Tim McHargue
Second by: Chief Jeremy Ault
Chief Dan Harker (1)-Yes
Chief Rich Sessler (1)-Yes
Chief Buddy Peratt (1)- Yes
Chief Chad Comeau (1) – Yes
Chief Brian Park (1) - Yes
Chief Dan Munsey (4) – Absent
Chief Brian Fallon (1) - Absent
Yes-7
No-0
Abstain-0
Absent-5

Motion Passed

DIRECTOR REPORT

6. District of Transparency Certificate of Excellence Accreditation
 - a. Business Manager Yvette Calimlim advised the committee that CONFIRE had been recognized by the Special Districts Association that it attained the District

of Transparency Corticate of Excellence. The recognition will be presented to CONFIRE at the Special Districts Conference in Palm Desert August. The Chiefs requested this information be shared with the Board at its next meeting.

7. Pulse Point Update - Mat Fratus
 - a. Mat Fratus provided an overview of public engagement with the agencies Pulse Point application. In general, about 1% of the population has signed up for Pulse Point with only a small percentage of that being registered to be notified of a nearby CPR incident. There have been no known saves from the program since its inception. There is interest in a regional push to reintroduce the program to the public.

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo

CONFIRE GIS employee Sam Perez presented mapping updates and his goal of creating consistency between CONFIRE CAD data and County data. Utilizing ESRI Address Management Solution he can greatly reduce redundancy and correspondence between CONFIRE and County GIS and ROV, while maintaining data integrity. This allows CONFIRE to improve CAD functionality by giving the capacity to add entrance points, private streets, and more precise locations such as floors or rooms. This update meets Next Generation 9-1-1 standards. Sam's goal is to perform monthly CAD map updates providing the latest GIS data and to reduce CONFIRE's turnaround time for CAD/GIS-related help desk tickets. Sam's future goal is to explore implementation options for speeding up AVL feed to as near real time as can be achieved via ESRI GeoEvent Server.
- b. Ops Chief Committee Report - Chief Cooke
 - *Review 4th of July plan*
 - *ECC Staffing need for the 4th of July Weekend*
 - *Preposition Strike Teams*
 - *Medic Brush call sign "Brush Engine" only*
 - *Alternate Transport Update – BDC, CHO, RCF*
 - *Ambulance RFP Update*
 - *VHF Command Frequency Discussion for LRA Veg Fires*
- c. CAD to CAD – Mike Bell
 - *Work continues with engaged entities*
 - *Riverside County, once completed will open the gates for other agencies*

OLD BUSINESS

8. Agreement for Assistant to the Director with Chino Valley Fire – **Action Item**

The current CONFIRE Director is on extended leave due to a family medical emergency. The CONFIRE Administrative Committee appointed an Acting Director who is under contract until Aug. 1, 2022, with the possibility of monthly extensions. At the May 24,

2022 CONFIRE Admin. Committee Meeting the Chiefs approved a proposal to engage a uniformed Chief Officer from a member agency to assist the Acting Director during this time of transitions through the end of the calendar year. Chino Valley Fire Deputy Chief Nathan Cooke has been assigned to that role by his agency and will begin work on July 7, 2022. Chief Cooke's role will be to assist the Acting Director specifically with addressing organizational needs in the Communications Division.

Chief Cooke may assume the role of Acting Director at the expiration of the current Acting Director's term if that agreement is not extended.

Funding for this role will come from a combination of projected vacant positions savings, including that of the Director.

Motion to approve the agreement including Scope of Service and Compensation (\$192,253 for 6 months) component for the Assistant to the Director assignment approved at the May 24, 2022, Admin. Committee Meeting.

Motion by: Chief Rich Sessler

Second by: Chief Brian Park

Chief Dan Harker (1)-Yes

Chief Buddy Peratt (1)- Yes

Chief Jeremy Ault (1) – Yes

Chief Tim McHargue (1) – Yes

Chief Chad Comeau (1) – Yes

Chief Dan Munsey (4) – Yes

Chief Brian Fallon (1) - Absent

Yes-11

No-0

Abstain-0

Absent-1

Motion Passed

NEW BUSINESS

9. Tablet Command – Fire Mapper Licenses – Action Item

Motion to approve quote from Tablet Command for purchasing 3 Fire Mapper licenses for each agency. Cost for each license is \$250.00 with a minimum cost per agency of \$750.00 or 3 licenses. Licenses will be purchased by CONFIRE and reimbursed by each agency for the allotted licenses.

Motion by: Chief Tim McHargue

Second by: Chief Buddy Peratt

Chief Dan Harker (1)-Yes

Chief Rich Sessler (1)-Yes
Chief Jeremy Ault (1) – Yes
Chief Chad Comeau (1) – Yes
Chief Brian Park (1) - Yes
Chief Dan Munsey (4) – Yes
Chief Brian Fallon (1) - Absent
Yes-11
No-0
Abstain-0
Absent-1

Motion Passed

10. Request for Proposals for ALS Ambulance Transport Services – **Action Item**
Discussion of outline and timeline for this RFP.

Motion to release CONFIRE RFP for ALS Transport Services on 7/1/2022 to Planet Bids once finalized by Acting Director with consent from CONFIRE legal counsel.

Motion by: Chief Tim McHargue
Second by: Chief Dan Munsey
Chief Dan Harker (1)-Yes
Chief Rich Sessler (1)-Yes
Chief Buddy Peratt (1)- Yes
Chief Jeremy Ault (1) – Yes
Chief Chad Comeau (1) – Yes
Chief Brian Park (1) - Yes
Chief Brian Fallon (1) - Absent
Yes-11
No-0
Abstain-0
Absent-1

Motion Passed

ROUND TABLE

CLOSED SESSION

11. Pursuant to California Government Code Section 54956.9(a) The Administrative Committee will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 4:07 p.m.

Upcoming Meetings:

Next Regular Meeting: July 26, 2022, at 1:30 p.m. Location to be announced.

 /s/ Liz Berry

Liz Berry

Administrative Secretary I