



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

THURSDAY, FEBRUARY 13, 2024 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:

Apple Valley Fire Protection District – B.C. Matthew Dowland
Chino Valley Independent Fire District – Chief Jeremy Ault
Colton Fire Department – Fire Marshall Ray Bruno
Loma Linda Fire Department – B.C. Jeff Gillette
Montclair Fire Department – Chief David Pohl
Ontario Fire Department – **Vice Chair**, Chief Mike Gerken
Rancho Cucamonga Fire District – Chief Augie Barreda
Redlands Fire Department – EMS Coordinator Carly Cripe
Rialto Fire Department – Chief Brian Park - *Absent*
San Bernardino County Fire District – **Chair**, Chief Joe Barna
Victorville Fire Department – Chief Bobby Clemmer
City of Yucaipa – Chief Grant Malinowski

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of January 12, 2024

Motion to accept all items on Consent.

Motion by: B.C. Matthew Dowland

Second by: Chief Mike Gerken

Yes – 10

No – 0

Abstain – 1 – Chief Jeremy Ault – Chino Valley Independent Fire District

Absent – 1 – Rialto Fire Department

CHAIR REPORT

- a. Operations Section Update
- b. Admin. Section Update
- c. Planning Section Update
- d. Logistics Section Update

OLD BUSINESS

2. Committee Overview/Purpose – Dean Smith – **DISCUSSION ITEM**
 - a. Steering Committee to Administrative Chiefs
3. Reimbursement Agreement with Chino – Joe Barna – **ACTION ITEM**

Recommend the CONFIRE Administrative Committee enter into an agreement between CONFIRE and the Chino Valley Independent Fire District, to authorize Dean Smith to serve as the Deputy IC for the CONFIRE Ambulance Contract Implementation Team.

The agreement is not to exceed the sum of \$389,514 for the initial term through January 1, 2025. The funds will be paid out of the EMS Division (5020) account.

Motion to make a recommendation to the CONFIRE Administrative Committee to enter into an agreement between CONFIRE and the Chino Valley Independent Fire District, to authorize Dean Smith to serve as the Deputy IC for the CONFIRE Ambulance Contract Implementation Team.

Motion by: Chief Jeremy Ault

Second by: EMS Coordinator Carly Cripe

Yes – 11

No – 0

Abstain – 0

Absent – 1 – Rialto Fire Department

NEW BUSINESS

4. Paramedic School Preceptors – Dean Smith – **DISCUSSION ITEM**
 - a. Need agencies to host preceptor workshops.

- b. Need commitment from all agencies to increase available preceptors.
5. Multi-Hazard Plan – Dean Smith – **ACTION ITEM**
- a. Recommend staff contract with AP Triton for Professional Services per Board Policy 4.004, to complete required deliverables.
 - b. Recommend spending authority up to \$75,000 to complete the project.

Motion to make a recommendation to the CONFIRE Administrative Committee to contract with AP Triton for Professional Services to complete required deliverables with spending authority up to \$75,000.

*Motion by: Chief Mike Gerkin
Second by: Chief Augie Barreda
Yes – 11
No – 0
Abstain – 0
Absent – 1 – Rialto Fire Department*

6. Continuity of Operations Plan (COOP) – Dean Smith – **ACTION ITEM**
- a. Recommend staff contract with AP Triton for Professional Services per Board Policy 4.004, to complete required deliverables.
 - b. Recommend spending authority up to \$50,000 to complete the project.

Motion to make a recommendation to the CONFIRE Administrative Committee to contract with AP Triton for Professional Services to complete required deliverables with spending authority up to \$50,000.

*Motion by: EMS Coordinator Carly Cripe
Second by: Chief Grant Malinowski
Yes – 11
No – 0
Abstain – 0
Absent – 1 – Rialto Fire Department*

7. AP Triton Retainer – Dean Smith – **ACTION ITEM**
- a. Recommend CONFIRE retain AP Triton for Support Services

Motion to make a recommendation to the CONFIRE Administrative Committee to retain AP Triton for Support Services.

*Motion by: B.C. Matthew Dowland
Second by: Fire Marshall Ray Bruno
Yes – 11
No – 0*

Abstain – 0
Absent – 1 – Rialto Fire Department

ROUND TABLE

None

**Entered Closed Session @ 1:56 p.m.*

CLOSED SESSION

8. Review and update anticipated Litigation – Significant exposure to litigation to Government Code section 4596.9(b): County Ambulance RFP.

**Closed Session Adjourned at 2:20 p.m.*
No reportable action from Closed Session.

ADJOURNMENT

Motion to adjourn the EMS Division Subsidiary Committee Meeting

The meeting adjourned at 2:21 p.m.

Upcoming Meetings:

Next Regular Meeting: March 12, 2024 @ 1:00 p.m.

 /s/ Liz Berry

Liz Berry
Administrative Secretary I