

Always There, Always Ready, Always Proud



CONFIRE

Budget Book

Fiscal Year 2023-2024



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Consolidated Fire Agencies (CONFIRE) fiscal year 2022/23 brought with it tribulation, triumph, and transition. In April 2022, Director Andres took an unexpected extended leave of absence to care for his son Luke, who experienced a life threatening and life altering medical condition. The CONFIRE family rallied by praying for Luke and the entire Andres family and as a result, we were able to see several miracles in and through Luke's journey. We continue to lift Luke and the Andres family up in prayer as they continue to navigate this new season of life.

Former Director Mike Bell stepped in from May until October when the CONFIRE Administrative Committee selected Deputy Chief Nathan Cooke to serve as the Interim Director, in Art Andres absence. We would like to thank the Chino Valley Fire District for their support by allowing Chief Cooke to be detailed out to CONFIRE, during this season.

CONFIRE's adopted budget represents an operationally balanced budget of approximately \$14.8 million. The Adopted Budget for Fiscal Year 2023/24 provides an overview with detailed information of each division and current programs. The approved budget continues to focus on CONFIRE goals outlined in the Strategic Management Plan to support our mission, vision, and values while providing the highest level of service to the communities we proudly serve.

Major accomplishment in 2023 include:

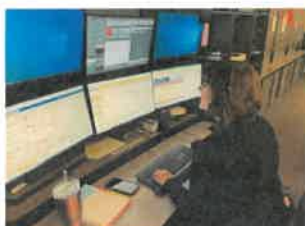
- Submitted Proposal to County of San Bernardino RFP for Ambulance Transportation Services
- One Day Hiring Event
- XBO ECC Chief
- Continuation and Evaluation of the Emergency Communications Nurse System System (ECNS)
- Installation of Rapid SOS Location Accuracy System
- CAD to CAD integration with Riverside County Fire (CAL Fire)
- Relocated MIS Division to Rialto Station 204



Ambulance RFP Response

Under the direction and guidance of the Administrative Committee CONFIRE staff and participating agencies spent the better part of the past year assembling a comprehensive response to San Bernardino County's Request for Proposal for ALS Ambulance Transportation Services. This response was submitted in April. The County has indicated they will initiate contractual negotiations with the successful bidder in June.

Emergency Communications Nurse System (ECNS)



The Emergency Communications Nurse System (ECNS) continued to make positive impacts on those non-urgent 9-1-1 calls in addition to providing a high level of customer satisfaction. The ECNS program redirects certain 9-1-1 callers, with non-emergency conditions, to more appropriate and alternative sources of care. ECNS has become the concierge service for low acuity calls for



service, where a 9-1-1 response is not needed. CONFIRE has secured the services of Chino Valley Nurse Educator Leslie Parham on a temporary basis to help strengthen the program and bring full-time nurses on staff. We have been collecting data to show the value of the program and strongly believe this will become



a standard within every community in the future. Innovation and early adopters often face challenges but CONFIRE has remained focused on improving the services we provide while maintaining the core functions of the ECNS program. CONFIRE continues to fund the program primarily through the \$2.1 million of American Rescue Fund Act dollars it was awarded in 2021. These funds expire at the end of 2024. Sustainable funding will need to be procured to maintain and grow the program into the future. A full business plan is being put in place to ensure the long-term success of the program.

One-Day Hiring Event

Staffing continues to challenge CONFIRE and other public safety communications centers. Working in conjunction with the San Bernardino County Human Resources Department, CONFIRE staff participated in a one-day hiring event in October 2022 that resulted in many more applicants than usual being considered for vacant positions. Eventually 14 people were hired from this event and began their training in January.



Regional Computer Aided Dispatch (CAD) to Computer Aided Dispatch (CAD) Program

CONFIRE is the lead agency for the Inland Empire Public Safety Operations Platform (IE PSOP). This innovative program is connecting several emergency communications centers together through technology that allows disparate Computer Aided Dispatch (CAD) systems to automatically send critical incident information in a bi-directional manner. This reduces the number of phone calls that must be made and answered at each center when neighboring jurisdictions are requesting information or resources for

Inland Empire Public Safety Operations Platform (IE PSOP)



emergencies. This effort is in its fourth year and has six centers currently online: CONFIRE, San Manuel Department of Public Safety, Chino Police Department, Riverside County Fire (CAL FIRE), Murrieta Fire and American Medical Response (AMR) San Bernardino. Several agencies are in the process of integrating their CAD systems into the IE PSOP hub, including CAL FIRE San Bernardino, AMR - Riverside and Ontario Fire Department. Others considering the program include Riverside Fire, Hemet Fire, Corona PD, CHP, San Bernardino County and Riverside County Sheriff's Departments.



Call Volume

CONFIRE processed 248,378 separate emergency incidents in 2022 which is an increase of 5,135 from 2021. CONFIRE processes approximately 1,072 actual phone calls per day which resulted in, on average, 760 emergency incidents per 24-hour period. The center was severely impacted during the winter weather events averaging over 1000 incidents a day for several weeks. CONFIRE staff were deployed in the field to assist in managing the additional call volume the rain and snow brought to the region.

Congressional Visit

Congresswoman Norma Torres (D-CA 35th District) paid a visit to CONFIRE in April during National Public Safety Telecommunicators Week. Congresswoman Torres served as a public safety telecommunicator in Los Angeles County before becoming an elected official. She spent time listening to calls and expressing her appreciation to the CONFIRE team.

Fiscal Year 2024 Budget Highlights

The agencies served by CONFIRE provide the funding required to maintain the high level of service expected of CONFIRE. Costs allocated to each agency are separated by the “universal” or “seat-based” distribution model. Universal are the costs for CONFIRE with all agencies paying. Universal currently makes up 82.1% of the total expenditure budget. Seat-based costs are the direct cost of the agency which comprise the remaining balance of 17.9%. When analyzing operational cost, the median cost per call assessed to the agencies is \$46.53. The increases in the budget are mostly due to the XBO Chief position, a well-deserved equity adjustment for the Communications staff and additional insurance costs. This cost per call remains among the lowest of comparable agencies in the region.



The budget for Fiscal Year 2024 was developed with an understanding that we are a growing entity which takes into consideration the agencies need for expanded emergency service capability while also facing financial challenges due to inflation and other factors. Some administrative costs had an increase due to the updated agreement with San Bernardino County for human resources and other services. The increases in these costs are for Human Resources, Information Services, Payroll System Services, General Liability and Workman’s Compensation Insurance, Auditing Costs, and other Professional Services.



Agency	Call Volume	Call %	Universal Cost per Agency	Less: Ambulance Revenue	Total Universal Cost	Seat-Based per Agency	Total
Apple Valley Fire Protection Dist.	12,946	5.21%	611,537	(9,121)	602,415	103,365	705,780
Big Bear Fire Department	3,846	1.55%	181,676	(2,710)	178,966	135,546	314,512
Chino Valley Fire Dist.	13,584	5.47%	641,674	(9,571)	632,103	143,000	775,103
Colton Fire Dept.	7,694	3.10%	363,446	(5,421)	358,025	228,427	586,452
Loma Linda Fire Dept.	4,392	1.77%	207,467	(3,094)	204,373	140,534	344,907
Montclair Fire Dept.	4,703	1.89%	222,158	(3,314)	218,844	35,171	254,015
Rancho Cucamonga Fire Dist.	17,988	7.24%	849,709	(12,674)	837,035	150,201	987,236
Redlands Fire Dept.	11,301	4.55%	533,830	(7,962)	525,868	289,498	815,366
Rialto Fire Dept.	11,711	4.71%	553,199	(8,251)	544,948	334,025	878,973
Running Springs Fire	559	0.23%	26,406	(394)	26,012	39,287	65,300
San Bernardino County Fire Dist.	132,549	53.37%	6,261,286	(93,390)	6,167,896	746,474	6,914,369
San Manuel Fire	1,755	0.71%	82,901	(1,237)	81,665	25,227	106,892
Victorville Fire Dist.	24,282	9.78%	1,147,021	(17,108)	1,129,913	151,083	1,280,996
Baker Ambulance	815	0.33%	38,498	(574)	37,924	-	37,924
County Road Dept.	253	0.10%	11,951	(178)	11,772	-	11,772
AMR			-	-	-	4,154	4,154
Total	248,378	100.00%	\$ 11,732,759	\$ (175,000)	\$ 11,557,759	\$ 2,525,992	\$ 14,083,751
						Expenditure Cost per Call	\$ 46.53

We have faced many mountains over the last fiscal year, not just with the prolonged COVID pandemic, but with split centers, staffing challenges, retirements, injuries/ illness and major fires and weather-related incidents, but we remain steadfast in our commitment to overcome obstacles while providing the highest level of service.

I am pleased to present to the CONFIRE Board of Directors a balanced budget for Fiscal Year 2024. This budget anticipates the needs of the various public safety organizations we serve ensuring that by working together we provide the highest level of care to the residents, businesses, and visitors in our community. The 82 full and part-time employees of CONFIRE stand in full partnership with the approximately 1,500 first responders represented by the 14 agencies that comprise CONFIRE.

CONFIRE is much more than a dispatch center. It is a federation of first responders closely allied in their efforts to serve their communities, region, and one another in delivering a wide array of professional, world-class emergency services to everyone and anyone who calls for help. Together we are **'always there, always ready and always proud'**.

Respectfully,

Nathan Cooke
Interim Director, CONFIRE JPA





MISSION

CONFIRE provides regional Fire, Rescue and Emergency Medical Services communications, resource coordination and technology services to enable allied agencies to meet the safety and welfare needs of those we serve.

VISION

To be recognized as an exceptional Regional Emergency Communications and Public Safety Information Technology and Services provider for public and private Fire, Rescue and Emergency Medical Service agencies.

VALUES

PEOPLE: Dignity and Respect

SERVICE EXCELLENCE: All the Time, Every Time

TEAMWORK: Strength Through Collaboration

INTEGRITY: Honest, Accountable and Transparent

EFFECTIVENESS: Time, Cost and Quality

INNOVATION: Future Ready

SERVICE MOTTO

Always There, Always Ready, Always Proud

PILLARS OF SERVICE

**Emergency Communications
Emergency Medical Services
Public Safety Information Technology and Services**

CONFIRE JPA History

The CONFIRE Communications Centers (CONFIRE) are housed in two locations: one in the City of Rialto at 1743 Miro Way (Valley) and the other at the High Desert Government Center (Desert) at 15900 Smoke Tree Street, Hesperia, CA.

CONFIRE began operations in 1973, as Comm Center, with a centralized dispatch office to serve the newly established Central Valley Fire District. In 1974, a cooperative agreement was reached between the Central Valley Fire District and the San Bernardino County Communications Department for the fire dispatchers to staff the vacant dispatch center located in the basement of the County Library at 4th St. and Sierra Way in downtown San Bernardino. Comm Center began dispatching for other San Bernardino County fire agencies during this time, including, Redlands, Rialto, Colton and Loma Linda.

In 1987, Comm Center moved the facility to 1771 W. Miro Way, Rialto. This facility was located directly across the street from the Sheriff's Aviation Division Headquarters. It was configured into a co-dispatch center housing the Sheriff and Fire/EMS Communications. Situated on the same property (approximately one-acre), are the County Emergency Operations Center (EOC) and the 800/900MHz Radio Command and Control Center.

In August of 1990, the Comm Center dispatched agencies united into a formalized "Joint Powers Authority", with the San Bernardino County Fire Agency, Rialto, Loma Linda, Colton and Redlands Fire Departments as its original members. The agencies agreed to "federate together in a cooperative agency for the joint and mutual operation of a centralized public safety communication agency and a cooperative program of fire protection and related functions." Named the Consolidated Fire Agencies of the East Valley – the "CONFIRE" Joint Powers Authority would provide hardware, software, services and other items necessary and appropriate to establish the operation and maintain a joint central public safety communications center. In addition, CONFIRE JPA intended to provide dispatching services on a contracted basis to other agencies. The human resources administrative and support service functions for CONFIRE JPA's employees were handled by San Bernardino County Fire Department consisting of personnel administration, facility site usage, payroll, and related functions.

In 2004 construction was completed at the Rialto site on a building where CONFIRE still operates. In 2014, the satellite or 'back-up center was opened in Hesperia. In May 2020, the Desert Communications Center became fully operational to allow the agency to provide staff a safe workplace required by the CDC guidelines due to CoVID pandemic. The Desert Center allowed expansion for dispatch staff, along with assignment of a full-time Chief Officer to support the San Bernardino County Fire operations. Both facilities have undergone many technology and program improvements and operate with state of the art equipment.

The current member agencies of the CONFIRE JPA are:

- Apple Valley Fire Protection District
- Chino Valley Independent Fire District
- Colton Fire Department
- Loma Linda Fire Department
- Rancho Cucamonga Fire District
- Redlands Fire Department
- Rialto Fire Department
- San Bernardino County Fire District
- Victorville Fire Department

In addition, the agencies that currently contract for services with the CONFIRE JPA are:

- Baker Ambulance Inc.
- Big Bear Fire Authority
- Montclair Fire Department
- Running Springs Fire Department
- San Manuel Band of Mission Indians Fire Department

CONFIRE Operations

CONFIRE is comprised of four divisions: Communications, Management Information Services (MIS), Administration/Support, and the newly created Emergency Medical Services (EMS) Division.

The Communications Division operates 24 hours per day, 365 days per year. This team answers all 9-1-1 and 10-digit emergency fire and medical calls in addition to non-emergency (Admin) calls. Using an nationally recognized call-taking protocol for medical emergencies, calls are prioritized and dispatched to responding agencies while call-takers provide emergency instructions over the phone to callers. Dispatchers coordinate the movement of emergency resources throughout the region to ensure coverage is maintained and incident commanders receive the resources required to mitigate the emergency. Personnel training and certifications are also managed by this division.

CONFIRE also acts as the administrative agency for a joint effort between fire, law and EMS agencies in San Bernardino and Riverside Counties that links their computer-aided dispatch systems (CAD) electronically so resource requests and information sharing can be done rapidly with minimal delays. The Inland Empire Public Safety Operations Platform (IE PSOP) continues to expand its CAD-to-CAD capacity as new agencies join the system.

The Management Information Services (MIS) Division ensures all critical technology systems needed by the communications staff to operate effectively are up to date and maintained. The Division also supports all CONFIRE administrative functions, as well as providing full information services to three of the member agencies. The Division also supports mobile and remote technology enabling response vehicles and crew members to operate in the field. The MIS staff relocated to Rialto Fire Station 204 this past year in order to provide a better and safer work environment for the team.

The Administrative and Fiscal Division manages all fiscal, human resource, facility and vehicle maintenance matters. The Administrative staff handles all board related agendas and minutes for the Board of Directors and Administrative Committee in compliance with the Brown Act. Makes sure to follow up with all human resources and risk management issues for both centers. The Fiscal staff makes sure procurement policy is utilized to better serve the employees and agency. Monthly budget to actual spending reports are given to the Administrative Committee and division managers to keep them informed. Quarterly billings are completed and reconciled to the cash reports to make sure the funds are available for the operations of two centers along with our fleet and agencies. Grant and State reporting are completed throughout the year with the year-end Financial Audit and Budget to make sure CONFIRE JPA stays fiscally transparent and solid.

The CONFIRE JPA was created to provide efficient and effective services to communities served by members and contract agencies. CONFIRE continues to evolve and enhance services. A dedicated emergency medical services division recently created will allow for greater flexibility to embrace cooperative

programs for dispatch of emergency medical services and related functions for the mutual benefit of the members of CONFIRE. CONFIRE's public safety communications system and cooperative programs may enhance aspects of the pre-hospital care system from centralized dispatch model through transportation.

CONFIRE JPA Governance

Board of Directors

The nine-member Board of Directors is composed of one designated elected representative from each member agency. The Board of Directors is responsible for adopting the CONFIRE budget, for establishing assessments, and for establishing overall fiscal policy. Secondly, the Board establishes overall policy direction for CONFIRE and its operation. Lastly, the Board assures the well-being and interests of each of the agencies or entities are maintained.

Administrative Committee

The Administrative Committee reports to the Board of Directors and is composed of the Fire Chief or designated representative of the Fire Department of each member agency. The Administrative Committee conducts the operation of CONFIRE, directs the preparation of the CONFIRE budget and presents it to the Board of Directors, has the power to expend funds and control all expenditures, has the responsibility to report budget and financial transactions, hires the Executive Director and establishes and maintains contracts as they relate to the operation of CONFIRE.



CON FIRE

Board of Directors



Dan Leary-Apple Valley
Fire Protection District
Board Director



John DeMonaco—Chino Valley
Fire Independent Fire District
Board Member



John Echevarria
City of Colton
Council Member



Phill Dupper, Vice Chair
City of Loma Linda
Mayor



Lynne Kennedy - Chair
Rancho Cucamonga Fire District
Mayor Pro Tem



Denise Davis
City of Redlands
Council Member



Andy Carrizales
City of Rialto
Mayor Pro Tem



Joe Baca, Jr.
San Bernardino County Fire District
Board of Supervisor



Elizabeth Becerra
City of Victorville
Council Member



CON FIRE

ADMINISTRATIVE CHIEFS COMMITTEE



Chief James "Buddy"
Peratt



Chief Dave Williams
Chino Valley Independ-



Chief Tim McHargue
Colton Fire Department



Chief Dan Harker
Loma Linda Fire Department
Chairperson



Chief Mike McCliman
Rancho Cucamonga Fire
District



Chief Rich Sessler
Redlands Fire Department
Vice-Chairperson



Chief Brian Park
Rialto Fire Department

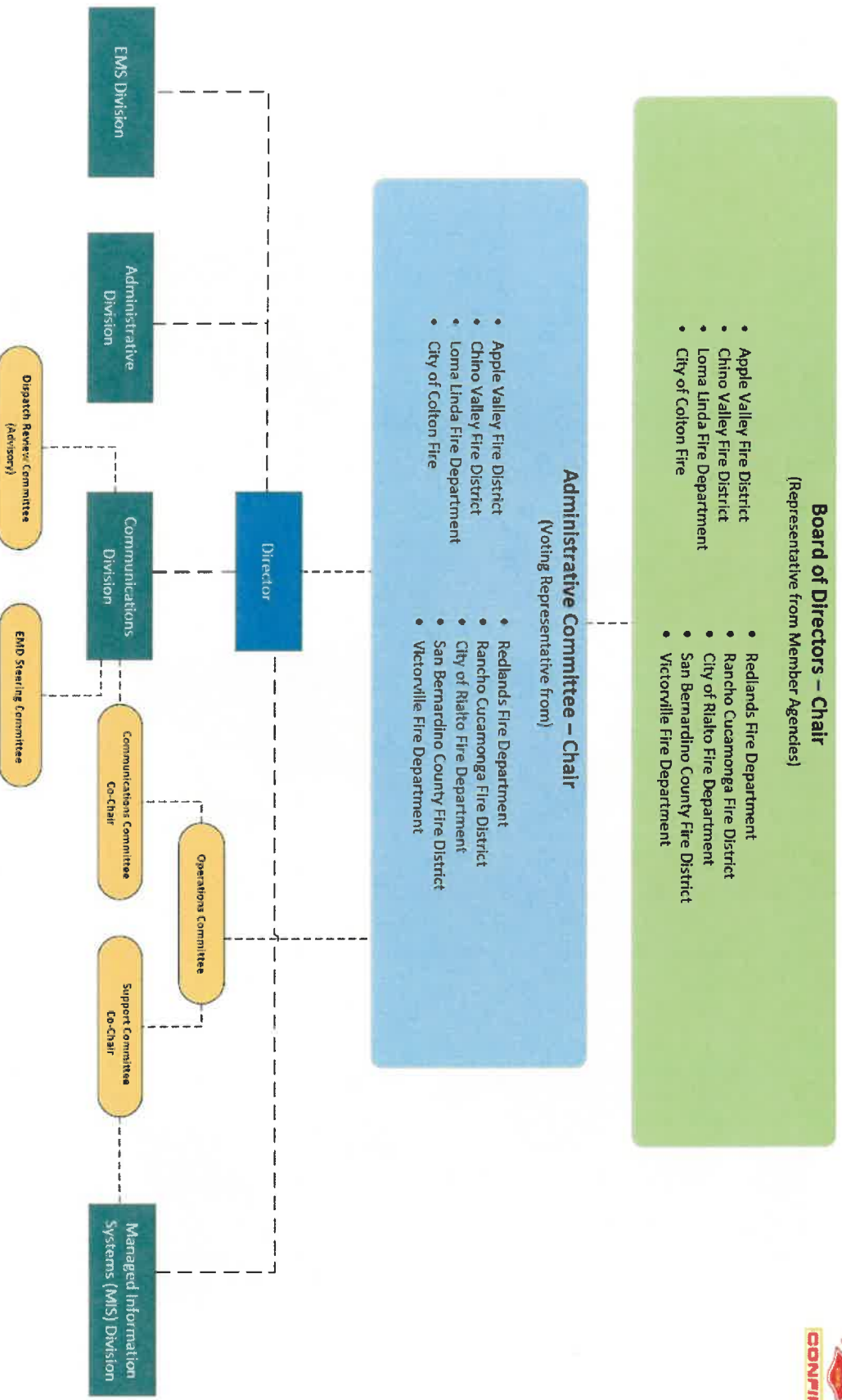


Chief Bertral Washington
San Bernardino County Fire
District



Interim Chief
David Foster
City of Victorville

CONFIRE DIVISIONS



CONFIRE, JPA BUDGET SUMMARY

CONFIRE has six separate Funds accounted through the San Bernardino County Treasurer's system (ATC) along with the accounting system SAP. This section represents a summary of the entire CONFIRE budget as developed for each of its six funds (described further below). The FY 2023-24 CONFIRE proposed budget is balanced in all six funds. This summary, the expenditure and revenue information make up the substance of the proposed CONFIRE budget under consideration by the Board of Directors.

FUND DESCRIPTIONS

Fund 5008 Operations Fund

The normal operational costs for CONFIRE are accounted for in the Operations Fund. The current year's budget has increased by 10% due mostly in part to the following: Increased salaries and benefits according to the parity study and adopted Memorandum of Understanding (MOU). Contract for an Emergency Command Center Chief (XBO-ECC Chief) until a position can be created and approved. Business Manager reclassification to Chief Financial Officer. Increased costs of wireline (network) connections. General Liability Insurance increased in line with CONFIRE'S assets increasing. Worker's Compensation insurance increase with new provider (no longer under County). Increased HR and County-based admin fees due to the updated agreement for such services between CONFIRE and San Bernardino County.

Fund 5009 Equipment Reserve Fund

The Equipment Reserve Fund supports the Management Information Services (MIS) Division by setting aside funds each year to replace equipment based on a service life schedule. There are two components of this fund:

Universal: Supports CONFIRE specific equipment and infrastructure by spreading this cost amongst all agencies based on the standard cost sharing method (call volume based).

Seat-based: Supports individual agencies by funding replacement equipment specific to those agencies. These are not shared costs.

Fund 5010 General Reserve Fund

The General Reserve Fund has several purposes. It is a planned funding source utilized to provide emergency or contingency funding for CONFIRE Operations (5008) if the need arises due to lack of payment, catastrophe, or other unforeseen fiscal circumstances. CONFIRE Board policy is to maintain a minimum of 25% of the Operating Budget (5008) in reserves for emergency purposes. The fund also acts as a capital reserve for planned

and/or one-time purchases with appropriate budget approval. Within this fund is a Capital Improvement Program (CIP) component intended to offset projected large, planned projects such as new or upgraded facilities and/or technology projects such as CAD upgrades or network infrastructure upgrades.

Finally, the General Reserve Fund acts as the repository and expense account for some grant funds received by CONFIRE. Presently this includes:

American Rescue Plan Act (ARPA). Used for COVID response efforts including the Emergency Communications Nurse System (ECNS). CONFIRE expects to hire several contract nurses to staff this program in the coming year. These funds expire at the end of 2024.

Fund 5011 Term Benefit Reserve Fund

The Term Benefit Reserve Fund was initially established to cover the liability of CONFIRE employees accumulated leave accruals. Current Board policy is to fully fund this liability annually. In 2018 the Board directed CONFIRE to begin setting aside funds when available to address other potential unfunded liabilities such as pension benefits. New member fees and a premium assessed to contract agencies provide additional funding to this reserve.

IN FY 23-24 Fund 5011 will be receiving Apple Valley's 5th and final buy-in installment payment of \$78,596 and Victorville's 3rd out of 5 yearly buy-in installment payment of \$114,505. These payments help CONFIRE support the budgetary need for cash outs of Administrative Leave and retirement cash outs that may occur during any fiscal year.

The FY 23-24 5011 budget will propose a new set aside of \$75,000 to cover the self-insured retention (SIR) requirement of our new worker's compensation program provided by the California Interagency Risk Authority (CIRA). It may also fund any continuing liability related to the existing or 'tail' claims remaining after the transition to the new provider.

Fund 5019 CAD to CAD Special Revenue Fund

The Board approved and established a Special Revenue Fund for CONFIRE to budget revenues and expenses specific to the Inland Empire Public Safety Operations Platform (IE PSOP CAD-to-CAD System). CONFIRE acts as the system administration for this regional program.

- Urban Areas Security Initiative (UASI) 2022 \$300,000
- Homeland Security Grant Program (HSGP) \$ 88,431

Fund 5019 CAD to CAD Special Revenue Fund (continued)

The grant UASI grant funds cover initial licensing, system configuration and first year maintenance/subscription fees. The Homeland Security Grant funds cloud hosting fees. These grant funds are not guaranteed each year and thus cannot counted on-going system maintenance. The IE PSOP operates under a Memorandum of Understanding (MOU) among the member agencies that requires each agency to enter into an agreement with CONFIRE to reimburse CONFIRE for the agency portion of the annual maintenance and/or subscription fee required. This includes a fee to offset CONFIRE's costs to administer the program.

Fund 5020 Emergency Medical Services Enterprise Fund

The EMS Division has been established and is governed through CONFIRE's Administrative Committee Policy 6.002 "EMS Division Subsidiary Committee". The EMS Division Committee is the governing body over EMS operations. This Committee reports to the CONFIRE Administration Committee and the CONFIRE Board of Director's. This fund was established to separate the EMS Division's earned revenue and expenses incurred with net income to be appropriate for the capital maintenance, public policy, management control and accountability for Emergency Medical Service Division.

**CONFIRE
FUND BALANCE SUMMARY
Fund 5008 - Operating**

	<u>2021-22</u> <u>Actual</u>	<u>2022-23</u> <u>Budget</u>	<u>2022-23</u> <u>Revised</u>	<u>2023-24</u> <u>Budget</u>
Total Revenue	11,486,272	12,828,561	12,248,438	14,258,770
Transfers In				
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	11,486,272	12,828,561	12,248,438	14,258,770
Total Expenditures	9,996,947	12,828,561	12,248,438	14,258,770
Transfers Out	1,071,813			
Total Expenditures & Transfers Out	11,069,144	12,828,561	12,248,438	14,258,770
Difference Total Revenue and Expenditures and Transfers Out	\$ 417,128	\$ -	\$ - 580,123	\$ -
FUND BALANCE				
July 1st Beginning Balance	\$ 2,278,609	\$ 2,695,737	\$ 2,695,737	\$ 1,390,237
Residual Equity Transfer			(1,305,500)	
Budgeted Reserves				
Reserves for Equity Adjustment 2025				(405,041)
Difference Total Resources & Expenditures and Transfers Out	417,128	-		-
June 30th Ending Balance	\$ 2,695,737	\$ 2,695,737	\$ 1,390,237 *	\$ 985,196 **

* Per Board Policy 4.002, CONFIRE should have a 10% of total operating budget.

**This balance will be adjusted after year end closing in compliance to BP4.002

**CONFIRE
FUND BALANCE SUMMARY
Fund 5009 - Equipment Reserve**

	<u>2021-22</u> <u>Actual</u>	<u>2022-23</u> <u>Budget</u>	<u>2022-23</u> <u>Revised</u>	<u>2023-24</u> <u>Budget</u>
<u>Total Revenue</u>	623,923	614,279	614,279	583,124
Transfers In				
Budgeted CONFIRE Reserves				621,000
Total Resources (Revenue, Transfers In, and Reserves)	<u>623,923</u>	<u>614,279</u>	<u>614,279</u>	<u>1,204,124</u>
<u>Total Expenditures</u>	492,885	614,279	664,279	1,204,124
Transfers Out				
Total Expenditures & Transfers Out	<u>492,885</u>	<u>614,279</u>	<u>664,279</u>	<u>1,204,124</u>
Difference Total Revenue and Expenditures and Transfers Out	<u>\$ 131,039</u>	<u>\$ -</u>	<u>\$ (50,000)</u>	<u>\$ -</u>
<u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ 2,104,323	\$ 2,235,362	\$ 2,235,362	\$ 2,235,362
Residual Equity Transfer				
Budgeted Reserves			50,000	(50,000)
Difference Total Resources & Expenditures and Transfers Out	<u>131,039</u>	<u>-</u>	<u>(50,000)</u>	
June 30th Ending Balance	<u>\$ 2,235,362</u>	<u>\$ 2,235,362</u>	<u>\$ 2,235,362</u>	<u>\$ 2,185,362</u>

*

* FY2023 approval of purchase for a car out of CONFIRE reserves. Car will be delivered and carry forward to FY2024.

CONFIRE
FUND BALANCE SUMMARY
Fund 5010 - General Reserve

	<u>2021-22</u>	<u>2022-23</u>	<u>2022-23</u>	<u>2023-24</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>
<u>Total Revenue</u>	1,395	1,519,687	1,914,235	1,615,346
Transfers In	825,663		1,058,311	
Budgeted Reserves				71,200
Total Resources (Revenue, Transfers In, and Reserves)	827,058	1,519,687	2,972,546	1,686,546
<u>Total Expenditures</u>	1,012,790	1,519,687	3,057,210	1,686,546
Transfers Out				
Total Expenditures & Transfers Out	1,012,790	1,519,687	3,057,210	1,686,546
Difference Total Revenue and Expenditures and Transfers Out	\$ (185,732)	\$ -	\$ (84,664)	\$ -
<u>FUND BALANCE</u>	6,337,375.56			
July 1st Beginning Balance	\$ 6,337,376	\$ 6,151,644	\$ 6,151,644	\$ 6,872,480
Residual Equity Transfer			805,500	
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out	(185,732)	-	(84,664)	-
June 30th Ending Balance	\$ 6,151,644	\$ 6,151,644	\$ 6,872,480	\$ 6,872,480

**CONFIRE
FUND BALANCE SUMMARY
Fund 5011 - Term Benefit Reserve**

	<u>2021-22</u> <u>Actual</u>	<u>2022-23</u> <u>Budget</u>	<u>2022-23</u> <u>Revised</u>	<u>2023-24</u> <u>Budget</u>
Total Revenue	\$ 197,970	\$ 225,177	\$ 225,177	\$ 228,522
Transfers In	71,813			
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	<u>269,783</u>	<u>225,177</u>	<u>225,177</u>	<u>228,522</u>
Total Expenditures		225,177	225,177	228,522
Transfers Out / Contribution from Fund Balance				
Total Expenditures & Transfers Out	<u>-</u>	<u>225,177</u>	<u>225,177</u>	<u>228,522</u>
Difference Total Revenue and Expenditures and Transfers Out	<u>\$ 269,783</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND BALANCE				
July 1st Beginning Balance	\$ 1,340,998	\$ 1,610,781	\$ 1,610,781	\$ 1,610,781
Residual Equity Transfer	269,783			
Budgeted Reserves				
Reserved for Work's Comp Retention (New)			*	(75,000)
Reserved for Work's Comp Retention (Old)				(350,000)
Difference Total Resources & Expenditures and Transfers Out		-		-
June 30th Ending Balance	<u>\$ 1,610,781</u>	<u>\$ 1,610,781</u>	<u>\$ 1,610,781</u>	<u>\$ 1,185,781</u>

**Planned reserve for future possible Work's Compensation Liability Claims.*

**CONFIRE
FUND BALANCE SUMMARY
Fund 5019 - CAD to CAD Fund**

	<u>2021-22</u>	<u>2022-23</u>	<u>2022-23</u>	<u>2023-24</u>
	<u>Actual</u>	<u>Budget</u>	<u>Revised</u>	<u>Budget</u>
<u>Total Revenue</u>	515,361	879,213	879,213	623,283
Transfers In	825,663			
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	1,341,024	879,213	879,213	623,283
<u>Total Expenditures</u>	(436,821)	879,213	879,213	623,283
Transfers Out				
Total Expenditures & Transfers Out	(436,821)	879,213	879,213	623,283
Difference Total Revenue and Expenditures and Transfers Out	\$ 904,203	\$ -	\$ -	\$ -

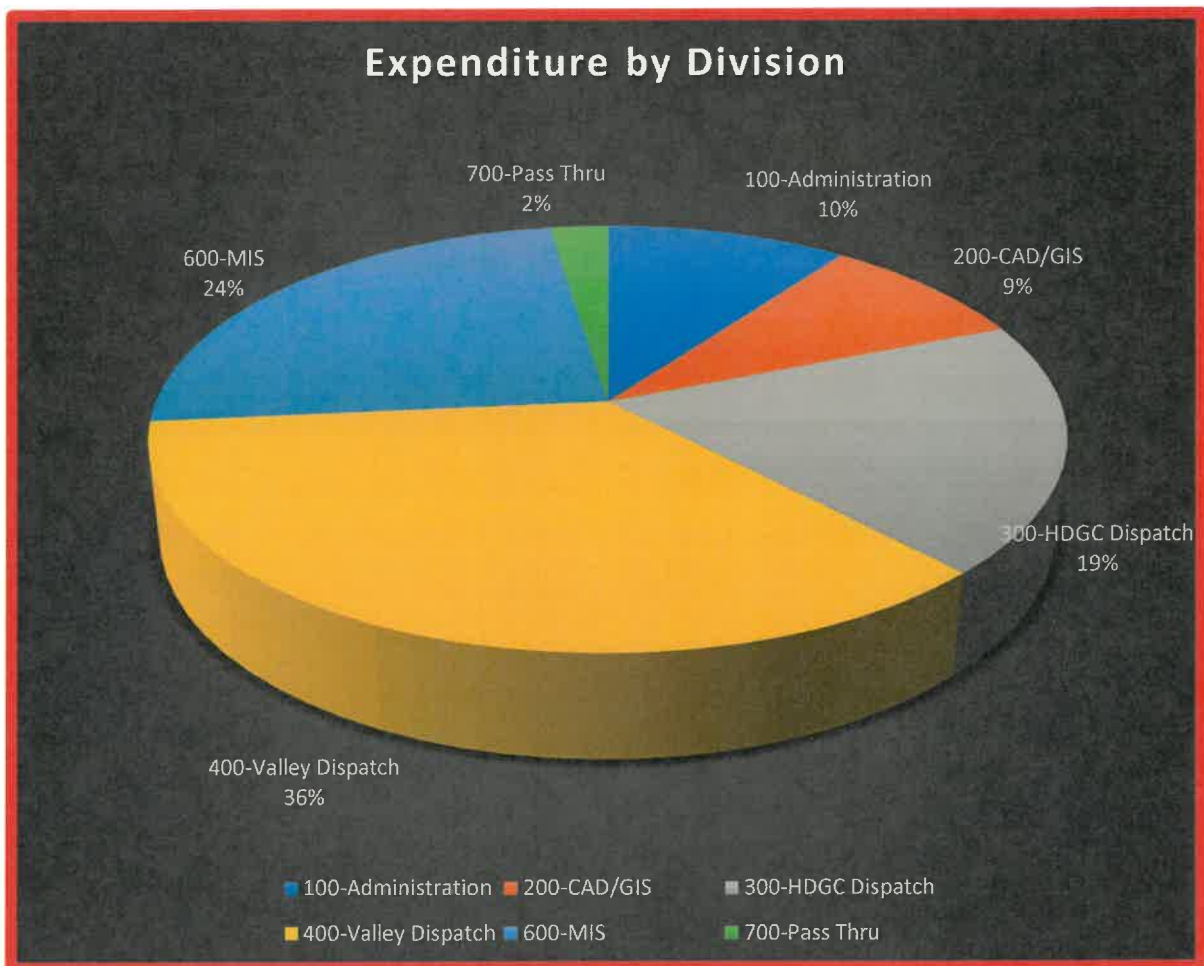
<u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ -	\$ 904,203	\$ 904,203	\$ 404,203
Residual Equity Transfer			(500,000)	
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out	904,203	-	-	-
June 30th Ending Balance	\$ 904,203	\$ 904,203	\$ 404,203	\$ 404,203

CONFIRE
FUND BALANCE SUMMARY
Fund 5020 - Emergency Medical Service (EMS)

	<u>2021-22</u> <u>Actual</u>	<u>2022-23</u> <u>Budget</u>	<u>2022-23</u> <u>Revised</u>	<u>2023-24</u> <u>Budget</u>
<u>Total Revenue</u>			259	
Transfers In				
Budgeted Reserves				58,000
Total Resources (Revenue, Transfers In, and Reserves)	-	-	82,795 83,054	58,000
<u>Total Expenditures</u>	-			58,000
Transfers Out				
Total Expenditures & Transfers Out	-	-	-	58,000
Difference Total Revenue and Expenditures and Transfers Out	\$ -	\$ -	\$ 83,054	\$ -
<u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ -	\$ -	\$ -	\$ 1,083,054
Residual Equity Transfer			1,000,000	
Budgeted Reserves				(58,000)
Difference Total Resources & Expenditures and Transfers Out			83,054	
June 30th Ending Balance	\$ -	\$ -	\$ 1,083,054	\$ 1,025,054

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883

FUND 5008 EXPENDITURE SUMMARY	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed Budget	% Change From 2022-23 Adopted Budget
Salaries & Benefits	\$ 6,825,977	\$ 8,879,728	\$ 8,299,605	\$ 9,474,780	6%
Services & Supplies	3,620,675	3,738,969	3,738,969	4,450,710	16%
Travel Related	22,740	70,000	70,000	95,000	26%
Other Reimbursements	139,864	139,864	139,864	238,280	41%
TOTAL	\$ 10,609,256	\$ 12,828,561	\$ 12,248,438	\$ 14,258,770	10%



CONFIRE OPERATING EXPENDITURES PER FUND CENTER FISCAL YEAR 2023-2024

Obj Code	Fund Center Item	Description	Admin - General (100-5008)	Mis Universal CAD/GIS (200-5008)	Desert Dispatch (300-5008)	Valley Dispatch (400-5008)	MIS Universal (600-5008)	MIS Seat-Based (600-5008)	Pass Thru (700-5008)	Subtotals	TOTAL EXPENDITURE FUND 5008	FY 22-23 TOTAL EXPENDITURE FUND 5008	% of Diff
5100 1010		SALARIES AND BENEFITS	865,868	396,738	2,445,909	4,375,505	872,972	517,788		9,474,779	\$9,474,779	\$8,879,728	6%
5200 2027		STAFF UNIFORMS	1,400			18,000	2,380			21,780	\$21,780	\$14,400	34%
5200 2031		PAYROLL SYSTEMS SERVICES (ISD/EMACS)	1,185	328	3,656	5,726	2,070			12,966	\$12,966	\$12,966	0%
5200 2033		WAN & VPN ISD CONTRACT									\$73,908	\$146,815	-99%
		CONFIRE											
		County Fire (BDC)						73,908		73,908			
5200 2035		COMMUNICATIONS - Wireless Devices					9,118	65,065		74,183	\$74,183	\$209,249	-182%
5200 2036		COMMUNICATIONS - Wireline Connections					147,076	142,205		289,281	\$289,281	\$220,437	24%
5200 2037		COMNET ISD Dial Tone-Phones Landlines (ISF)	2,143			7,677	6,606			16,426	\$16,426	\$16,426	0%
5200 2043		DATA SERVICES ISD Labor (ISF)			1,000	1,500	3,000			5,500	\$5,500	\$4,500	18%
5200 2062		800 MHZ RADIO CHGS (ISF)									\$531,489	\$513,448	3%
		NSCSO - Radio and Paging (ISD)				18,500			337,200	355,700			
		NSCSC-Dispatch Console Access/Maint.			103,875	71,914				175,789			
5200 2070		FOOD Dispatch (Incident / Meeting Meals)	2,000							2,000	\$2,000	\$2,000	0%
5200 2075		MEMBERSHIPS									\$10,012	\$7,476	25%
		Active 911	130							130			
		AFSS	70							70			
		APCO	451							451			
		Cal Chiefs	50							50			
		Center for Internet Security					1,500			1,500			
		CFCA Comm Sect	200							200			
		County Chiefs	200							200			
		CSDA Annual Membership	2,381							2,381			
		GFOA	450							450			
		IAED *	2,250							2,250			
		MISAC					130			130			
		NENA (10 - Full, 60 partial)	2,200							2,200			
5200 2110		FM REQUISITION CHARGES	4,000							4,000	\$4,000	\$1,500	63%
5200 2115		COMPUTER SOFTWARE									\$2,379,133	\$1,891,258	21%
		Applications - Universal	69,589	821,468	19,743	35,243	273,258			1,219,301			
		Applications - Seat Based						1,159,832		1,159,832			
5200 2116		COMPUTER HARDWARE (Misc Expenses)									\$15,250	\$18,450	-21%
		Minolta (Fax - 2)				250				250			
		Miscellaneous Hardware					15,000			15,000			
5200 2120		SMALL TOOLS	500				5,000			5,500	\$5,500	\$1,000	82%
5200 2130		NON INVENTORIAL EQUIP									\$7,000	\$7,000	0%
		Headsets	500		1,000	2,000				3,500			
		Admin/MIS Office Chairs	3,500							3,500			
5200 2180		UTILITIES									\$6,000	\$4,500	25%
		MIS Shared Space in RIA (utilities/rent)					6,000			6,000			
5200 2220		OTHER GENERAL LIABILITY (ISF)									\$148,422	\$49,092	67%
		Alliant - Medical Director	5,267							5,267			
		Alliant - SLIP	23,124							23,124			
		Alliant - SPIP	33,427							33,427			
		Worken's Comp Insurance (double amt per Mike)	86,604							86,604			
5200 2305		GENERAL OFFICE EXPENSE									\$34,800	\$26,900	23%
		EMD Card Sets 32 x 200			3,400	3,400				6,800			
		Cable / Satellite TV				2,400				2,400			
		Employee Recognition / Outreach / Plaques	3,300							3,300			
		Kitchen Supplies	200		200	200	200			800			
		Office Supplies	4,000	2,000	1,500	3,500	1,000			12,000			
		Staples	3,500	1,000	1,000	1,500	500			7,500			
		Water	1,000		500		500			2,000			
5200 2310		POSTAGE	1,000							1,000	\$1,000	\$1,500	-50%
5200 2323		COURIER & PRINTING (ISF)									\$1,750	\$100	94%
		Additional Print Requests (ie business cards; recruitment flyers, etc)	500							500			
		3 Month Calendar Orders	200							200			
		Budget Book	750							750			
		OSHA Poster	300							300			
5200 2345		SUBSCRIPTIONS									\$3,040		100%
		American Registry for Internet Numbers (ARIN)					250			250			
		Go Daddy					200			200			
		National Domains / Network Solutions, LLC					224			224			
		StormWind Studios					1,990			1,990			
		US Domain Authority					376			376			

CONFIRE OPERATING EXPENDITURES PER FUND CENTER FISCAL YEAR 2023-2024

Obj Code	Fund Center Item	Description	Admin - General (100-5008)	Mie Universal CAD/GIS (200-5008)	Desert Dispatch (300-5008)	Valley Dispatch (400-5008)	MIS Universal (800-5008)	MIS Seat-Based (600-5008)	Pass Thru (700-5008)	Subtotals	TOTAL EXPENDITURE FUND 5008	FY 22-23 TOTAL EXPENDITURE FUND 5008	% of Diff
5200 2400	PROF & SPECIALIZED SERVICES										\$500	\$500	0%
		DOJ	500							500			
5200 2405	AUDITING										\$20,700	\$20,700	0%
		Annual Financial Audit	20,700							20,700			
5200 2415	AUDITOR/CONTROLLER-RECORDER										\$16,995	\$16,995	0%
		Payables/Data Entry/EFT	16,995							16,995			
5200 2445	OTHER PROF SERVICES										\$477,081	\$233,944	51%
		XBO-EC Chief (Contracted Service Seat Based)				230,000				230,000			
		Trabone	10,000							10,000			
		CCIC - Intrusion & Penetration Consulting	50,000							50,000			
		EAP - Counseling Team	7,500							7,500			
		EMD QA (Priority Dispatch)				70,607				70,607			
		Enviro-Master System	6,370		6,266		3,952			16,588			
		Fratus	50,000							50,000			
		Medical Director	19,096							19,096			
		Rialto Janitorial Maintenance					21,600			21,600			
		Shred-It	1,690							1,690			
5200 2460	GIMS CHARGES (ISD/GIS) AERIAL IMAGERY			3,500						3,500	\$3,500	\$3,500	0%
5200 2540	LEGAL SERVICES		40,000							40,000	\$40,000	\$40,000	0%
5200 2840	MEDICAL EXPENSES										\$7,500	\$7,000	7%
		CEHW	5,000							5,000			
		Medical Supplies	1,000		1,000		500			2,500			
5200 2855	GENERAL MAINT - EQUIPMENT		2,500							2,500	\$2,500	\$2,500	0%
5200 2870	GENERAL MAINT - STRUCTURE		6,500							6,500	\$6,500	\$1,500	77%
5200 2895	RENTS & LEASES - EQUIP										\$49,750	\$45,750	8%
		Trailer Lease				11,250				11,250			
		Cort Furniture Rental					23,500			23,500			
		Copy Machine Lease	5,000		5,000		5,000			15,000			
5200 2905	RENTS & LEASE STRUCTURE										\$142,013	\$197,486	-39%
		HDGC - Floor Space			85,078					85,078			
		HDGC - Equipment Space			17,755					17,755			
		Rialto - Floor Space				1,000				1,000			
		Rialto - ISD Vault					37,181			37,181			
5200 2925	FLEET MANAGEMENT (Motor Pool Assigned)		40,000							40,000	\$40,232	\$20,077	50%
		Fleet Fuel Infrastructure	232							232			
5294 2941	CONF/TRNG/SEMINAR FEES		3,700	9,800		8,200	17,000			38,700	\$63,700	\$38,700	39%
		Training for Health & Wellness	25,000							25,000			
5294 2942	HOTEL		2,500	2,500		2,500	5,000			12,500	\$12,500	\$12,500	0%
5294 2943	MEALS		1,000	500		1,500	2,500			5,500	\$5,500	\$5,500	0%
5294 2945	AIR TRAVEL		2,500	2,000		2,500	5,000			12,000	\$12,000	\$12,000	0%
5294 2946	OTHER TRAVEL		300	200		300	500			1,300	\$1,300	\$1,300	0%
5530 5030	OPERATING TRANSFER OUT										\$29,689	\$22,125	25%
		CAD to CAD Annual Maintenance (5019)		29,689						29,689			
5540 5010	SALARIES AND BENEFITS TRANSFER OUT										\$208,591	\$117,739	44%
		Reimburse Cnty Fire for Payroll/HR				208,591				208,591			
		FY 2023-24 TOTAL EXPENDITURES	\$ 1,440,322	\$ 1,269,724	\$ 2,697,881	\$ 5,083,763	\$ 1,471,082	\$ 1,958,798	\$ 337,200	\$ 14,258,770	\$ 14,258,770	\$12,828,561	10%

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Administration 100

					% Change
DIVISION					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ 679,002	\$ 839,376	\$ 839,376	\$ 865,868	3%
Services & Supplies	351,328	450,625	450,625	539,454	16%
Travel Related	7,681	10,000	10,000	35,000	71%
Other Reimb	-	-	-	-	0%
TOTAL	\$ 1,038,011	\$ 1,300,001	\$ 1,300,001	\$ 1,440,322	10%

DEPARTMENT STAFFING

Title	FY2021-22		FY2022-23		FY2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Executive Director	1		1		1	
Administrative Secretary	1		1		1	
Business Management Analyst	1		1		0	
Chief Financial Officer	0		0		1	
Staff Analyst II	1		1		1	
Staff Analyst I	1		1		1	
Fiscal Specialist	1		1		1	
Public Service Employee		1		1		0
Total	6	1	6	1	6	0

DIVISION DESCRIPTION



Liz Berry – Administrative Secretary

Administration – The CONFIRE Executive Director enacts the Board of Director’s and Administrative Board Mission and Vision for CONFIRE, through the direction and guidance of Division activities. The Director ensures plans are in compliance with public administration laws and financial oversight. This oversight includes employee relations through Human Resources of County Fire, along with maintaining the Facilities and Fleet of the JPA.

Fiscal – Supports the financial operations of the JPA. Upholds the Board’s policy and expectation of financial health through the budgeting process, including monitoring the revenue billings, purchasing, and accounts payable expenditures on a monthly basis reporting out to the Director and Administrative Committee. Maintains the accounting policies to safeguard the fixed assets, cash deposits, liabilities, and expenditures for review by the JPA’s auditors to produce the yearly financial statements. Prepares various Federal and State reports providing support and guidance to the agencies served by the JPA. Manages all grants awarded to CONFIRE.

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Administration 100

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

Salaries & Benefit increased 3% with the salary adjustment of the Executive Director and reclassification of the Business Management Analyst to Chief Financial Officer. These costs were offset by eliminating part-time positions in the Fiscal Department. These changes will improve recruitment and retention of these key positions and reduce the compaction of salaries for subordinate roles. In addition, the Non-Represented Employee Compensation Plan increased the steps for employees who were at the maximum step. These are incorporated in the projected salary raises, benefit increases, along with the cost of living for all positions.

A 16% increase in Services & Supplies is mainly due to the increase of insurance costs for worker's compensation insurance being paid by the JPA to a new provider. There was an addition of \$5,000 for maintenance of the Rialto kitchen. The new contract for fleet maintenance was raised, due to the increase in fuel and maintenance costs of vehicles. A new program for our employees increased the budget \$25,000 for Health & Wellness training.

2022-23 DIVISION ACCOMPLISHMENTS

- FY 2022 Financial & Single Audits completed with no findings
- Produced the Annual Budget Book
- Reported Monthly Financial Statements to Administrative Committee
- Monthly Budget to Actual Statements Reporting to Management
- Recorded Board and Committee Meeting according to Brown Act
- Fully integrated a web-based agenda management & posting application
- Reviewed and updated Fund Balance Policy
- Reviewed the Departmental Staffing and updated positions

2023-24 DIVISION GOALS AND OBJECTIVES

- Keep strategic implementation planning ongoing for future site
- Oversight of the Grant Funded projects for CAD to CAD
- Review and update Financial Fund Policy for CONFIRE
- Review update insurance policy for the growth of CONFIRE



Interim Director Nathan Cooke with MIS Manager Blessing Ugbo



Mike Bell Interim Assistant Director at MIS Grand opening at Rialto Fire Station 204 with Travis Padilla ISA II

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

DIVISION						% Change From 2022- 23
EXPENDITURE	2021-22	2022-23	2022-23	2023-24		
SUMMARY	Actual	Adopted	Revised	Budget		Budget
Salaries & Benefits	\$ 147,794	\$ 480,428	\$ 480,428	\$ 396,738		-21%
Services & Supplies	453,678	648,168	648,168	828,296		22%
Travel Related	1,311	15,000	15,000	15,000		0%
Other Reimb	0	22,125	22,125	29,689		0%
TOTAL	\$ 602,783	\$ 1,165,721	\$ 1,165,721	\$ 1,269,724		8%

DEPARTMENT STAFFING

Title	FY2021-22		FY2022-23		FY2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Automated Systems Analyst I	1		1		1	
Info Systems Analyst II	0		1		1	
GIMS Coordinator	1		1		1	
Computerized Mapping Analyst	1		1		0	
Total	3	0	4	0	3	0

DIVISION DESCRIPTION

This element of the budget represents two functional sub-sections of the Management Information Systems Division (MIS).

Computer Aided Dispatch System (CAD).

CONFIRE's uses Enterprise CAD provided by Central Square. CAD is an array of interconnected software and hardware systems hosted on the CONFIRE server infrastructure. CAD enables Call-Takers and Dispatchers to receive and process emergency calls, determine the location and assign the appropriate response. It also maintains the location and status of all field resources for first responder safety. Numerous third-party systems operate in conjunction with the CAD system. Maintaining CAD and the associated interface systems requires the full-time efforts of one FTE and the occasional efforts of several other team members.



CAD Administrator Steve Lehnhard

“Our CAD system is the heart of CONFIRE’s operation and due to the vision and investment of the Board of Director’s is truly a state of the art public safety technology system.” – Steve Lehnhard – CONFIRE CAD Administrator

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

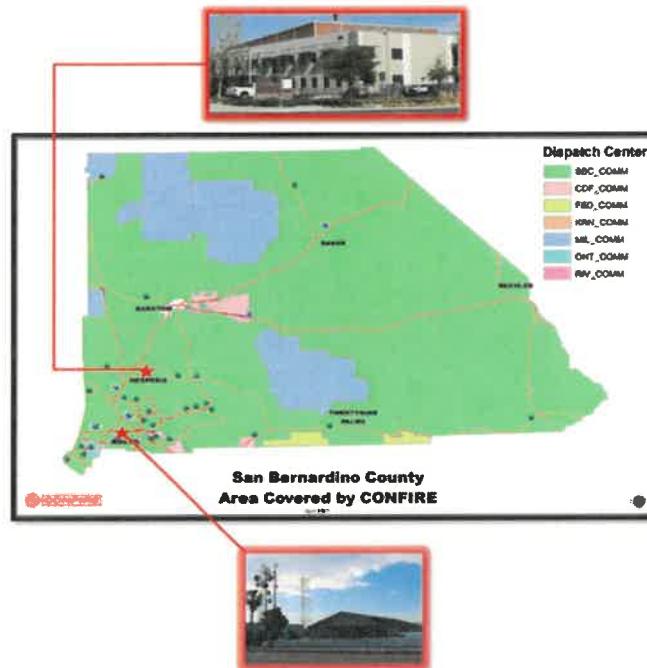
Geographic Information Systems (GIS)

(GIS). GIS is a specific discipline within the broader context of Information Systems and technology. GIS professionals support the public safety mission by developing and maintaining mission critical mapping and location accuracy products. For CONFIRE, the primary role of the GIS team is to maintain the County street network and address points and work in conjunction with the CAD team to ensure that information is kept up to date and accurate within the CAD system. The CONFIRE GIS team produces and maintains agency specific maps for use by first responders. These include wall maps for fire stations, printed or electronic map books in apparatus, specialized maps for mutual aid and wildland fire high hazard areas, fire prevent and weed abatement programs etc. Additionally, the GIS team assists during actual incidents by developing real-time mapping products for incident commanders, damage assessment teams and after-action reports.



GIS Coordinator Sam Perez

The role of GIS is rapidly expanding in public safety. Next Generation 9-1-1, CAD to CAD, drone technology, wireless calling, text to 9-1-1 requires robust integration of authoritative, locally produced and maintained location information. CONFIRE's regional role will demand more from its current GIS capacity. Making GIS services available online to CONFIRE agencies is a major goal of the MIS division.



SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

This current year Admin opted not to fund the vacant Computerized Mapping Analyst position. This brought the budget down by 21 percent from the prior year's salaries and benefits. There were two new service contracts to improve network security and backup CAD environment, which increased the services budget by 22 percent. The savings of the unfunded position helped by only increasing the Division's budget by eight percent, which included the Cost-of-Living Increases.

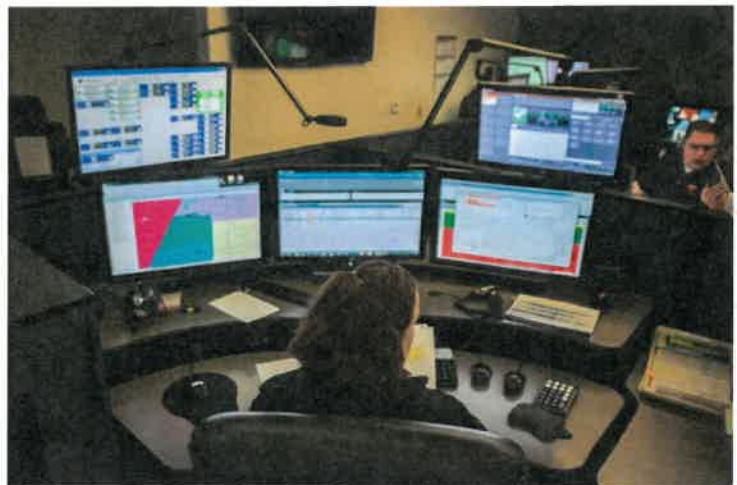
Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

2022-23 DIVISION ACCOMPLISHMENTS

- CAD Version upgrade
- Re-organizing CAD GIS structure for CAD files
- CAD SQL Data Backup Migration
- CAD Premise Reverification
- Riverside County Fire – CAD to CAD
- Murrieta Fire – CAD to CAD
- AMR San Bernardino - CAD to CAD
- Deploy a Standardize CAD Data Reporting
- Illegal Fireworks Reporter App
- WestNet Annual Maintenance/Zird Update
- Add Riverside County Streets to CAD Streets
- Upgrade ArcGIS Enterprise Systems
- Build Incident Dashboard for Colton FD
- Deploy ArcGIS Insights for Loma Linda FD
- GIS layer and FDZ for additional Medical Squad
- Assemble a CONFIRE TC/AGOL Working Group
- Address Verification
- Fire Hydrant Data Refresh / Overhaul
- Update Polygon Lookup Shapefile
- Add Primary and Secondary Roads for US National Grid reference layers to CAD Maps
- CAD Incident Dashboard to support Winter Storms 2023
- Loma Linda Incident Dashboard
- Created a CAD Data Prep Model in ArcGIS Pro
- Add "Location" Field to CAD Address Points
- Create Ski Slopes Layer for CAD Maps
- CAD Maintenance (successfully completed 1 year/monthly maintenance)

2023-24 DIVISION GOALS AND OBJECTIVES

- CAD Version upgrade 23.XXX
- Offline Web-Map
- Standardize ARC-GIS Online-map
- Update Fire Hydrant Mapping
- Upgrade CAD Mapping Version
- AMR Riverside - CAD to CAD
- CAL Fire San Bernardino - CAD to CAD
- AMR San Bernardino - CAD to CAD
- Ontario Fire – CAD to CAD



Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Desert Dispatch Center 300

						% Change
DIVISION						From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23	
SUMMARY	Actual	Adopted	Revised	Budget	Budget	
Salaries & Benefits	\$ 1,998,331	\$2,214,677	\$ 2,214,677	\$ 2,445,909		9%
Services & Supplies	362,566	237,887	237,887	251,972		6%
Travel Related		-	-	-		0%
Other Reimbursements	15	-	-	-		0%
TOTAL	\$ 2,360,912	\$2,452,564	\$ 2,452,564	\$ 2,697,881		9%

DEPARTMENT STAFFING

Title	FY2021-22		FY2022-23		FY2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Assist Comm Manager	1		1		1	
Emer Svcs Supervising Dispatcher	4		4		4	
Emergency Svcs Dispatcher I	15		15		14	
Call Taker	2		2		3	
Total	22	0	22	0	22	0

DIVISION DESCRIPTION

CONFIRE Desert Communication Center in Hesperia consists of a group of public safety professionals that receive requests for emergency and non-emergency assistance. CONFIRE dispatches fire, emergency medical, and local government resources. Responsibilities include monitoring radios, telephones, field personnel, and coordinating mutual aid procedures and operations. Management assists with coordination in training and operational guidance for communication personnel.



Supervisor Otto Schramm

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

Salaries and Benefits tables were approved for the MOU adjustments and equity cost increases in this current budget. Operationally, there is need for more Call Takers than Dispatchers, thus, four dispatcher positions were underfilled which lessened the overall salary increases to 9%. Dispatchers and Call Takers work at both the Rialto and Hesperia centers. The total cost of communications are spread between the two centers (300 and 400). The Desert Dispatch Division has budgeted for a 6% increase in overall expenditures for services and supplies. This includes an increase cost for computer software and replacement of new set of EMD cards.

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Desert Dispatch Center 300

2022-23 DIVISION ACCOMPLISHMENTS

- Supervisor position created
- Installation of Rapid Deploy Over the Top Text to 911
- Interagency Resource Ordering Capability (IROC) training classes
- Headset replacement

2023-24 DIVISION GOALS AND OBJECTIVES

- Replacement of CAD monitors for all 17 positions
- Continue working with CONFIRE MIS on an Audio/Visual system
- Voice Recorder replacement
- Implementation of the Next Generation 911 phone system
- Training Class for IROC users
- Certifying dispatch personnel to National Wildfire Coordinating Group (NWCG) standards for incident qualifications



*John Tucker – Assistant
Communication Manager*



*Vanessa Avellaneda Emergency
Services Dispatcher*



*Krista Colvin Emergency Services
Dispatcher*



*Dominique Mack Emergency
Services Dispatcher*

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

					% Change
DIVISION					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$2,790,803	\$3,988,170	\$3,988,170	\$4,375,505	9%
Services & Supplies	163,951	231,179	231,179	484,687	52%
Travel Related	11,244	15,000	15,000	15,000	0%
Other Reimb	114,802	117,739	117,739	208,591	44%
TOTAL	\$3,080,800	\$4,352,088	\$4,352,088	\$5,083,783	14%

DEPARTMENT STAFFING

Title	FY2021-22		FY2022-23		FY2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Communication Manager	1		1		1	
Assist Comm Manager	1		1		1	
Emer Svcs Supervising Dispatcher	4		4		4	
Emergency Svcs Dispatcher I	23		23		22	
Emergency Svcs Dispatcher EH		6		6		6
Call Taker	4		4		5	
Call Taker PSE		7		7		7
Public Service Employee		2		2		2
Total	33	15	33	15	33	15

DIVISION DESCRIPTION



CONFIRE Valley Communication Center in Rialto consists of a group of public safety professionals that receive requests for emergency and non-emergency assistance. CONFIRE dispatches fire, emergency medical, and local government resources. Responsibilities include monitoring radios, telephones, field personnel, and coordinating mutual aid procedures and operations. Management assists with coordination in training and operational guidance for communication personnel.

Supervisor Vanessa Meyer with Rancho Cucamonga Fire District personnel and Dispatcher Kiana White

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

This Budget includes an equity cost increase of 9% along with associated salary and benefit increases from the current MOU with the Emergency Services Unit (ESU).

Valley Dispatch Division has a 52 percent increase in Services and Supplies. This is primarily due to the contracted services for XBO-ECC Chief position requested by the Administrative Board..



Sarah Aispuro & Casey Carrillo at Valley (Rialto) Dispatch

Other Reimbursements increased by 44% with change of the County Human Resource contract increase to accommodate human resources positions dedicated to CONFIRE personnel and recruitment efforts to better serve the JPA.

2022-23 DIVISION ACCOMPLISHMENTS

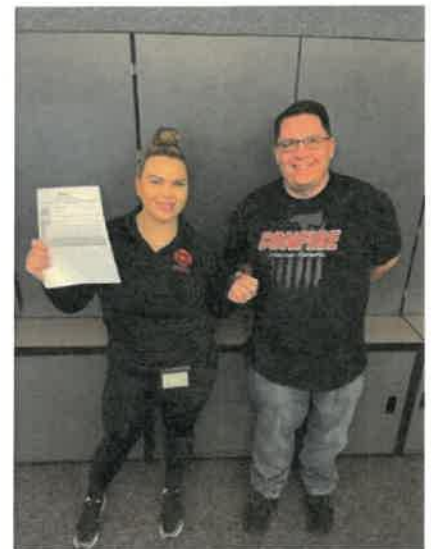
- Established a Quiet Room / Mom's Room for CONFIRE personnel
- Hiring Event that assisted with staffing
- Installation of Rapid Deploy Over the Top Text to 911
- Improved CAD maintenance program with MIS
- Revisions to Policies/Procedures and Training documents
- Headset replacement
- Aqua and ProQa updates for Emergency Medical Dispatching (EMD)
- Dispatch personnel assisted agencies in hiring/testing processes
- CAD to CAD with Chino Police Department and CALFire/Riverside County Fire Department
- XBO ECC Chief Implementation
- New call type for small vegetation fire (FGL) responses
- Vesta – phone system maintenance plan
- Replaced 2 positions with 32-inch monitors
- Established Emergency Measures for phone pick up times
- Established a Training Room with 7 positions
- Interagency Resource Ordering Capability (IROC) training classes
- Headset replacement
- Furniture base replacements for 12 Dispatch positions
- Replaced 4 Dispatch positions with 32-inch monitors



Julie Anthony honored by Chino Fire for Cardiac Arrest Incident

2023-24 DIVISION GOALS AND OBJECTIVES

- Implementation of Next Generation 911 phone system
- Voice Recorder replacement
- CAD2CAD with additional agencies
- Update to Emergency Call Screen (ECT) in CAD
- Provide training for leadership classes



Kiana White receiving Pride Report for drowning save from Otto Schramm

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

2023-24 DIVISION GOALS AND OBJECTIVES (continued)

- Develop Peer Support and Champlain Program
- Implementing Incident Qualification System (IQS) program for agencies
- Adding Situational Awareness Lights to all potions in the Desert and the Valley Dispatch Centers

Dispatcher Week Festivities:



Fund: CONFIRE Operations Fund 5008
 Department: Consolidated Fire Agency 883
 Division: Mgmt. Information Services 600

					% Change
DIVISION					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$1,315,578	\$1,357,078	\$1,164,825	\$1,390,760	16%
Services & Supplies	1,283,286	1,846,175	1,846,175	2,009,121	8%
Travel Related	9,988	30,000	30,000	30,000	0%
Other Reimb	-	-	-	-	0%
TOTAL	\$2,608,852	\$3,233,253	\$3,041,000	\$3,429,881	11%

DEPARTMENT STAFFING

Title	FY2021-22		FY2022-23		FY2023-24	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
MIS Manager	1		1		1	
MIS Supervisor	1		1		1	
Information Systems Analyst II	3		2		2	
Information Systems Analyst III	2		2		2	
Automated Systems Technician	1		1		1	
Public Service Employee		3		3		3
Total	8	3	7	3	7	3

DIVISION DESCRIPTION

The MIS Division provides secure, reliable, and sustainable mission-critical IT infrastructure and systems that support CONFIRE and its agencies by leveraging emerging technologies and strategies aligned with organizational objectives.



(left to right) Dana DeAntonio, David Graves, Nicholas Lystra, Travis Padilla, Blessing Ugbo, Samuel Perez, Thomas Clark, Steven Cendejas, and Steven Lehnhard

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Mgmt. Information Services 600

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

Salaries and Benefits has a 16% increase from the previous budget. Two vacant MIS positions had been used to help fund the Interim Director contract position in FY'23. These hard to fill positions are being recruited and put back into the FY '24 budget. Additionally, as in other Divisions there was a regular cost of living increases and the addition of two steps in the salary range for senior employees.

Services and Supplies has increased by 8% compared to prior year mainly due to the increase in contracted services with First Watch and others.

2022-23 DIVISION ACCOMPLISHMENTS

- Windows Server 2016 Upgrades
- VCenter upgrade/update
- Turndowned Camelot (Legacy Environment)
- Dispatch Intranet/SharePoint Site
- ENCS/LowCode Protocol update
- Victorville FirstDue RMS Feed update
- CAD Server (Backup)
- SolarWind Configuration/Upgrade
- CAD Storage Expansion
- Implement Sophos XDR and MDR for endpoints and servers
- Incident qualification system (IQS)
- ESXi Host Updates/Upgrades
- Redlands Refresh
- Colton Fire Refresh
- CONFIRE Fire Refresh (Admin)
- ECNS Low Code Training Setup
- BDC Meraki Deployment Support
- CAD Dispatch Workstation Maintenance
- CONFIRE Security Portal
- Motorola Vesta Cut-Over Support
- New Physical Domain Controllers
- Meraki Replacements for EOST
- Firewall Upgrade (Valley/Desert)
- Convert Colton and Rialto to Meraki SDWAN
- Westnet Annual Maintenance - COL, LOM, RIA, RED, SMI, SBC, BFA, RSP
- Westnet Cut-Over and Testing - BDC FS161, SMI FS243
- Westnet ZIRD Update - SMI, RSP, BFA, VCV, SMI, RED, LOM, COL, RIA, FT, RCF, MTC, CHO



(left to right) Travis Padilla, Nicholas Lysta, David Graves, and Dana DeAntonio at the MIS Division's new offices at Rialto FD Station 204

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Mgmt. Information Services 600

2023-24 DIVISION GOALS AND OBJECTIVES

- Backup Solution (O365 integration)
- Helpdesk Ticketing System Upgrade
- Implement Log Analyzer
- WestNet Hardware Refresh (CONFIRE)
- Blade (Storage) Increase
- NICE Voiceprint Implementation
- CAD Storage Expansion
- Network Switches (Desert Center)
- Sophos Xstream Protection
- Sophos Central Network Detection and Response
- Sophos Central Email Advanced
- Intrusion & Penetration Consulting



Thomas Clark MIS Supervisor (Top)

*Travis Padilla Information System Analyst II
(Right)*



Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Pass Thru Back to Agency 700

						% Change
DIVISION						From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget	Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -		0%
Services & Supplies	305,589	324,935	324,935	337,200		4%
Travel Related	-	-	-	-		0%
Other Reimb	-	-	-	-		0%
TOTAL	\$ 305,589	\$ 324,935	\$ 324,935	\$ 337,200		4%

DEPARTMENT STAFFING

No staff assigned to Division 700.

DIVISION DESCRIPTION

This is a pass thru account for various agencies expenditures charged to CONFIRE which are in-turned billed back to the specific agency. It is primarily used to account for radio and access and maintenance fees assessed to CONFIRE by the San Bernardino County Information Services Division (ISD) which is passed through the agencies that use the equipment.

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

This account is used for specific expenditures agencies incur and for which CONFIRE will charge back the agency for these individual charges. It is used for charges for radio and pagers provided to agencies through an agreement between CONFIRE and the San Bernardino County Information Services Division (ISD).

CONFIRE FY 2023-24 BUDGET
Funds 5009, 5010, 5011, 5019, 5020

CONFIRE Reserves, Grants, Special Revenue, & Enterprise Funds FY 2023-2024						
Revenue	Equipment Reserve (5009)	General Reserve (5010)	General Reserve Grant Funded (5010)	Term Benefit Reserve (5011)	CAD to CAD Special Revenue (5019)	EMS Enterprise (5020)
5009 CONFIRE Equipment Replacement Fund						
40809970 Other Revenue						
Agency Equipment Replacement						
CONFIRE Equipment Replacement	583,124					
5010 General Reserve Fund						
Use of Fund Balance						
State Grant Funded			25,000			
Reserve Fund Balance	621,000	71,200				
40408840 State Other						
CA 911 Branch						
40509094 Federal Grants						
American Rescue Plan Act			1,590,346			
40909975 Operating Transfer In						
Loan from 5010 to 5019 for the CAD-to-CAD Project						
5011 Term Benefits Reserve Fund						
40809970 Other Revenue						
Contract Agencies 5% Contribution				35,421		
Apple Valley 5th Year Installment				78,596		
Victorville 3rds Year Installment				114,505		
5019 CAD to CAD Special Revenue Fund						
40509094 Federal Grants						
Homeland Security Grant 2022					88,431	
UASI Grant 2022					300,000	
40809970 Other Revenue						
AMR San Bernardino CAD to CAD Maintenance Contribution					22,245	
AMR Riverside CAD to CAD Maintenance Contribution					15,698	
Chino Valley PD CAD to CAD Maintenance Contribution					22,245	
Murrieta CAD to CAD Maintenance Contribution					22,245	
Ontario CAD to CAD Maintenance Contribution					22,245	
Riverside Co Fire CAD to CAD Maintenance Contribution					22,245	
San Manuel CAD to CAD Maintenance Contribution					21,620	
SB Cal Fire CAD to CAD Maintenance Contribution					21,620	
AMR San Bernardino CAD to CAD Administrative					5,000	
AMR Riverside CAD to CAD Administrative					5,000	
Chino Valley PD CAD to CAD Administrative					5,000	
Murrieta CAD to CAD Administrative					5,000	
Ontario FD CAD to CAD Administrative					5,000	
Riverside Co Fire CAD to CAD Administrative					5,000	
SB Cal Fire CAD to CAD Administrative					5,000	
40909975 Operating Transfer In						
CAD to CAD Annual Maintenance from 5008					29,689	
Loan from 5010 to 5019 for the CAD-to-CAD Project						
5020 EMS Enterprise Fund						
Reserve Fund Balance						58,000.00
TOTAL REVENUE	\$ 1,204,124	\$ 71,200	\$ 1,615,346	\$ 228,522	\$ 623,283	\$ 58,000

**CONFIRE FY 2023-24 BUDGET
Funds 5009, 5010, 5011, 5019, 5020**

Expenditures	Equipment Reserve (5009)	General Reserve (5010)	General Reserve Grant Funded (5010)	Term Benefit Reserve (5011)	CAD to CAD Special Revenue (5019)	EMS Enterprise (5020)
51001010 SALARIES AND BENEFITS						
ECNS Nurses			1,311,159			
Admin / Workmen's Comp / COVID Leave Cash Out				128,522		
Possible Retirement Cash Out				100,000		
52002037 COMNET CHARGES (ISF ONLY) - DIAL TONE						
IE RCIP CAD to CAD					588,283	
ProQA/LowCode Maintenance and License Renewal (ECNS)			8,820			
52002116 COMPUTER HARDWARE						
Agency Replacement Equipment						
Chino	1,300					
Colton (Modem Refresh)	35,300					
Montclair	650					
Redlands (Modem Refresh)	29,800					
Rialto (Modem Refresh)	41,650					
Running Springs	2,550					
Victorville	1,300					
CONFIRE Refresh						
New Core Network Switch for Desert Data Center	35,000					
Storage Node Expansion	35,000					
Blade (Storage)	64,000					
WestNet Hardware Refresh (CONFIRE)	45,000					
Sophos Xstream Protection	25,000					
Sophos Central Network Detection and Response	44,000					
Sophos Central Email Advanced	28,000					
Miscellaneous refresh cost	184,574					
Desert Dispatch Center - 26 Curved Monitors	30,000					
Desert Dispatch Center - 50 Angled Monitor Arms and 50 - 5"						
Verticle Hub Extension	20,000					
NICE VESTA Motorola Implementation	521,000					
52002130 NON INVENTORIABLE EQUIP						
New Desk for Dispatch Manager		6,000				
Dispatch Chairs	10,000					
52002135 SPECIAL DEPARTMENT EXPENSES						
ECNS Supplies			3,500			
EMD Card Sets			3,500			
52002355 ADVERTISING						
ECNS Marketing / Public Relations			20,000			
52002905 RENT - STRUCTURES						
ECNS Rent			27,000			
52002405 AUDITING						
Annual Financial Audit					6,000	8,000
52002445 OTHER PROF SERVICES						
AP Triton		13,000				
Dyntek - Consultation		2,200				
MS CAD		50,000				
Consulting			208,283		19,000	
Legal					10,000	50,000
52002941 CONF/TRNG/SEMINAR FEES			29,000			
52002942 HOTEL			1,250			
52002943 MEALS			500			
52002945 AIR TRAVEL			1,500			
52002946 OTHER TRAVEL			834			
54504050 Vehicles (Carry forward from FY2023, delivery FY2024)	50,000					
TOTAL EXPENDITURES	\$ 1,204,124	\$ 71,200	\$ 1,615,346	\$ 228,522	\$ 623,283	\$ 58,000

Fund: CONFIRE EQUIPMENT RESERVE FUND 5009
Department: Consolidated Fire Agency 883

					% Change
FUND 5009 EQUIPMENT RESERVE					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Services & Supplies	492,885	\$ 614,279	614,279	1,204,124	49%
Travel Related	-	-	-	-	0%
Other Reimb	-	-	50,000	(50,000)	0%
TOTAL	\$ 492,885	\$ 614,279	\$ 664,279	\$ 1,154,124	42%

FUND DESCRIPTION

This Fund serves two purposes. First, it holds funds collected annually from each agency to maintain an ample reserve to replace the CONFIRE specific information technology equipment on a scheduled basis. This is a “universal” cost apportioned to each agency based on the proportion of overall call volume that agency represents. The second purpose is to fund the replacement for agency specific equipment as required. Only agencies that possess equipment supported by CONFIRE MIS pay into this fund (seat-based). These charges are developed based on projected replacement costs for each item divided by that anticipated service life of the equipment (usually 4-5 years).

Typically, these funds are accounted for in the budget as an expenditure offset by equal revenue. Reserves are held in case of any unforeseen expenditures that could occur due to equipment failure. Any unexpended funds remain in the Equipment Reserves. CONFIRE staff must receive approval from agency Chiefs to expend their Equipment Reserve funds. CONFIRE staff works with agencies to maintain sufficient funds in this account to cover the costs for a complete equipment replacement process should that be necessary. Board policy does not set a funding level for this fund.



FUND HIGHLIGHTS

In Fiscal Year 2023, CONFIRE MIS staff had purchased several small equipment items for Colton, Redlands, Apple Valley, Big Bear, Montclair, Rancho Cucamonga and Rialto Fire Departments.

FY 2023, MIS staff completed various projects of equipment and desktop equipment refresh were completed.

- Automating Administration with Windows PowerShell
- New Physical Domain Controllers
- Replace All MX60 Firewalls
- Next Gen Firewall (Comm. Center)
- Upgrade Access Point at Valley

Fund: CONFIRE EQUIPMENT RESERVE FUND 5009
Department: Consolidated Fire Agency 883

FUND HIGHLIGHTS (continued)

- Next Generation Firewalls – Valley and Desert
- New Core Switches for Building / Vault
- Colton Equipment Refresh
- Redland Equipment Refresh
- CONFIRE Administration Equipment Refresh
- Rancho Cucamonga Equipment Upgrade
- Apple Valley Equipment Upgrade



*Travis Padilla
Automated Systems Analyst II*

In Fiscal Year 2023/24 MIS plans to fund the following projects using Equipment Reserve Funds:

- CONFIRE Equipment Replacement & Desktop Refresh
- Automating Administration with Windows PowerShell
- New Physical Domain Controllers
- Replace All MX60 Firewalls
- Next Gen Fire Wall (Comm. Center)
- Upgrade Access Point at Valley
- Next Generation Firewalls - Rialto and HDGC
- New Core Switches for Building / Vault



*Chief Park welcoming MIS
Manager Blessing Ugbo to
Rialto Fire Station 204*



*Blessing Ugbo, Liz Berry and Travis Padilla officially
opening the MIS Division's new offices at Rialto
Fire Station 204*

Fund: CONFIRE GENERAL RESERVE FUND 5010
Department: Consolidated Fire Agency 883

					% Change
FUND 5010 GENERAL RESERVE					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ -	\$ 655,580	\$ 1,311,159	\$ 1,311,159	0%
Services & Supplies	1,012,790	859,858	1,737,551	342,303	-408%
Travel Related	-	4,250	8,500	33,084	74%
Other Reimb	-	-	-	-	
TOTAL	\$ 1,012,790	\$ 1,519,688	\$ 3,057,210	\$ 1,686,546	-81%

FUND DESCRIPTION

The General Reserve Fund is used to provide emergency or contingency funding for CONFIRE operations (5008) if the need arises due to lack of payment, catastrophe, or other unforeseen fiscal circumstances. Capital improvement purchases or projects (CIP) may also be made from this Fund with appropriate budget approval.

The ARPA Grant funds awarded to CONFIRE are accounted for in the General Reserves for the Emergency Community Nurse System (ECNS). The program was developed with the utilization of specially trained registered nurses co-located in the 911 dispatch center to triage calls with the goal of guiding callers to the most appropriate resource for their situation

It is the policy of the CONFIRE Board of Directors to build and retain a level of cash in the General Reserve Fund to cover one quarter (25%) of annual operating costs (5008).

Carrying an excess of the 25% contingency recommended in the General Reserves is appropriate as long it can be demonstrated that in so doing CONFIRE is building toward significant known or projected capital expenditures (building replacement, Computer-Aid Dispatch (CAD) software replacement etc.) as identified in the planning process and approved by the Administrative Committee and Board of Directors

Current Board policy has established a Capital Improvement Plan (CIP) element of this fund. It is funded at \$3,000,000.

Funds budgeted as expenditures are in excess of the required 25% contingency. If unexpended, those funds remain in the General Reserves.

FUND HIGHLIGHTS

In Fiscal Year 2023, CONFIRE completed the following:

- Renovated the modular units (former MIS offices) at the Valley center to accommodate EMD Coordination and recruit training and personnel wellness.
 - Modular One: Set up 6 training workstations and conference room for Communications Division
 - Modular Two: Quiet Room was created for employee rest periods

Fund: CONFIRE GENERAL RESERVE FUND 5010
Department: Consolidated Fire Agency 883

- Completed the Request for Proposal (RFP) for Ambulance Service
- Improvements on the Valley Dispatch Floor
- License upgrade for core routers in building / vault
- Upgraded Lansweeper to Service Desk

In FY 2023/24 CONFIRE plans to complete the following projects using funds from the General Reserves:

- Continue to fund ECNS using ARPA Grant
- Upgrades with minor Equipment
- Update CONFIRE Website



(Left) Alix Anderson Enjoying a break in the Quiet Room

(Right) Tim Franke Assistant Manager

(Below) New Renovated Training Room



(Left) Adam Villalobos Emergency Dispatcher

(Right) Aglaen Galvez



Fund: CONFIRE TERM BENEFIT RESERVE FUND 5011
Department: Consolidated Fire Agency 883

					% Change
FUND 5011 TERM BENEFITS RESERVE					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ -	\$ 225,177	\$ 225,177	\$ 228,522	1%
Services & Supplies	-	-			0%
Travel Related	-	-			0%
Other Reimb	-	-	-		0%
TOTAL	\$ -	\$ 225,177	\$ 225,177	\$ 228,522	1%

FUND DESCRIPTION

This fund is maintained to cover the liability of CONFIRE employee leave accruals as determined by an annual actuary. It is the policy of the CONFIRE Board of Directors to fully fund this reserve fund each year. The fund is supported by the addition of contract agency fees assessed annually.

A component of this fund has been established to build reserves specific to the CONFIRE pension liability and worker's compensation liabilities. Additional funds may be allocated to this component by the Board during the annual fund balance discussion.

FUND HIGHLIGHTS

In FY2022-23, buy-in contributions from Apple Valley (\$78,596) and Victorville (\$114,505) will be a revenue source for this fund in addition to approximately \$35,421 from other contract agencies. There is a new workmen's compensation insurance held against the reserves in case of any liability cases. This use to be handled by the County Contract but now will be taken over by CONFIRE directly.

GOALS

CONFIRE continues to work with SBCERA to better understand CONFIRE pension liability and build the fund. The FY 23-24 5011 budget will propose a new set aside of \$75,000 to cover the self-insured retention (SIR) requirement of the new worker's compensation program provided by the California Interagency Risk Authority (CIRA). It may also fund any continuing liability related to the existing or 'tail' claims remaining after the transition to the new provider.



Yvette Calimlim receiving CONFIRE'S Transparency Certificate of Excellence

Fund: CAD to CAD FUND 5019
Department: Consolidated Fire Agency 883

					% Change From 2022- 23
FUND 5019 CAD to CAD FUND					
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Services & Supplies	436,821	879,213	879,213	623,283	-41%
Travel Related	-	-	-	-	0%
Other Reimb	-	-	-	-	0%
TOTAL	\$ 436,821	\$ 879,213	\$ 879,213	\$ 623,283	-41%

FUND DESCRIPTION

CONFIRE has successfully implemented a regional interoperable computer aided dispatch (CAD) solution, Inland Empire Public Safety Operations Platform (IE PSOP) or CAD to CAD Project, which connects multiple different proprietary CAD systems through a hosted interface enables emergency communications centers to send real-time information and requests for resources electronically. This eliminates time-consuming phone calls and reduces response times. It also improves regional situational awareness, coordination, and system resilience.



*Steve Lehnhard
CAD Administrator*

This fund (5019) is used to budget revenues committed to specific expenses for the CAD-to-CAD system such as salaries/benefits, travel, professional services, computer hardware, software, and maintenance. Revenue sources for this project are mainly funded through Urban Areas Security Initiative (UASI) grant and contribution from agency's participating in the project.

FUND HIGHLIGHTS

Sources for the CAD-to-CAD project are primarily grant funded. CONFIRE was approved for Urban Area Security Initiative (UASI) grants from 2018-2020 totaling \$1,200,000. These funds have enabled the project to get started and bring several agencies onto the system (or in progress). CONFIRE was recently approved for another \$300,000 from UASI 2022. CARES Act funding was used to set up AMR with CAD-to-CAD. Additionally, annual maintenance revenue sources are from participating agencies. CONFIRE currently has the following agencies participating in the project: Chino PD, San Manuel Department of Public Safety, AMR San Bernardino, Murrieta Fire and Riverside County Fire. The Ontario Fire Department, AMR Riverside and CAL Fire San Bernardino are in progress.

CONFIRE, acting as the administrative agency for the system, passes annual maintenance/subscription fees from the system vendor as well as a fee to cover costs for its administrative role.

Fund: CAD to CAD FUND 5019
Department: Consolidated Fire Agency 883

2022-23 ACCOMPLISHMENTS

- Riverside County Fire and Murrieta Fire live on the system
- Initiated projects for AMR Riverside, Ontario Fire and CAL Fire San Bernardino
- Secured \$300,000 UASI 2022 Grant

2023-24 GOALS

- Complete active integration projects (by the end of 2024)
- Pursue additional opportunities for integration to include but not limited to:
 - Additional Law Enforcement agencies
 - California Highway Patrol (CHP)
 - Hemet Fire Department
 - Barstow Fire Department
 - US Forest Service
 - National Resource System Ordering Integration (IROC)
 - Medical Helicopter Agencies
 - Utility Companies

Fund: Emergency Medical Service 5020
Department: Consolidated Fire Agency 883

					% Change
FUND 5020 Emergency Medical Service (EMS)					From
EXPENDITURE	2021-22	2022-23	2022-23	2023-24	2022-23
SUMMARY	Actual	Adopted	Revised	Budget	Budget
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Services & Supplies				58,000	100%
Travel Related					0%
Other Reimb					0%
TOTAL	\$ -	\$ -	\$ -	\$ 58,000	100%

FUND DESCRIPTION

This Enterprise fund was created in 2023 by the Board of Directors to account for the Emergency Medical Service (EMS) Division. Establishing the enterprise fund to account for all EMS Division related costs for providing services and goods to the public to be recovered primarily by recuperated costs or subsidized financial transactions.

FUND HIGHLIGHTS

The current resources are startup costs of the fund. The Services are for auditing and legal fees to start up the fund.

FISCAL YEAR 2023- ACCOMPLISHMENTS

- The Emergency Medical Committee was created with approved By-Laws
- The Enterprise Fund was approved by the Board along with the Fund Policy
- Established new Enterprise Fund in Financial System
- Billed new additional agencies for initial membership costs
- Board approved to transferred startup funding for EMS Fund 5020 from Operational Fund 5008

FISCAL YEAR 2024 GOALS

- Complete Auditor review on setting up Fund
- Follow the guidance of the Board’s direction of the Fund



Congresswomen Norma Torres visited CONFIRE to support staff during National Public Safety Telecommunicator’s Week.

**CONFIRE, JPA
REVENUE
FUND SUMMARY**

CONFIRE, Joint Powers Authority was established for local agencies within the region to join forces and tackle issues together in a mutual effort to strengthen public safety in the region. This cooperation within the Joint Powers Authority allows cost-sharing for its agencies along with collaborative decision-making regarding jurisdictional and regional public safety services. Revenue is received from each member and contract agency served according to their annual volume of dispatched calls (universal based) and by each individual agencies use of optional equipment, software, or services (seat based).

A potential new revenue source for FY23/24 is an Ambulance Dispatch Fee assessed by the Inland Counties Emergency Medical Authority (ICEMA) to its contracted transportation provider beginning in April 2024. The fee is then passed on to CONFIRE. This fee is a component of the recent request for proposal released by the County for ambulance transportation services and is intended to offset the cost for CONFIRE to provide dispatch information to that provider. This new revenue will result in a credit to each agency based on the Universal cost-sharing model used at CONFIRE.

CONFIRE UNIVERSAL COST PER CALL

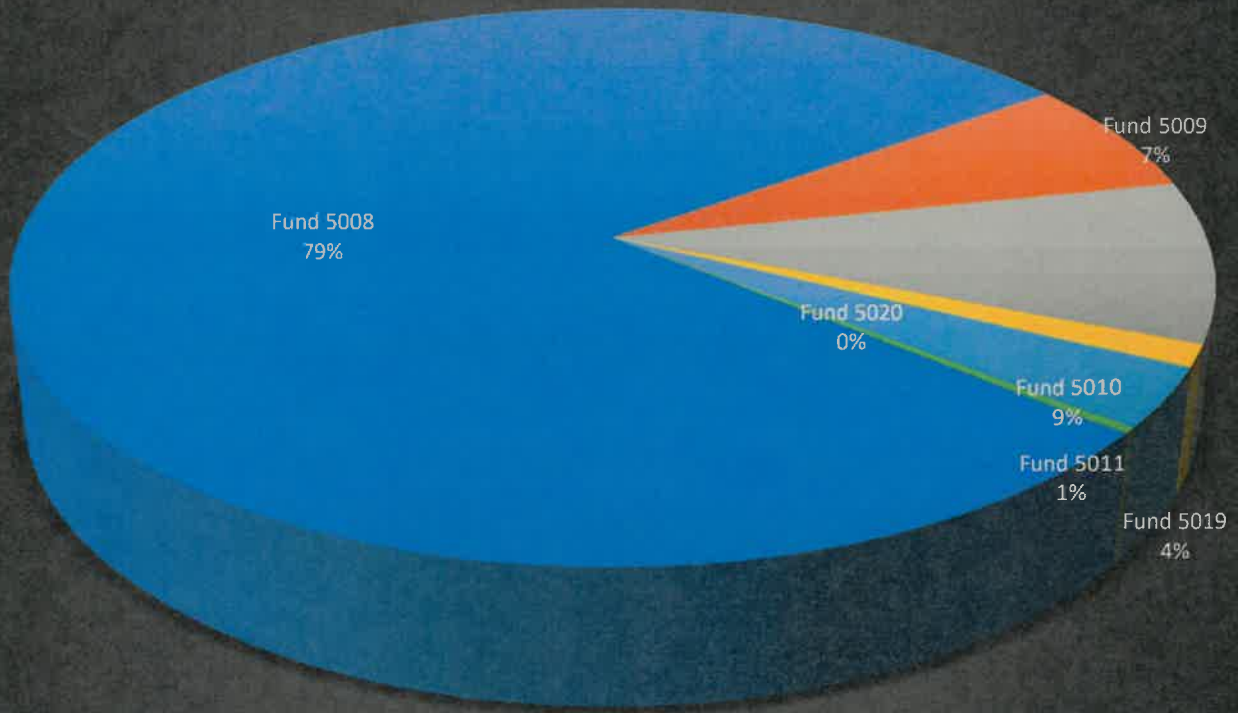
Agency	Call Volume	Call %	Universal Cost per Agency	Less: Ambulance Revenue	Total Universal Cost	Total
Apple Valley Fire Protection Dist.	12,946	5.21%	611,538	(9,121)	602,416	705,781
Big Bear Fire Department	3,846	1.55%	181,676	(2,710)	178,966	314,513
Chino Valley Fire Dist.	13,584	5.47%	641,675	(9,571)	632,104	775,104
Colton Fire Dept.	7,694	3.10%	363,446	(5,421)	358,025	586,453
Loma Linda Fire Dept.	4,392	1.77%	207,468	(3,094)	204,373	344,908
Montclair Fire Dept.	4,703	1.89%	222,158	(3,314)	218,845	254,015
Rancho Cucamonga Fire Dist.	17,988	7.24%	849,710	(12,674)	837,036	987,238
Redlands Fire Dept.	11,301	4.55%	533,831	(7,962)	525,869	815,367
Rialto Fire Dept.	11,711	4.71%	553,199	(8,251)	544,947	878,973
Running Springs Fire	559	0.23%	26,406	(394)	26,013	65,300
San Bernardino County Fire Dist.	132,549	53.37%	6,261,292	(93,390)	6,167,901	6,914,378
San Manuel Fire	1,755	0.71%	82,901	(1,237)	81,665	106,892
Victorville Fire Dist.	24,282	9.78%	1,147,022	(17,108)	1,129,914	1,280,997
Baker Ambulance	815	0.33%	38,498	(574)	37,924	37,924
County Road Dept.	253	0.10%	11,951	(178)	11,772	11,772
AMR			-	-	-	4,154
Total	248,378	100.00%	\$ 11,732,771	\$ (175,000)	\$ 11,557,771	\$ 14,083,770
						\$ 46.53

CONFIRE REVENUE FUND SUMMARY					
					% of Change 2022-23
FUND	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Budget	Budget
5008 Operations Fund					
Revenue from Other Govt Entities	\$ 11,547,029	\$ 12,828,561	\$ 12,239,937	\$ 14,083,770	15%
Revenue from Ambulance Service				\$ 175,000	0%
Interest Decrease of Net Value	(62,197)				0%
Residual Transfer In/Out	1,440				0%
	\$ 11,486,272	\$ 12,828,561	\$ 12,239,937	\$ 14,258,770	16%
5009 Equipment Reserve Fund					
Revenue from Other Govt Entities	\$ 667,440	\$ 614,279	\$ 614,279	\$ 583,124	-5%
Interest	(43,517)				0%
Residual Transfer In/Out					0%
Other: Fund Balance		0	0	621,000	0%
	\$ 623,923	\$ 614,279	\$ 614,279	\$ 1,204,124	96%
5010 General Reserve Fund					
Revenue from Other Govt Entities	\$ -	\$ -	\$ -	\$ -	0%
Revenue from Grants	745,986	1,050,000	1,914,235	1,615,346	-16%
Interest	(107,755)				0%
Residual Transfer In/Out	174,337	469,687	1,058,311		-100%
Other: Fund Balance	14,490			71,200	0%
	\$ 827,058	\$ 1,519,687	\$ 2,972,546	\$ 1,686,546	-43%
5011 Term Benefits Reserve Fund					
Revenue from Other Govt Entities	\$ 222,861	\$ 225,177	\$ 225,177	\$ 228,522	1%
Interest	(24,892)				0%
Residual Transfer In/Out	71,813				0%
Other: Fund Balance					0%
	\$ 269,782	\$ 225,177	\$ 225,177	\$ 228,522	1%
5019 CAD to CAD Special Revenue Fund					
Revenue from Other Govt Entities	\$ 470,400	\$ 740,000	\$ 740,000	\$ 205,163	-72%
Revenue from Grants		117,088	\$ 117,088	\$ 388,431	232%
Interest	(3,040)				0%
Residual Transfer In/Out	825,663	22,125	22,125	29,689	34%
Other:	48,000				0%
	\$ 1,341,024	\$ 879,213	\$ 879,213	\$ 623,283	-29%
5020 Emergency Medical Service (EMS) Enterprise Fund					
Revenue from Other Govt Entities	\$ -	\$ -	\$ 82,795		0%
Revenue from Grants					0%
Interest			259		0%
Residual Transfer In/Out			1,000,000		0%
Other: Fund Balance				(58,000)	0%
	\$ -	\$ -	\$ 1,083,054	\$ (58,000)	0%



CONFIRE

Revenue by Fund



Fund 5008 Fund 5009 Fund 5010 Fund 5011 Fund 5019 Fund 5020



CONFIRE

CONFIRE AGENCY'S REVENUE SHEET FISCAL YEAR 2024

Department / District	% of Call Volume 2021	CONFIRE Operating Fund (5008)	Ambulance Dispatch Service (5008)	Total Equipment Replacement (5009)	FISCAL YEAR 2024 Operating & Equipment Costs	5% Contract/ JPA Buy In Charge (5011)	CAD to CAD Fund (5019)	FISCAL YEAR 2024 Total Costs
Apple Valley	5.21%	705,781	9,121	29,079	\$ 743,981	78,596		\$ 822,577
Big Bear	1.55%	314,513	2,710	12,365	\$ 329,588	13,626		\$ 343,214
Chino Valley	5.47%	775,104	9,571	25,379	\$ 810,054			\$ 810,054
Colton	3.10%	586,452	5,421	48,745	\$ 640,618			\$ 640,618
Loma Linda	1.77%	344,908	3,094	10,993	\$ 358,995			\$ 358,995
Montclair	1.89%	254,016	3,314	10,304	\$ 267,634	13,382		\$ 281,016
Rancho Cucamonga	7.24%	987,237	12,674	33,501	\$ 1,033,412			\$ 1,033,412
Redlands	4.55%	815,368	7,962	49,200	\$ 872,530			\$ 872,530
Rialto	4.71%	878,973	8,251	66,903	\$ 954,127			\$ 954,127
Running Springs	0.23%	65,301	394	1,554	\$ 67,249			\$ 67,249
San Bernardino Cty Fire	53.37%	6,914,377	93,391	244,459	\$ 7,252,227			\$ 7,252,227
San Manuel	0.71%	106,892	1,237	3,563	\$ 111,692	5,585	21,620	\$ 138,897
Victorville	9.78%	1,280,997	17,108	45,109	\$ 1,343,214	114,505		\$ 1,457,719
Needles Ambulance	0.33%	37,924	574	1,503	\$ 40,001	2,000		\$ 42,001
County Road Dept	0.10%	11,773	178	467	\$ 12,418	621		\$ 13,039
AMR		4,154	0	0	\$ 4,154	208		\$ 4,362
TOTAL REVENUE	100%	\$ 14,083,770	\$ 175,000	\$ 583,124	\$ 14,841,894	\$ 228,523	\$ 21,620	\$ 15,092,037