

**CONFIRE**

STAFF REPORT

DATE: 6/24/2024

FROM: Nathan Cooke, Interim Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Data Consulting Agreement Renewal – Mat Fratus Consulting

Recommendation

Approve contract renewal for data consulting services with James Mathew Fratus of Mat Fratus Consulting, for an amount not to exceed \$25,000.

Background Information Mat Fratus has provided data analysis services to CONFIRE for the past five years. The use of data analytics provided by Mr. Fratus has resulted in recommendations that have been incorporated into CONFIRE operations. Mr. Fratus continues to provide data analysis on call processing times to create efficiencies and minimize delays. Mat has worked with individual agencies as well to extract applicable data for specific projects.

CONFIRE added a full-time Data Manager position in the 2025-26 budget to bring data analysis in house. However, staff is recommending extending services with Mr. Fratus for a maximum of twelve months to allow for the recruitment for the Data Manager position and a transition period.

This engagement is not to exceed \$25,000.

Fiscal Impact

The cost for the renewal is estimated at \$25,000 and was included in the approved Fund 5008 2025-26 budget.