



**CONFIRE**

## STAFF REPORT

**DATE:** July 22, 2025

**FROM:** Nathan Cooke, Interim Director

**BY:** Damian Parsons, Finance/Administrative Director  
Erika Torres-Murillo, Staff Analyst II

**TO:** CONFIRE Administrative Committee

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**SUBJECT:** EMD Medical Director Agreement – Debbie Bervel M.D.

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### **Recommendation**

Approve the renewal agreement with Dr. Debbie Bervel to support the Emergency Communications Nurse System (ECNS) in the amount of \$107,568, for five years, from July 01, 2025, to June 30, 2030.

### **Background Information**

Effective December 9, 2020, CONFIRE entered into an agreement with Debbie Bervel, M.D. to provide medical professional consulting services as the agency's EMD Medical Director. The Medical Director duties include but not limited to providing medical oversight and training for all aspects of the EMD program.

During the term of the agreement, Dr. Bervel has provided valuable services to CONFIRE in a satisfactory manner and as such, staff is recommending approval of a new contract for a five-year term with Dr. Bervel to continue supporting the ECNS program.

### **Fiscal Impact**

The cost for Dr. Bervel's services will be \$20,260 in year one. Each subsequent year the annual cost will increase by 3% for a total cost of \$107,568 for the five-year term of the agreement. The cost of this contract was included in the approved 2025-26 ECNS budget (Fund 5030).

### **Attachments**

- 2025\_Agreement – EMD Medical Agreement (Dr. Bervel)