



SPECIAL ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, SEPTEMBER 10, 2024 – 11:00 AM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Buddy Peratt, Apple Valley Fire Protection District

Chief Dave Williams, Chino Valley Fire District

Chief Ray Bruno, Colton Fire Department

Chief Dan Harker/**Chair**, Loma Linda Fire Department

Chief Mike McCliman, Rancho Cucamonga Fire Department

Chief Rich Sessler/**Vice-Chair**, Redlands Fire Department

Chief Brian Park, Rialto Fire Department

Chief Martin Serna, San Bernardino County Fire

Chief Bobby Clemmer, Victorville Fire Department

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

NEW BUSINESS

1. EMS Division Agreements – **ACTION ITEM**
The County of San Bernardino awarded CONFIRE the Ground Ambulance contract on December 5, 2024. On October 1, 2024, CONFIRE will assume the Ground Ambulance contract.

To meet the contract's requirements and benchmarks, CONFIRE staff and the Administrative Committee have previously approved numerous agreements with various allied agencies, consultants, vendors, and contractors.

As time is of the essence, it is imperative that CONFIRE staff have the flexibility and ability to execute and approve ambulance contract-related agreements without waiting for the next regularly scheduled Administrative Committee meeting, creating delays and potentially jeopardizing critical components of the Ground Ambulance Contract.

The fiscal impact will be dependent on each individual agreement. All agreements approved and executed under this action will be funded through the EMS Fund 5020. Most of the expected agreements have been budgeted for in Fiscal Year 2024-2025.

Motion to authorize the Interim Director to pre-approve and sign any and all agreements related to the County Ground Ambulance Contract 23-1282 between September 10, 2024, and December 31, 2024.

Furthermore, all agreements executed and approved under this action shall be brought forth to the Administrative Committee at the following regularly scheduled meeting, for an accept and file action.

Motion by: Chief Mike McCliman

Second by: Chief Buddy Peratt

Yes – 9

No - 0

Abstain – 0

Absent – 0

2. Ambulance Deployment, Operational Plan Update – DISCUSSION ITEM

- ICEMA inspections completed.*
- No outstanding items regarding units or supplies.*
- Ground Ambulance Implementation Plan Update.*
- Personnel-all incumbent workforce onboarded.*
- 154% of staffing is ready.*
- Deployment plan review.*
- Communications plan review.*
- Transition plan timeline review-Operational briefings will be given 9/16 & 9/23.*
- Transition plan timeline for go live date of 10/1 at 12:01 a.m. reviewed along with contingency plans.*

