



BOARD OF DIRECTORS MEETING

THURSDAY, JULY 21, 2022 – 10:30 AM

VIA TEAMS

MINUTES

ROLL CALL

BOARD OF DIRECTORS COMMITTEE MEMBERS:

Chairperson – Ernest R. Cisneros, Council Member – City of Colton
Vice-Chairperson – Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
Dan Leary, Board President – Apple Valley Fire Protection District
John DeMonaco, Board Member – Chino Independent Fire District
Phill Dupper, Mayor – City of Loma Linda
Eddie Tejada, Mayor Pro Tem – City of Redlands
Andy Carrizales, Council Member – City of Rialto
Dawn Rowe, 3rd District Supervisor – San Bernardino County
Elizabeth Becerra, Council Member – City of Victorville

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Board of Director member abstentions shall be stated under this item for recordation on the appropriate item.

Supervisor Rowe recused herself from item #4.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Board of Directors Minutes of April 21, 2022

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent item 1.

ACTION: *The CONFIRE Board of Directors accepts and approves consent item 1.*

Motion by: *Motion by Andy Carrizales*

Second: *Phill Duper*

Dan Leary-Yes

John DeMonaco-Yes

Ernest R. Cisneros-Yes

Lynne Kennedy-Yes

Eddie Tejada-Yes

Dawn Rowe-Yes

Elizabeth Becerra-Yes

Ayes: *9*

Noes: *0*

Abstain: *0*

Absent: *0*

Motion Approved

UPDATE ON CONFIRE ACTIVITIES – CONFIRE Director to give an update on the various activities within CONFIRE.

2. District Transparency Certificate of Excellence Accreditation

In June the CONFIRE Fiscal Team received the District Transparency Certification of Excellence with Special District Leadership Foundation (SDLF). SDLF is an independent, non-profit organization formed to promote good governance and best practices among California's special districts through certification, accreditation, and other recognition programs.

To receive the award, CONFIRE demonstrated the completion of essential governance transparency requirements, including conducting ethics training for all board members, properly conducting open and public meetings, and filing financial transactions and compensation reports to the State Controller in a timely manner.

The certification will be presented to CONFIRE at the Special District's Association Conference in August. This accreditation is valid until June 2025.

OLD BUSINESS

NEW BUSINESS

3. FY 22-23 Budget Adjustments for Consultant, Vehicle Purchase and ARPA Carryover -

ACTION ITEM

Operations Fund (5008)

Transfer \$396,371 from Salaries and Benefits to Professional Services in Fund 5010 for a CAD Administrator Consultant.

Equipment Reserve Fund (5009)

Increase appropriations in the amount of \$50,000 to purchase a vehicle for Administration.

General Reserve Fund (5010)

Increase Services & Supplies in the amount of \$1,345,269 due to the following:

- Increase appropriations by \$864,235 for ARPA grant carryover
- Increase appropriations for Non-Inventoriable Equipment by \$3,000 to purchase furniture for Assistant Communications Manager.
- Increase Other Professional Services by \$466,034 to primarily fund a CAD Administrator Consultant and Assistant to the Director costs.
- Increase appropriations for General Maintenance by \$12,000 for MIS relocation project.

ACTION: The CONFIRE Board of Directors approves the budget adjustment to increase appropriations and revenue in the amount of \$1,791,640.

Motion by: Elizabeth Becerra

Second: Phill Duper

Dan Leary-Yes

John DeMonaco-Yes

Ernest R. Cisneros-Yes

Lynne Kennedy-Yes

Eddie Tejada-Yes

Andy Carrizales-Yes

Dawn Rowe-Yes

Ayes: 9

Noes: 0

Abstain: 0

Absent: 0

Motion Approved

4. RFP #2022-01 for ALS Ambulance Transportation Services – **ACTION ITEM**

Endorse CONFIRE Admin. Committee direction to solicit a third-party ambulance provider via RFP# 2022-01 as a partner agency in preparation for a CONFIRE response and proposal to San Bernardino County's pending ALS Transportation RFP, due out by the end of 2022.

ACTION: The CONFIRE Board of Directors endorses CONFIRE Admin Committee to solicit a third-party ambulance provider via RFP# 2022-01 as a partner agency in

