



STAFF REPORT

DATE: August 25, 2026

FROM: Joe Barna
Deputy Executive Director of Administration

TO: Administrative Committee

SUBJECT: PUBLIC-BASED AMBULANCE RATE-SETTING METHODOLOGY – ADMIN POLICY 3.016

Recommended Action

Approve Administrative Committee Policy 3.016, Public-Based Ambulance Unit Hour Cost and Medical Supply Restock Reimbursement Rates.

Background Information

CONFIRE is preparing to implement ground ambulance services under San Bernardino County Contract No. 23-1282. The service model includes Public-Based Ambulances staffed by Participating Agencies under agreements with CONFIRE, with reimbursement rates established by Administrative Committee action.

Policy 3.016 establishes the ongoing methodology for calculating and approving those reimbursement rates. The policy uses verified personnel costs based on a standardized benchmark personnel profile of one Firefighter/Paramedic and one Firefighter/EMT, regardless of an agency's actual ambulance staffing or deployment model, together with annualized ambulance and equipment capital costs, eligible maintenance and operations costs, any Authorized Adjustment Rate, benchmark selection, and a medical supply restock add-on.

The policy separates the standing rate-setting methodology from the annual rate action. Reimbursement rates will be established by Administrative Committee resolution using the then-current data and calculations required by Policy 3.016. The final draft reflects legal review and staff revisions.

Fiscal Impact

Approval of Policy 3.016 does not itself establish a reimbursement rate or authorize an expenditure. Fiscal impacts will result from rates separately approved by resolution and from actual services provided under the applicable Public-Based Ambulance Agreements. All reimbursements remain subject to available appropriations and delegated authority.

Attachments

- Administrative Committee Policy 3.016 - Public-Based Ambulance Unit Hour Cost and Medical Supply Restock Reimbursement Rates