



STAFF REPORT

DATE: July 21, 2026

FROM: Nathan Cooke, Interim Executive Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: License Agreement – Rack Space High Desert – San Bernardino County

Recommendation

Authorize the Interim Executive Director to approve and execute the updated License Agreement between the County of San Bernardino and CONFIRE for Rack and Antenna Space at the High Desert Government Center (HDGC) in the amount of \$109,736, for the initial five (5) year term of July 1, 2026, through June 30, 2031, and three (3) five-year options to extend.

Background Information

On June 2, 2020, CONFIRE entered into an agreement for Rack and Antenna Space with the County of San Bernardino (Agreement No. 20-326) at the HDGC for the period of July 1, 2020, through June 30, 2025. CONFIRE remained in month-to-month occupancy through June 30, 2026, while we evaluated integrating business operations into the Valley Communication Center.

After evaluating available options, CONFIRE Management has determined that renewing this contract is in the best interest of CONFIRE

This updated agreement for the non-exclusive use of Rack and Antenna Space will be for the period of July 1, 2026, through June 30, 2031. Said agreement includes three (3) five-year options to extend the License Agreement with the same terms. The extension shall be automatic unless either party provides a 60-day written notice to terminate or notice of non-renewal.

Annual expenditures effective July 1, 2026, will be as follows:

Year	Monthly Expenditure	Annual Expenditure
*One-time Administrative Fee		\$500
July 1, 2026 – June 30, 2027	\$1,698	\$20,376
July 1, 2027 – June 30, 2028	\$1,757	\$21,084
July 1, 2028 – June 30, 2029	\$1,818	\$21,816
July 1, 2029 – June 30, 2030	\$1,882	\$22,584
July 1, 2030 – June 30, 2031	\$1,948	\$23,376
Total		\$109,736

Financial Impact

The total cost during this License Agreement will be \$109,736. The annual cost for year 1 is included in CONFIRE'S 2026-27 budget (Fund 5008-Operations).

Attachments

- 2026_07_License Agreement-RackSpace HD – County of San Bernardino