

**CONFIRE**

STAFF REPORT

DATE: July 21, 2026

FROM: Nathan Cooke, Interim Executive Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Second Amended to Independent Contractor Agreement – Wittman Enterprises, LLC.

Recommendation

Approve the Second Amended to Independent Contractor Agreement with Wittman Enterprises, LLC (Wittman) for EMS billing services, extending the agreement from September 30, 2027, through June 30, 2031, with two (2) two-year and one (1) one-year options to extend, with all other terms unchanged.

Background Information

On December 5, 2023, the County of San Bernardino awarded CONFIRE the Advanced Life Support and Basic Life Support Ground Ambulance Services, Interfacility and Critical Care Transport Services for Exclusive Operating Areas in San Bernardino County contract (EMS Contract).

On November 28, 2023, the Administrative Committee approved a contract for services with Wittman Enterprises, LLC. for third-party billing services to support cost recovery of the EMS Division and ambulance operation.

On October 1, 2024, with the assistance of our legal counsel, Kingsley Bogard, a First Amended and Restated Agreement was negotiated providing for a term of three (3) years, from October 1, 2024, to September 30, 2027, with two (2) one-year options for extension. The amendment included revised terms and rates.

This Second Amended Agreement updates the term of the First Amended and Restated Agreement to align with the cooperative purchasing agreement between the City of Chula Vista and Wittman. Those terms are as follows: Five (5) years beginning July 1, 2026, through June 30, 2031, with two (2) two-year option terms and a final one (1) year option term for a total of 120 months expiring June 30, 2036.

All other terms remain unchanged.

Financial Impact

Approval of the Second Amended Independent Contractor Agreement does not change the existing compensation structure, rates, or billing terms with Wittman Enterprises, LLC. The amendment extends the agreement term to align with the cooperative purchasing agreement between the City of Chula Vista and Wittman. As a result, there is no financial impact associated with the approval of this amendment beyond costs already contemplated under the existing agreement and future EMS billing activity. Costs for this agreement are included in CONFIRE's 2026-27 Budget (Fund 5020-EMS)

Attachments

- 2026_07_Agreement:Second Amended – Wittman LLC-EMS Billing Services