

RESOLUTION NO. 2023 - 05

**RESOLUTION OF THE ADMINISTRATIVE COMMITTEE OF THE
CONSOLIDATED FIRE AGENCIES ("CONFIRE")**

**IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE
DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION
AND ASSIGNED TO AN EMERGENCY INCIDENT**

WHEREAS, the Consolidated Fire Agencies ("CONFIRE") is a joint powers authority duly organized and existing under Section 6500 et seq. of the Government Code

WHEREAS, it is CONFIRE's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS CONFIRE has in its employ, Fire Communications response personnel including Call-takers, Dispatchers, Supervisors, Assistant Dispatch Managers, Communications Managers, Director, Finance personnel, Management Information Systems "MIS) personnel, Geographical Information Systems "GIS" personnel, Emergency Medical System "EMS" personnel, and Administrative personnel; and

WHEREAS CONFIRE will compensate its employees' portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or repositioned for emergency response; and

WHEREAS CONFIRE will compensate its employees' overtime in accordance with their current respective Memorandum of Understanding "MOU" while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the CONFIRE Administrative Committee that:

1. Personnel shall be compensated according to their respective Memorandum of Understanding "MOU", Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.

2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.

3. CONFIRE will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. CONFIRE response personnel include: Call-takers, Dispatchers, Supervisors, Assistant Dispatch Managers, Communications Managers, Director, Finance personnel, MIS personnel, GIS personnel, EMS and Administrative personnel.

PASSED, APPROVED AND ADOPTED this _____ this day of _____ 2023. __

CONFIRE Administrative Committee Chairperson

ATTEST: _____ CONFIRE Interim Director

I, Nathan Cooke, Interim Director of CONFIRE, hereby certify that the foregoing resolution was duly passed at a regular meeting of the CONFIRE Administrative Committee held on the _____ this day of _____, 2023 by the following vote on roll call:

Ayes:

Noes:

Absent: