



**CONFIRE**

## **STAFF REPORT**

**DATE: September 26, 2023**

**FROM: Nathan Cooke  
Interim Director**

**TO: CONFIRE Administrative Committee**

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**SUBJECT: CONFIRE/County of San Bernardino Services Agreement**

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### **Recommendation**

It is recommended that the CONFIRE Administrative Committee accept and file the updated CONFIRE/County of San Bernardino Services Agreement.

### **Background Information**

The CONFIRE Board of Directors and the Administrative Committee gave CONFIRE Staff authorization to work with the County of San Bernardino to negotiate and execute the final services agreement, between CONFIRE and the County of San Bernardino.

The final version of the agreement was approved by the San Bernardino County Board of Supervisors on September 12, 2023. The agreement went into effect on September 9, 2023 and will expire on June 30, 2026.

CONFIRE Staff initiated discussions and negotiations with the County of San Bernardino in 2022, pertaining to solidifying a formal agreement for the services being provided by the County, to CONFIRE.

These services include Human Resources, Labor Negotiations, Classification and Compensation Studies, Equal Employment Opportunity, Employee Benefits, Employee Health and Wellness Services and Pre-Placement Physicals, Performance, Education and Resource Centers, Employee Management and Compensations System Processing and Development Team Services, County Auditor-Controller/Treasurer/Tax Collector Services, and County Purchasing Department Services.

### **Fiscal Impact**

The costs associated with this agreement will fluctuate annually and are based on the actual services requested by CONFIRE each year. It is estimated that the cost will range from \$250,000-\$300,000 annually.

These costs have already been included in the FY-23/24 budget.