



CONFIRE

STAFF REPORT

DATE: February 28, 2024

**FROM: Nathan Cooke
Interim Director**

TO: Administrative Committee

SUBJECT: CONFIRE Annual Charges Sub-Committee

Recommendation

It is recommended that the CONFIRE Administrative Committee appoint an ad hoc sub-committee, that includes members of the CONFIRE Administrative Committee and CONFIRE Staff, to discuss and explore options related to the possibility of establishing a policy that compliments and brings clarity to the CONFIRE JPA Agreement pertaining to the Fiscal Contributions section, and how our member/contract agencies are charged for incidents and other related services.

It is recommended that the sub-committee appoint a chairperson and be referred to as the CONFIRE Annual Charges Sub-Committee.

Background Information

CONFIRE's JPA Agreement was codified on September 21, 1990 and last updated on April 12, 2021. The CONFIRE Joint Powers Agreement established the Fiscal Contributions section which codifies how member and contract agencies are charged for Dispatch and Dispatch- Related Services, Additional Services, and Other Costs and Expenses.

After lengthy research and discussions by CONFIRE Staff and the Administrative Committee, it appears that CONFIRE needs further clarification and interpretation pertaining to the Fiscal Contributions Section of the JPA Agreement, so that we can ensure that all dispatch related services are being accounted for from a fiscal perspective.

Fiscal Impact

There is no fiscal impact.