



CONFIRE

STAFF REPORT

DATE: February 28, 2024

FROM: Nathan Cooke, Interim Director

TO: Administrative Committee

SUBJECT: Agreement Between CONFIRE and CVIFD for Leslie Parham

RECOMMENDATION

Authorize the Interim Director to execute and enter into an agreement between CONFIRE and the Chino Valley Independent Fire District, to authorize Leslie Parham to continue to serve as the Interim Emergency Communications Nurse System (ECNS) Nurse Manager for CONFIRE.

BACKGROUND

The CONFIRE Administrative Committee previously approved an agreement between CVIFD and CONFIRE for Lelsie Parham to serve as the Interim ECNS Nurse Manager. Leslie served in this capacity for the past 12-months. The agreement expired on February 8, 2024.

Lelsie has been doing a great job as the Interim Nurse Manager and is needed to stay in this position for at least another 6-months to finalize the goals that have been set for her and the position, up to and including finding her permanent replacement.

This agreement will commence on February 8, 2024, and be in effect until August 07, 2024, with an option to extend for another 6-months, until February 07, 2025.

FISCAL IMPACTS

The agreement is not to exceed the sum of \$127,709 for the initial term of the agreement for 6-months or \$255,418 for 12-months. The funding for this agreement will come out of the American Rescue Plan Act (ARPA) grant funding that has been allocated from the County of San Bernardino, to CONFIRE.