



CONFIRE

STAFF REPORT

DATE: 6/22/2021

FROM: Art Andres, Director

TO: Administrative Committee

SUBJECT: REDLANDS SPECIAL SERVICES AGREEMENT

RECOMMENDATION

Approve independent contractor agreement for special services with the City of Redlands, not to exceed \$20,000. Funding will be through credit applied to the invoice billed to the City of Redlands for their portion of the CONFIRE budget.

BACKGROUND

CONFIRE has been utilizing Captain Mike McMath to support various technical and operational programs. Several examples include:

- Tablet Command software
- Configuration of Firstwatch F.O.A.M. module
- Configuration of Firstwatch First Pass module
- Enhancement of Image Trends ePCR reporting program
- Assistance with development of Arc GIS Online capability
- Assistance with development of document sharing portal.

Captain McMath have no supervision responsibilities within the CONFIRE organization and reports to the CONFIRE Information Services Manager for assignments and progress reports.

All hours worked on behalf of CONFIRE require pre-approval from the CONFIRE MIS Manager and the appropriate representative from Redlands Fire.

FISCAL IMPACT

Redlands provides rate for OT for backfill and non-backfill scenarios. Payment shall be made in the form of a credit from CONFIRE to the Contractor (for all undisputed amounts) as a component for the regular quarterly billing issued by CONFIRE to the Contractor in its capacity as a member agency of CONFIRE.

