



CONFIRE

STAFF REPORT

DATE: 5/24/2022

**FROM: Mike Bell
Acting Director**

TO: Administrative Committee

SUBJECT: Redlands Agreement Renewal

RECOMMENDATION

Approve renewal of agreement with City of Redlands for use and reimbursement of agency liaison.

BACKGROUND

In Fiscal Year 2019/20 CONFIRE entered an agreement with the City of Redlands that enabled a fulltime employee to be assigned to CONFIRE to assist with various projects in the Communications and Information Services divisions. This interaction proved to be successful as the employee worked along side CONFIRE and other agency personnel to help move several initiatives forward including Firstwatch and FirstPass, Tablet Command or other MIS programs as assigned.

For FY 2020/21 Redlands and CONFIRE have agreed to return the employee to full-duty in Redlands. However, should the employee be available on days off to assist with approved CONFIRE projects this new agreement enables CONFIRE to reimburse Redlands for the cost of the employee's hours expended on behalf of CONFIRE.

Projected costs for this arrangement for FY 21/22 is approximately \$7,500. It is not anticipated that the agency liaison would be used to a much greater extent in FY 22/23. CONFIRE has approved funds in its General Reserve Fund (5010) to fund consulting fees from which these funds would be applied as a credit to Redlands FD to reimburse their costs for the program. Any use of the Redlands employee for CONFIRE specific projects would be pre-approved by the CONFIRE Director.