

**CONFIRE**

STAFF REPORT

DATE: June 23, 2026

FROM: Nathan Cooke, Interim Executive Director

**BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II**

TO: CONFIRE Administrative Committee

SUBJECT: FY 2026-27 Agency Agreements

Recommendation

1. Authorize Interim Executive Director to execute annual dispatch service agreements with Baker Ambulance Inc., Big Bear Fire Authority, County Road Department, Montclair Fire Department, and Running Springs Fire Department.

Background Information

For the past several years, CONFIRE has entered into annual service agreements to provide dispatch and other services outlined in each individual agreement to the above-mentioned agencies. These contracts are set to expire on June 30, 2026.

On April 30, 2019, the Administrative Committee approved agreement templates for these Agency Renewals.

In addition to the agreement itself, each agency has received a breakdown of their service costs for budget year 2026-27, as approved in the CONFIRE 2026-27 budget, indicated as Attachment A-Dispatching Costs.

The agencies will also incur a 5% contract fee. This fee will be allocated to CONFIRE's Term-Benefit Reserve Fund (5011). The accumulated funds may be used to offset membership fees for any agency that seeks member status in the future.

As each agency has received its agreement and is currently in the process of review and signature, we request authorization for the Interim Executive Director to execute the agreements upon receipt from the agencies and to make minor adjustments if necessary.

Financial Impact

All revenues associated with service agreements have been included in the 2026-27 budget. There is no additional cost to the other CONFIRE agencies associated with approval of these agreements.

Attachments

- Agency Agreements
- Attachment A-Dispatching Costs