



STAFF REPORT

DATE: January 27, 2026

FROM: Nathan Cooke, Interim Director

BY: Damian Parsons, Finance/Administrative Director

Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Consultant Agreement – Robert Half Inc.

Recommendation

1. Approve the Statement of Work (SOW) for contractor Statney Lattin to support the Information Services department (MIS) as Senior Network Engineer, in the not to exceed amount of \$152,000.
2. Approve amendment No. 2 to the Independent Contractor Agreement for Robert Half Inc, renewing the term to three (3) years from execution date.

Background Information

The Senior Network Engineer ensures reliable and secure computer networks that keep critical systems, including 911 emergency operations, running smoothly. The role involves designing and maintaining connections between communication centers, fire stations, data centers, and cloud services, leading projects to improve network performance, and solving complex technical issues. This work supports essential services and keeps information safe and accessible.

Fiscal Impact

The total cost for the six (6) month contract will be \$152,000. The cost for this contract will be paid from salary savings from the currently vacant Information Systems Analyst III position in the Operations Fund (5008).

Amendment No. 2 will not have a fiscal impact.

Attachments

- Robert Half Statement of Work (SOW) for Staney Lattin
- Second Amendment to Independent Contractor Agreement for Special Services