



CONFIRE

STAFF REPORT

DATE: September 10, 2024

**FROM: Nathan Cooke
Interim Director**

TO: Administrative Committee

SUBJECT: EMS Division Agreements Approval and Signature Authority

Recommendation

It is recommended that the CONFIRE Administrative Committee authorize the Interim Director to pre-approve and sign any and all agreements related to the County Ground Ambulance Contract 23-1282 between September 10, 2024, and December 31, 2024.

Furthermore, all agreements executed and approved under this action shall be brought forth to the Administrative Committee at the following regularly scheduled meeting, for an accept and file action.

Background Information

The County of San Bernadino awarded CONFIRE the Ground Ambulance contract on December 5, 2024. On October 1, 2024, CONFIRE will assume the Ground Ambulance contract.

In an effort to meet the contract's requirements and benchmarks, CONFIRE staff and the Administrative Committee have previously approved numerous agreements with various allied agencies, consultants, vendors, and contractors.

With October 1 rapidly approaching, CONFIRE staff continues to come across numerous unforeseen agreements related to the ambulance contract that need to be approved and executed, with little to no time remaining.

As time is of the essence, it is imperative that CONFIRE staff have the flexibility and ability to execute and approve ambulance contract-related agreements without waiting for the next regularly scheduled Administrative Committee meeting, creating delays and potentially jeopardizing critical components of the Ground Ambulance Contract.

Fiscal Impact

The fiscal impact will be dependent on each individual agreement. All agreements approved and executed under this action will be funded through the EMS Fund 5020. The majority of the expected agreements have been budgeted for in Fiscal Year 2024/2025.