

**CONFIRE**

## **STAFF REPORT**

**DATE:** September 23, 2025

**FROM:** Nathan Cooke, Interim Executive Director

**BY:** Damian Parsons, Finance/Administrative Director  
Erika Torres-Murillo, Staff Analyst II

**TO:** CONFIRE Board of Directors

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**SUBJECT:** Contracting Agency Agreement – Barstow Fire Protection District

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### **Recommendation**

Authorize the Interim Executive Director to execute an agreement with the Barstow Fire Protection District (Barstow FD) for dispatching services, as contract agency.

### **Background Information**

The Barstow Fire Protection District (Barstow FD) has requested to receive dispatching services from CONFIRE. Staff subsequently provided Barstow FD a quote for dispatch services as well as the necessary requirements to become a contract agency. Barstow FD will be seeking approval to enter into an agreement with CONFIRE from their Board of Directors next month (October). Pursuant to Board Policy 5.003, the Apple Valley Fire District and the Victorville Fire Department have provided sponsorship for Barstow FD in their request for dispatch services.

To implement dispatch services for Barstow Fire Protection District, staff estimates the need to add 4.0 Call Taker positions. Staff will return to the Administrative Committee with a request to add the necessary positions at a later date. The costs associated with hiring the additional staff, will be offset by the annual revenue generated from Barstow FD, as a contract agency.

Staff recommends authorizing the Interim Executive Director to execute an agreement with Barstow FD for dispatch services as a contract agency, to enhance regional collaboration, improve interoperability and response outcomes across

jurisdictional boundaries, promote economies of scale, and to realize additional revenues to offset operating costs.

### **Financial Impact**

The annual impact will be an increase in revenue of \$476,594 for a full budget year, with an additional 5% contract fee of \$23,830, for a total of \$500,424.

### **Attachments**

- Apple Valley Support Letter
- Victorville Support Letter