

**CONFIRE**

STAFF REPORT

DATE: 02/22/2022

**FROM: Art Andres, Director
Yvette Calimlim, Business Management Analyst**

TO: CONFIRE Administrative Committee

SUBJECT: FY 2022/23 Preliminary Revenue Report

RECOMMENDATION

Review and Discuss FY22/23 Preliminary Revenue Report.

BACKGROUND

CONFIRE estimates the revenue budget for FY22/23 to be \$13,512,549. This is an increase of \$1,274,230 or 9% compared to prior year. Changes and contributing factors to the budget increase are as follows:

Staffing

- Projected salary increases/MOU changes = \$8,928,229; increase of \$717,439 or 8%
- Increase is primarily due to the approved salary increase of 10% approved in ESU side letter agreement
- Assumptions based on Emergency Services Unit MOU on-going negotiations

Services and Supplies

- Utilities = \$4,500 budgeted; increase due to proposed added shared space with Rialto for MIS
- General Liability (Alliant Insurance) = \$49,092 budgeted; increase of \$8,437 or 17%
 - Increase is due to significant events which have driven the property insurance market to sustain significant catastrophe loss
 - Budget included an additional 3% increase to insurance costs from prior year
- Auditing = \$25,700 budgeted; \$11,700 increase or 46%.
 - Increase is primarily due to added cost for Single Audit fees for Federal requirements outlined in the CARES Act and ARPA funding
- Other Professional Services = \$238,944 budgeted; increase of \$90,244 or 38%
 - Fratus and McMath consultants were moved from Fund 5010 to Fund 5008
 - Added cost for facility maintenance for the MIS share space at Rialto

- Rents & Leases Equipment = \$45,750 budgeted; increase \$20,106 or 44%
 - Increase is mainly due to the increase in furniture rental for MIS staff for the shared space in Rialto

Application Changes

- Increase cost to applications by 3-5% based on prior year trends
- Addition of Microsoft SQL Server licenses = \$18,014
- Addition of First Due application to seat-based cost per agency = \$195,000
- Applications such as Adobe, Tablet Command Pro 2 Way Annual Subscription, Inform API, and Staffing Integration Annual subscriptions were moved from universal to seat based.

FINANCIAL IMPACT

The Preliminary Revenue Report details the anticipated contribution of each member and contract agency toward the CONFIRE budget in the amount of \$13,512,549. This amount is subject to change as the budget is finalized. Individual agency detail reports available upon request.