



**CONFIRE**

## **STAFF REPORT**

**DATE: May 28, 2024**

**FROM: Nathan Cooke  
Interim Director**

**TO: Administrative Committee**

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**SUBJECT: XBO Emergency Command Center Chief Position**

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### **Recommendation**

Approve the addition of a full-time XBO Emergency Command Center (ECC) Chief position effective July 1, 2024.

### **Background Information**

On June 27, 2023, the Administrative Committee approved an agreement with the City of Colton for Battalion Chief Henry Perez to perform the duties of XBO Emergency Command Chief for CONFIRE from September 12, 2023 to September 16, 2024 for \$230,210. Chief Perez has notified CONFIRE of his intent to retire effective June 28, 2024. During the Director's staff update at the April 30, 2024 Administrative Committee meeting a discussion regarding the need to fill this position by one of the member agencies resulted in no member agencies being able to provide a staff member for these duties at this time.

As a result of the discussion above the Administrative Committee gave the direction to staff to add a new full-time regular position to perform the duties of XBO Emergency Command Chief for CONFIRE.

### **Fiscal Impact**

The total estimated salary and benefit cost for this position is \$299,000. Adequate appropriation has been included in the approved 2024-25 budget.