



## EMS DIVISION SUBSIDIARY COMMITTEE MEETING

THURSDAY, JANUARY 12, 2024 – 1:30 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

---

### MINUTES

#### **EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:**

Apple Valley Fire Protection District – B.C. Matthew Dowland  
Chino Valley Independent Fire District – Chief Dave Williams  
Colton Fire Department – Fire Marshall Ray Bruno  
Loma Linda Fire Department – B.C. Jeff Gillette  
Montclair Fire Department – Assistant Fire Chief Ryon Dierck  
Ontario Fire Department – Chief Mike Gerken  
Rancho Cucamonga Fire District – Chief Augie Barreda  
Redlands Fire Department – EMS Coordinator Carly Cripe  
Rialto Fire Department – Chief Brian Park  
San Bernardino County Fire District – Chief Joe Barna  
Victorville Fire Department – EMS Manager Steve Casarez  
City of Yucaipa – Chief Grant Malinowski

#### **CALL TO ORDER**

- a. Flag Salute
- b. Roll call/Introductions

#### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

#### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

*No conflicts were announced.*

#### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

*No consent items.*

**CHAIR REPORT**

*None*

**OLD BUSINESS**

*None*

**NEW BUSINESS**

1. Introduction of Committee members – Art Andres - **DISCUSSION ITEM**
  - a. Introduction of Committee Members
  - b. Brown Act covered entity
  - c. Quorum is 2/3 of membership. 12 Agencies total – 8 present to take action.
  
2. Committee Overview/Purpose – Dean Smith – **DISCUSSION ITEM**
  - a. Steering Committee to Administrative Chiefs  
*Committee to serve as a steering committee for administration, operations, policy, procedures and logistics of the EMS Division.*
  
3. CONFIRE Administrative Committee Policy 6.002, revised 7.25.2023 – Dean Smith – **DISCUSSION ITEM**
  
4. Ambulance transportation transition – **DISCUSSION ITEM**
  - a. Implementation team – Dean Smith/Ray Gayk
  
5. Governance Model – Art Andres – **ACTION ITEM**  
*He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the EMS Division Subsidiary Committee.*
  - a. Elect Chair
  - b. Elect Vice-Chair

***Motion to elect Chief Joe Barna as EMS Division Subsidiary Committee Chairperson.***

***Motion by: Chief Brian Park***

***Second by: Chief Augie Barreda***

***Yes - 12***

***No - 0***

***Abstain - 0***

***Absent – 0***

*Motion to elect Chief Mike Gerkin as EMS Division Subsidiary Committee Vice-Chairperson.*

*Motion by: Chief Augie Barreda*

*Second by: Chief Dave Williams*

*Yes - 12*

*No - 0*

*Abstain - 0*

*Absent - 0*

6. Establish regular meeting dates and time – Art Andres – **Discussion item**

*Second Tuesday of each month from 1:00 - 3:00 p.m.*

7. Establish Priorities – Art Andres – **DISCUSSION ITEM**

- a. Authority & Purpose

1. Short term budget
2. Develop policies
  - \*Restocking supplies

8. Consultant Agreements – Art Andres – **ACTION ITEM**

- a. Ray Gayk
- b. Dean Smith

*Motion to move the Independent Contractor Agreement between CONFIRE and Cardo Consulting Inc. to the Administrative Committee for approval.*

*No action was taken on Consultant Agreement for Dean Smith.*

*Motion by: Chief Augie Barreda*

*Second by: Chief Mike Gerkin*

*Yes - 12*

*No - 0*

*Abstain - 0*

*Absent – 0*

9. Update on Partnership with CONFIRE EMS Mobile Health & SBCoFD – Dean Smith – **DISCUSSION ITEM**

## **ROUND TABLE**

*None*

## **CLOSED SESSION**

