



CONFIRE

STAFF REPORT

DATE: December 11, 2023

**FROM: Nathan Cooke
Interim Director**

TO: Board of Directors

SUBJECT: CONFIRE Governance Sub-Committee

Recommendation

It is recommended that the CONFIRE Board of Directors (BOD) appoint an ad hoc sub-committee, that includes members of the Board of Directors and the CONFIRE Administrative Committee, to discuss and explore options related to the possibility of restructuring the governance of CONFIRE.

It is recommended that the sub-committee appoint a chairperson and be referred to as the CONFIRE Governance Sub-Committee.

Background Information

CONFIRE's governance model was codified on September 21, 1990. The CONFIRE Joint Powers Agreement established that the agency shall be governed by a Board of Directors and an Administrative Committee. The agreement dictates that the Board of Directors shall consist of one elected official appointed by the legislative body of each Party. It also dictates that the Administrative Committee shall consist of the Fire Chief of each Party.

CONFIRE is comprised of many local government agencies that have distinctive differences in size, location, complexities, and services that create unique challenges and also offer novel solutions.

Over the past thirty years, CONFIRE has grown immensely and has expanded its scope of services. These significant changes have highlighted the need to ensure that CONFIRE's governance model remains relevant, updated and follows best practices that are in line with industry standards.

As CONFIRE continues to expand its scope, reach, and services provided, it is imperative that the governance model is equipped to handle the current and future load. This can only be achieved through exploration and research that would likely entail in-depth analysis.

Fiscal Impact

There is no fiscal impact.