



**CONFIRE**

## STAFF REPORT

**DATE:** November 25, 2024  
**FROM:** Joe Barna  
Admin Section Chief  
**TO:** CONFIRE EMS Subcommittee

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**SUBJECT:** Emergency Operations Plan

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### Recommendation

It is recommended that the CONFIRE EMS Subcommittee approve the Emergency Operations Plan (EOP) for the CONFIRE EMS division.

### Background Information

On December 5, 2023, the County of San Bernardino awarded CONFIRE the Advanced Life Support and Basic Life Support Ground Ambulance Services, Interfacility, and Critical Care Transport Services for Exclusive Operating Areas contract. The ambulance contract requires CONFIRE to develop and submit an EOP before the implementation of services.

In February 2024, CONFIRE contracted with AP Triton to complete the EOP. AP Triton's team collaborated with the ambulance implementation team to complete a risk assessment of the EMS system before the plan development. The EOP is a strategic framework outlining the procedures and protocols for responding to and managing emergencies and disasters that could impact operations. The plan covers several critical issues, including triggers for activation, notifications, communications, staffing, vehicles, equipment, and hospital and healthcare facility evacuations. The plan also identifies the EMS surge supplies needed for up to 5 days.

### Fiscal Impact

The cost of the EOP was approved for purchase by the Administrative Committee and budgeted for in EMS fund 5020.