



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, JUNE 11, 2024 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:

Apple Valley Fire Protection District – Chief Buddy Peratt
Chino Valley Independent Fire District – Chief Jeremy Ault
Colton Fire Department – Fire Marshall Ray Bruno
Loma Linda Fire Department – Chief Mike Atchison
Montclair Fire Department – Chief David Pohl
Ontario Fire Department – **Vice Chair**, Chief Mike Gerken
Rancho Cucamonga Fire District – Chief Augie Barreda
Redlands Fire Department – EMS Coordinator Carly Cripe - *Absent*
Rialto Fire Department – Chief Paul Truffa - *Absent*
San Bernardino County Fire District – **Chair**, Chief Joe Barna
Victorville Fire Department – Chief Bobby Clemmer
City of Yucaipa – Chief Grant Malinowski

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

There were no requests to speak.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of May 14, 2024

Motion to accept Consent item.

Motion by: Chief Jeremy Ault

Second by: Chief Mike Gerken

Yes – 10

No – 0

Abstain – 0

Absent – 2

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Policy and Procedure Table of Contents– **DISCUSSION ITEM**

The committee reviewed a draft copy of the CONFIRE EMS Policy and Procedures table of contents. Federal and State mandates were met along with contractual requirements. The committee will be presented with a final draft for approval in the future.

3. Radio Communication Plan – **DISCUSSION ITEM**

The EMS Subsidiary Committee reviewed the Radio Communication Plan draft that will be presented to XBO Comm Group for final approval.

4. Wittman contract Amendment – **ACTION ITEM**

On November 28, 2023, the Administrative Committee approved a contract for services with Wittman Enterprises, LLC for 3rd party billing services to support cost recovery of the EMS Division and ambulance operation. The contract is set to expire on September 30, 2024, unless it is extended through a contract amendment.

Staff recommends CONFIRE utilize our legal counsel, Kingsley Bogard, to develop an amendment with Wittman Enterprises to establish a contract extension for three (3) years, with two (2) one-year options for extension, which will secure terms and improved rates.

The fiscal impact of this recommendation is estimated to be an annual cost savings of \$400,000 in expenses to the EMS Fund (5020).

Motion to recommend the CONFIRE Director utilize CONFIRE's legal counsel to draft an amendment to the Wittman Enterprises, LLC contract for Administrative Committee approval.

Motion by: Chief Jeremy Ault

Second by: Chief Bobby Clemmer

Yes – 10

No – 0

Abstain – 0

Absent – 2

5. Unit Numbering – **DISCUSSION ITEM**

The Unit Numbering document presented for discussion was developed in conjunction with the XBO Comm Group and has been approved by County Chiefs.

6. ICEMA Data Agreement – **ADVISEMENT**

The Administrative Committee met on May 28th and approved the ICEMA ImageTrend Data Agreement. The term of the MOU shall begin July 1, 2024, and continue through September 30, 2034.

7. New Employee Orientation Program – **DISCUSSION ITEM**

CONFIRE EMS is committed to developing and maintaining high-quality clinical personnel. An incumbent force orientation academy will be comprised of 36 hours of practical clinical training, classroom training, and competency testing on clinical skills and safe driving. A new hire orientation academy will be comprised of a 64-hour classroom orientation which will include all information needed for an EMT or paramedic to be successful with the ICEMA EMS system.

ROUND TABLE

CLOSED SESSION

8. Review and update anticipated Litigation – Significant exposure to litigation

Government Code section 54956.9(d): AMR Lawsuit

The EMS Subsidiary Committee entered closed session at 1:39 p.m. and came out of closed session at 1:49 p.m.

No reportable outcome from closed session.

ADJOURNMENT

Motion to adjourn the EMS Division Subsidiary Committee Meeting

The meeting adjourned at 1:49 p.m.

Upcoming Meetings:

Next Regular Meeting: July 9, 2024

 /s/ Liz Berry

**Liz Berry
Clerk of the Board**