



# STAFF REPORT

**DATE:** October 1, 2024

**FROM:** *D P* Damian Parsons  
Finance/Admin Director

**TO:** CONFIRE EMS Subcommittee

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**SUBJECT: \$2,000,000 loan to Fund 5020 (EMS) from Fund 5010 (Reserve)**

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## Recommendation

It is recommended that the CONFIRE EMS Subcommittee recommend to the CONFIRE Admin Committee a loan from Fund 5010 (Reserve) to Fund 5020 (EMS) in the amount of \$2,000,000.

The EMS Division will use the loan to fund ongoing costs and legal fees related to the County of San Bernardino Ground Ambulance contract.

## Background Information

On December 5, 2023, the County of San Bernardino awarded CONFIRE the Advanced Life Support and Basic Life Support Ground Ambulance Services, Interfacility, and Critical Care Transport Services for Exclusive Operating Areas contract. On September 12, 2024, the courts ordered a preliminary injunction that stopped implementation of the contract. While costs have been reduced since the injunction, ongoing costs and legal fees related to the EMS Division remain, which requires funding.

It is recommended that CONFIRE utilize Fund 5010 (Reserve) to provide a loan, not to exceed \$2,000,000, to Fund 5020 (EMS) for the above costs with no interest. This action will delay or potentially eliminate the need to utilize the loan provided by the City of Ontario at 4% interest.

The terms of the loan are as follows:

Maximum Loan Amount:	\$2,000,000.00
Minimum Amount Per Draw:	\$250,000.00
Draw Effective Date:	October 23, 2024
Loan Agreement:	The agreement expires two (2) years from the effective date of the loan agreement. Draws request must be completed within two (2) years.
Interest Rate:	0%
Repayment:	Borrower will pay scheduled principal within two (2) years.

## Fiscal Impact

Once the Administrative Committee approves, the funds will be transferred from Fund 5010 to Fund 5020. There will be zero interest charged to Fund 5020 for this loan, and the loan must be repaid within two years from the funds transfer date.