



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, SEPTEMBER 10, 2024 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:

Apple Valley Fire Protection District – Chief Buddy Peratt
Chino Valley Independent Fire District – EMS Nurse Leslie Parham
Colton Fire Department – B.C. Justin Weems
Loma Linda Fire Department – Chief Jeff Gillette
Montclair Fire Department – Chief David Pohl
Ontario Fire Department – **Vice Chair**, Chief Mike Gerken
Rancho Cucamonga Fire District – Chief Augie Barreda
Redlands Fire Department – EMS Coordinator Carly Cripe
Rialto Fire Department – Chief Paul Truffa - *Absent*
San Bernardino County Fire District – **Chair**, Chief Joe Barna
Victorville Fire Department – Chief Bobby Clemmer
City of Yucaipa – Chief Grant Malinowski - *Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

There were no requests to speak.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of August 13, 2024

Motion to accept Consent item.

Motion by: Chief Mike Gerken

Second by: Chief Bobby Clemmer

Yes –10

No – 0

Abstain – 0

Absent – 2

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Policy and Procedures– **ACTION ITEM**

CONFIRE EMS is scheduled to start ground ambulance transportation services on October 1, 2024.

Priority Ambulance was chosen by CONFIRE as the sole subcontractor for ambulance services as authorized by County contract 23-1282. The County contract identifies several areas where policies and procedures must be developed to meet the contractual obligations.

Priority and CONFIRE will operate a joint policy and procedures manual to cover all employees in the operation. Policies for Priority-only employees will have the policy number followed by a "P". Policies for CONFIRE-only employees will have the policy number followed by a "C". This system will allow for easy identification and application of the developed policy and procedures.

The ambulance implementation team has developed a nearly complete manual covering the contractual obligations, best practices, and policies required to implement the Commission on Accreditation of Ambulance Services (CAAS) accreditation. Finalizing all policies to completion is a heavy lift that will take several months. The proposed policies are considered working drafts that, upon your approval, will serve as operational policies that will continue to receive minor revisions until they are finalized.

There is no fiscal impact to the EMS Fund (5020).

Motion to approve the presented working draft policy and procedures to meet CONFIRE's contractual obligations.

Motion by: Chief Mike Gerken

Second by: Chief David Pohl

Yes –10

No – 0

Abstain – 0

Absent –2

3. Ambulance Operations Center Update – **DISCUSSION ITEM**

4. Staffing Update – **DISCUSSION ITEM**

5. Vehicle Production Update – **DISCUSSION ITEM**

6. CONFIRE Director Delegation of Authority – **ADVISEMENT ITEM**

To meet the Ground Ambulance contractual requirements and benchmarks, CONFIRE staff and the Administrative Committee have approved numerous agreements with various allied agencies, consultants, vendors, and contractors.

Time is of the essence, and it is imperative that CONFIRE staff have the flexibility and ability to execute and approve ambulance contract-related agreements without waiting for the next regularly scheduled Administrative Committee meeting, creating delays and potentially jeopardizing critical components of the Ground Ambulance Contract.

The Administrative Committee voted to authorize the Interim Director to pre-approve and sign any and all agreements related to the County Ground Ambulance Contract 23-1282 between September 10, 2024, and December 31, 2024. All agreements executed and approved under this action will be brought forward to the Administrative Committee at the following regularly scheduled meeting, for acceptance and filing.

ROUND TABLE

CLOSED SESSION

**The EMS Subsidiary Committee did not enter Closed Session.*

7. Review and update anticipated Litigation – Significant exposure to litigation Government Code section 54956.9(d): AMR Lawsuit

ADJOURNMENT

Motion to adjourn the EMS Division Subsidiary Committee Meeting

The meeting adjourned at 1314 p.m.

Upcoming Meetings:

Next Regular Meeting: October 8, 2024

 /s/ Liz Berry

Liz Berry
Clerk of the Board