



CONFIRE

STAFF REPORT

DATE: October 2, 2024

FROM: Joe Barna
Admin Section Chief 
Ambulance
Implementation Team

TO: CONFIRE EMS Subcommittee

SUBJECT: Contract Amendment for Temporary Employment

Recommendation

Direct staff to develop an amendment to the contract with Priority Ambulance for the temporary employment of Priority personnel for presentation to the CONFIRE Administrative Committee for approval.

Background Information:

On February 22, 2022, the Administrative Committee approved a contract with Priority Ambulance to provide emergency medical services in partnership with its member agencies. To further enhance operational flexibility, CONFIRE seeks to amend its contract with Priority Ambulance. This amendment would permit CONFIRE, and by extension, its Joint Powers Authority (JPA) member agencies, to temporarily employ Priority Ambulance personnel. These personnel will fill critical short-term staffing needs across CONFIRE and its member agencies.

If the Administrative Committee approves, staff shall develop an Administrative Policy illustrating the details and processes related to an overall temporary employment program. This amendment and policy will provide additional workforce flexibility and ensure that CONFIRE and its member agencies can maintain operations continuity during increased staffing needs.

Fiscal Impact:

There is no net fiscal impact to CONFIRE. CONFIRE will pay Priority an agreed-upon amount to reimburse them for the work performed by their employees for member agencies. The temporary Priority employees' costs will be reimbursed directly to CONFIRE by the member agency through direct invoicing or an increase to their respective agency fees, offsetting the amount paid out to Priority.