



STAFF REPORT

DATE: February 11, 2025

FROM: Joe Barna
Admin Section Chief

TO: CONFIRE EMS Subcommittee

SUBJECT: Continuity of Operations Plan

Recommendation

It is recommended that the CONFIRE EMS Subcommittee approve the Continuity of Operations Plan (COOP) for the CONFIRE EMS division.

Background Information

On December 5, 2023, the County of San Bernardino awarded CONFIRE the Advanced Life Support and Basic Life Support Ground Ambulance Services, Interfacility, and Critical Care Transport Services for Exclusive Operating Areas contract. The ambulance contract requires CONFIRE to develop and submit a COOP before the implementation of services.

In February 2024, CONFIRE contracted with AP Triton to complete the COOP. AP Triton's team collaborated with the ambulance implementation team to complete a risk assessment of the ambulance program before the plan development. The completed COOP comprehensively evaluates CONFIRE's operational capabilities, resource requirements, and response strategies. It establishes the procedures and strategies needed to ensure that CONFIRE can continue providing EMS services during emergencies such as natural disasters, infrastructure failures, or other significant disruptions.

Fiscal Impact

The cost of the COOP was approved for purchase by the Administrative Committee and budgeted for in EMS fund 5020.