



BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 21, 2022 – 10:00 AM
LOMA LINDA EOC-25541 BARTON RD., LOMA LINDA

MINUTES

ROLL CALL

BOARD OF DIRECTORS COMMITTEE MEMBERS:

Chairperson – Ernest R. Cisneros, Council Member – City of Colton
Vice-Chairperson – Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
Dan Leary, Board President – Apple Valley Fire Protection District
John DeMonaco, Board Member – Chino Independent Fire District
Dr. Rhodes Rigsby, Council Member– City of Loma Linda
Denise Davis, Council Member – City of Redlands-*Arrived @ 10:10*
Andy Carrizales, Council Member – City of Rialto
Dawn Rowe, 3rd District Supervisor – San Bernardino County - *Absent*
Elizabeth Becerra, Council Member – City of Victorville - *Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Board of Director member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Board of Directors Minutes of November 29, 2021
2. American Rescue Plan Act Funding
3. 2021 CONFIRE Statistics
4. Single Audit 2021

5. Fiscal Year 2021-22 Budget Adjustments
6. FY 21-22 CONFIRE Operations Statement Ending 03-31-2022
FY 21-22 Fund Balance Report Ending 03-31-2022
7. Board Policy 4.004 Revision

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1-7.

ACTION: *The CONFIRE Board of Directors accepts and approves consent items 1-7.*

Motion by: *Motion by Lynne Kennedy, City of Rancho Cucamonga*

Second: *Andy Carrizales, City of Rialto*

Ernest R. Cisneros-Yes

Dan Leary-Yes

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Absent

Dawn Rowe-Absent

Elizabeth Becerra-Absent

Ayes: 6

Noes: 0

Abstain: 0

Absent: 3

Motion Approved

****Amendment to Agenda, item added**

8. Side Letter Agreement, Communications Workers of America – **ACTION ITEM**
On 3/24/2022 Leo Gonzalez (Deputy Director/Labor Relations Chief) and Maggie McCormack (CWA) signed a Side Letter Agreement for the Emergency Services Unit. Agreement states that employees in regular positions shall accrue, on a pro rata basis, holiday leave for completed pay periods. Effective pp 13/2022 the County will recognize the new holiday of June 19th as such employees will be awarded 8 hours of Holiday leave and the Maximum Allowed Unused Balance will be increased as follows:
 - *Hours Accrued Per Year/Rates Per Pay Period from 112 to 120 hours/4.31 to 4.62 hours per pay period*
 - *Maximum Allowed Unused Balance from 224 to 232 hours*
 - *Fiscal impact \$16,749.84 per year*

ACTION: *The CONFIRE Board of Directors amends the agenda to include item 8, the Side Letter Agreement from Communication Workers of America, and accepts the item as presented.*

Motion by: *Motion by Andy Carrizales, City of Rialto*

Second: *Lynne Kennedy, City of Rancho Cucamonga*

Ernest R. Cisneros-Yes
Dan Leary-Yes
John DeMonaco-Yes
Dr. Rhodes Rigsby-Yes
Denise Davis-Absent
Dawn Rowe-Absent
Elizabeth Becerra-Absent

Ayes: 6

Noes: 0

Abstain: 0

Absent: 3

Motion Approved

UPDATE ON CONFIRE ACTIVITIES – CONFIRE Director to give an update on the various activities within CONFIRE.

9. Association of Public-Safety Communications Officials
On May 5th, 2021, Dispatcher Kiana White received a 9-1-1 call for a 1-year-old female choking in San Bernardino. One minute later the baby was reported no longer breathing. Kiana gave pre-arrival CPR instructions until the crew could arrive on scene. ME 229 was able to continue treating the child and later reported the baby girl was breathing on her own, expected to make a full recovery. The California Public-Safety Radio Association (CPRA) and its parent organization Association of Public-Safety Communications Officials (APCO) solicits nominations from over 250 local Police, Fire and EMS agencies for exception performance. We are proud to announce that Kiana White has been selected as this year's winner in the Outstanding Performance by an Individual Fire Category.

OLD BUSINESS

10. Valley Communications Center – **ACTION ITEM**

On June 22, 2021, the San Bernardino County Board of Supervisors awarded a contract to Griffin Structures Inc. for preconstruction and construction management for the Valley Communications Center (VCC) project. The site location selection process has been completed and costs associated with construction have been allocated by the Board. Preconstruction meetings have begun to determine space needs as well as common space required for all stakeholders.

CTA Consultants performed an analysis of several alternatives with associated costs. Every effort was made to ensure accurate comparisons of all options. The two most cost-effective options involve moving Rialto operations to the VCC. Based on current rates adopting Option 1, with the buy down option, from the CTA report would result in a net increase of \$142,227 annually for all lease agreements, while maintaining operations in Hesperia also. San Bernardino County has committed to executing a

long-term lease agreement, locking in rates, and reducing the annual increase to 2% each year.

ACTION: *The CONFIRE Board of Directors accepts the Administrative Committee's recommendation to adopt the CTA Consultant's Alternatives Analysis Report and approves CONFIRE to enter into a long-term lease agreement for the Valley Communications Center, utilizing Option 1 with the buy down.*

Motion by: *Motion by Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dan Leary, Apple Valley Fire Protection District*

Ernest R. Cisneros-Yes

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Yes

Dawn Rowe-Absent

Elizabeth Becerra-Absent

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

NEW BUSINESS

11. Contracting Party – Ontario - ACTION ITEM

Board Policy 5.003 requires the following for the admission of a contracting agency:

- 1. Sponsorship by an existing member agency.*
- 2. Admission of the contracting party must be pursuant to terms acceptable to the Board of Directors.*
- 3. Admissions of contracting party must be approved by the Board of Directors. City of Ontario has requested to become a contracting party and is sponsored by the following member agency – Rancho Cucamonga. There are no fiscal impacts resulting from admitting the City of Ontario as a Contracting Agency.*

ACTION: *The CONFIRE Board of Directors approves the admission of the City of Ontario pursuant to the terms and conditions of Consolidated Fire Agencies (CONFIRE) JPA existing MOU for contracting agencies, subject to minor revisions approved by CONFIRE legal counsel.*

Motion by: *Andy Carrizales, City of Rialto*

Second: *John Demonaco, Chino Valley Fire District*

Ernest R. Cisneros-Yes

Lynne Kennedy-Yes

Dan Leary-Yes

Dr. Rhodes Rigsby-Yes
Denise Davis-Yes
Dawn Rowe-Absent
Elizabeth Becerra-Absent

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

12. Fiscal Year 2022-23 Budget – **ACTION ITEM**

The Administrative Committee recommends the adoption of Board of Directors Resolution 2022-01 approving the Budget Document for FY 2022/23 budget as presented.

ACTION: *The CONFIRE Board of Directors approves Resolution 2022-01 Adopting the Annual Budget Document for Fiscal year 2022/23.*

Motion by: *Motion by Lynne Kennedy, City of Rancho Cucamonga*

Second: *Ernest Cisneros, City of Colton*

Dan Leary-Yes

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Yes

Dawn Rowe-Absent

Elizabeth Becerra-Absent

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

CLOSED SESSION

13. Pursuant to California Government Code Section 54956.9(a) The Board of Directors will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)
14. Pursuant to California Government Code Section 54956.9(a) The Board of Directors will meet in closed session to be briefed regarding (1) case Public Employment Relations Board- Communications Workers of America Local 9588 v. CONFIRE Regional Emergency Communications LA-CE-1561-M

15. Communications Workers of America-Emergency Services Unit MOU negotiations

ADJOURNMENT

ACTION: *To adjourn the CONFIRE Board of Directors' Meeting*

MOTION BY: *Denise Davis, City of Redlands*

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

The meeting adjourned at 12:04 p.m.

Next Meeting: To be determined.

 /s/ Liz Berry

Liz Berry

Administrative Secretary I