



## City of Colusa California

### STAFF REPORT

**DATE:** November 4, 2025  
**TO:** Mayor Cordorniz and members of the City Council  
**FROM:** Joshua Fitch, Police Chief, Via Jesse Cain, City Manager, and Ryan Jones, City Attorney

#### **AGENDA ITEM:**

**Subject:** A Resolution of the Colusa City Council to authorize the Police Chief to purchase a ductless mini split heater / air conditioning unit for the Colusa County Task Force office located on City property.

**Recommendation:** Authorize the Police Chief to purchase, a ductless mini split heater / air conditioning unit and pay for related installation costs from Carvalho's Heating & Air Conditioning, Inc., amount not to exceed \$25,000.

#### **BACKGROUND ANALYSIS:**

The Colusa County Task Force has utilized previously vacant City property as their base of operations and office space for over two decades. Currently it is being heated and cooled by a window type air conditioner / heater which is and always has been insufficient.

Three quotes were received with the lowest provided by Carvalho's Heating & Air Conditioning, Inc., for \$21,788.00.

#### **BUDGET IMPACT:**

None. City Hall impact fee funds will be used for this purchase. The current balance in this fund is in excess of \$109,000.

#### **STAFF RECOMMENDATION:**

Adopt Resolution 25- AUTHORIZING THE CITY OF COLUSA POLICE CHIEF TO PURCHASE A DUCTLESS MINI SPLIT HEATER / AIR CONDITIONING UNIT AND PAY FOR RELATED INSTALLATION.

#### **ATTACHMENT:**

Resolution 25-  
Three (3) quotes received.