

# City of Colusa

**RECEIVED**

APR 10 2024

Office Use Only	
Date Received	4/10/2024
Routing Date	_____
Date approved	_____
Notice Sent	_____
Insurance Cert. Rec'd	_____

## Application for

### Temporary Street Closure, Parades, Special Events and Festivals

NAME OF EVENT: County Fair Parade  DATE OF EVENT: June 07, 2024
-----------------------------------------------------------------------

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

### Contact Information: (Please print)

Organization <u>Colusa Lions Club</u>	Phone (day) <u>(530) 636-3239</u>
Contact Person <u>Dave Markss</u>	Phone (evening) <u>(530) 458-8928</u>
Address <u>PO Box 528</u>	Fax <u>none</u>
City <u>Colusa</u>	E-mail Address <u>dmarko352@gmail.com</u>
Zip Code <u>95932</u>	
Alternate Contact <u>Jim Pingrey (530) 682-9755</u>	
<i>(It is highly recommended that an alternate name &amp; telephone number be provided)</i>	

### Event Details:

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
Market/10th Streets	06-07-2024	5:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	06-07-2024	8:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Electrical: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Selling Liquor: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Sound Amplification: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Food & Beverage: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Open Fire: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain (permit may be required))				

**Type of Event:**

Parade	<input checked="" type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input type="checkbox"/>	Please Specify _____
Walkathon	<input type="checkbox"/>	Run	<input type="checkbox"/>	Other	<input type="checkbox"/>	

**Attendance:**

Number of Participants	300	Number of Floats	25
Number of Booths/Stalls	0	*Please provide best estimates*	
Number of Vehicles	30		
Number of Bands	1		

**Narrative and Map of Event:**

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

**Narrative:**

Request the closure of Market Street from Bridge Street to 10th Street, and the closure of 10th Street from Market Street to Fremont Street, for the annual County Fair Parade.

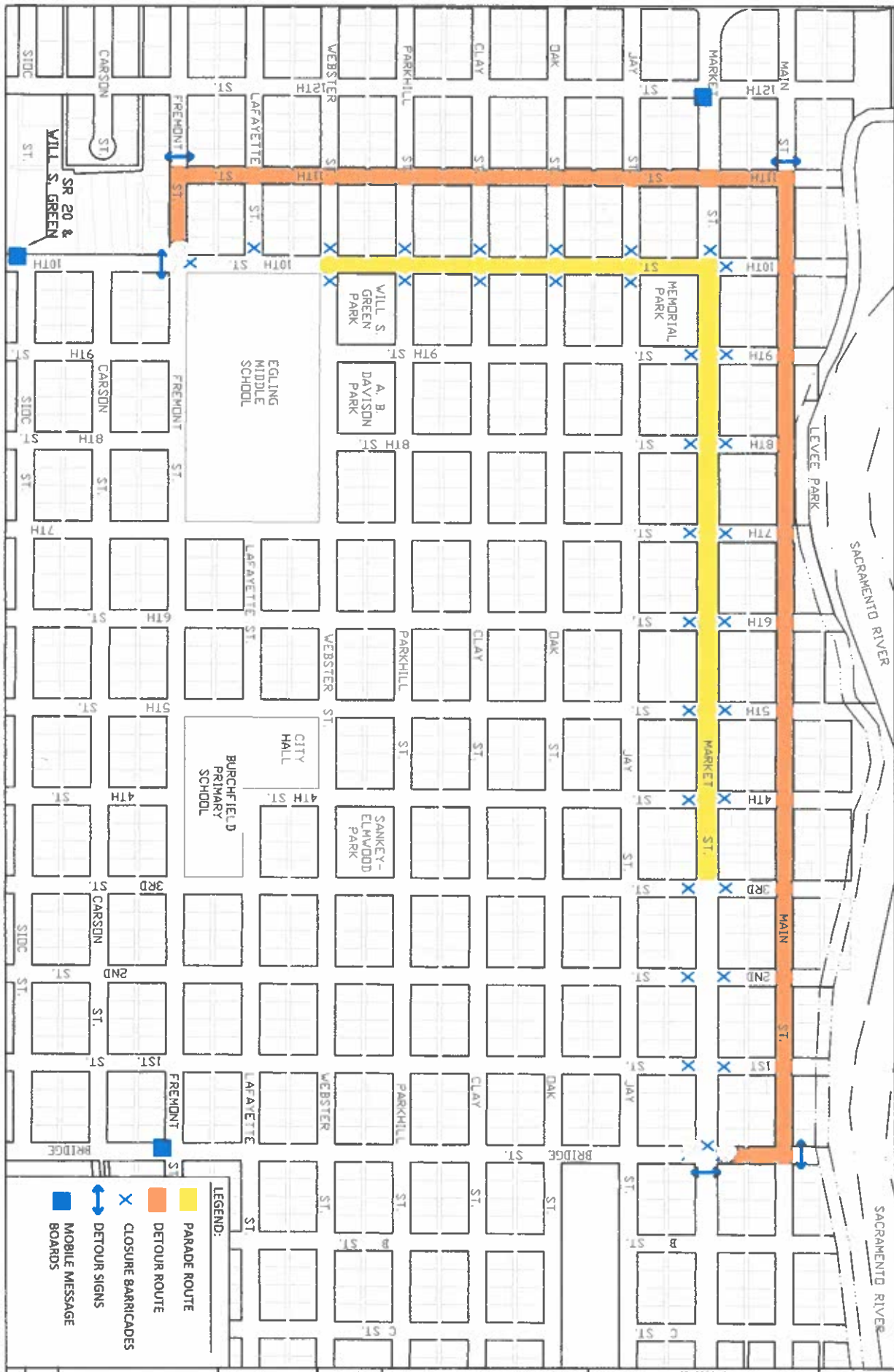
Map, route, and/or site plan: (if insufficient space, please attach on separate sheet)  
See attached map.

Signature of Person Submitting Application: *J. Bolaks*

Date: 04-06-2024

**Office Use Only**

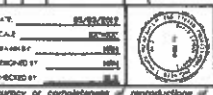
<b>Public Works</b> <u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments: _____			
<b>Recreation</b> _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments: _____			
<b>Street/Parks</b> <u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments: _____			
<b>Fire Dept.</b> _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Comments: _____			
<b>Police Dept.</b> <u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u><i>4.10.24</i></u>
Comments: _____			
<b>City Manager Review</b> <u><i>[Signature]</i></u>			Date: _____
Comments: _____			



**LEGEND:**

- PARADE ROUTE
- DETOUR ROUTE
- X CLOSURE BARRICADES
- ↔ DETOUR SIGNS
- MOBILE MESSAGE BOARDS

DATE:	10/20/2022
SCALE:	AS SHOWN
DESIGNED BY:	MM
CHECKED BY:	MM
DATE:	10/20/2022
DESIGNED BY:	MM
CHECKED BY:	MM



**CALIFORNIA ENGINEERING**  
 CIVIL ENGINEERS  
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CITY OF COLUSA  
**TRAFFIC CONTROL/ DETOUR PLAN**  
 COLUSA FAIR PARADE ROUTE

PROJECT NUMBER: 19-100  
 SHEET 01 OF 01

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