



City of Colusa California

STAFF REPORT

DATE: February 7, 2023
TO: Mayor Ponciano and Members of the City Council
FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution approving the updated contract with Hinderliter de Llamas and Associates, a sister company of HDL Companies to review, analyze and forecast the sales tax revenue.

Recommendation: Council to adopt Resolution 23-__ authorizing the Master Services Agreement Hinderliter de Llamas and Associate and the City of Colusa.

BACKGROUND ANALYSIS:

The City of Colusa has utilized the Hinderliter de Llamas and Associates services to track the sales tax collected in the City of Colusa for more than two decades except for a short interruption.

The consultant company holds quarterly meetings with the Finance Director to update the revenue collected from the sales tax and forecast for the upcoming year, provides detailed data on different businesses and discusses the sales trend. The company also elaborates on the state's sales tax along with any provision pertaining to the city's sales tax.

The city residents passed Measure B in November 2022 election for the city to receive one percent on all sales that take place within the city limit.

The California Department of Tax and Fee Administration (CDTFA) requires the city to provide an updated contract for the Consultant (Hinderliter de Llamas and Associates) to have access to Measure B data.

BUDGET IMPACT:

The consultant agrees to provide the additional services for \$2,400 annually and is invoiced quarterly with the option of a CPI increase as needed.

STAFF RECOMMENDATION:

To Resolution 23-__ regarding updating the contract with Hinderliter de Llamas and Associates.

ATTACHMENT:

Resolution 23-____

Master Service Agreement

Schedule A