



## CITY COUNCIL MEETING

Tuesday, July 16, 2024

Regular Meeting - 6:00 PM

City Hall – City Council Chambers

425 Webster Street, Colusa, CA 95932

### MINUTES

**CALL TO ORDER-** Mayor Vaca called the meeting to order at 6:00 pm.

**ROLL CALL** – Council Members Markss, Ponciano, Conrado, Codorniz and Vaca were all present.

#### **PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** –There was council consensus on the agenda approval.

**PUBLIC COMMENTS** – Citizens Jeanne Kessinger and Lynn Reister provided a history of the feral cat issues in their neighborhood. They have been looking for solutions, but with no success. They contacted Joyce Smith, Director for Field Haven, who explained how she could help the city. They provided the City Clerk a copy of their written public comments.

Citizen/Treasurer Devin Kelley requested an update on the Mushroom Plant, stating the smell is still terrible.

**CONSENT CALENDAR** - *All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.*

1. **Approve** - Council Draft Minutes of June 4 and 18
2. **Receive and File** - Police Department June report
3. **Receive and File** - Finance Department May and June reports
4. **Receive and File** - Treasurer's May report
5. **Receive and File** - May and June Warrants Lists
6. **Approve** - Regional Housing Authority reappointment of Suzanne Gallaty as Tenant Commissioner

**ACTION:** Motion by Council Member Conrado seconded by Council Member Codorniz to approve the consent items. Motion passed unanimously.

#### **COUNCIL MEMBER /CITY MANAGER REPORTS AND STAFF COMMENTS**

City Council Members reported on their appointed committee and commission meetings.

City Attorney Jones is working BC&E Attorney on a few updates. He discussed the Grants Pass case (people who illegally camp) and that the city would need to update the Ordinance.

City Manager Cain provided an update on the current projects.

Police Chief Fitch provided updates at the Police Department.

Fire Chief Conley provided updates at the Fire Department.

Finance Director Aziz-Khan provided updates in the Finance Department.

City Clerk Kittle provided information on the upcoming election for elected officials.

### **COUNCIL CONSIDERATION**

7. Consideration of a Resolution authorizing the City Manager to waive the Request For Proposal process and purchase street repair equipment from a public auction

City Manager Cain reported the City will receive \$56,000 from Cal Trans towards street repair equipment. He stated the County and the City of Williams would be using their funds for street repair equipment, as well. Cain discussed his research in purchasing equipment through auction sites. The time limit to submit the invoice is six months and then another six months for the second invoice for a total of one year.

**ACTION:** With no public comment, motion by Council Member Codorniz, seconded by Council Member Conrado to adopt the Resolution authorizing the City Manager to waive the Request for Proposal process and purchase street repair equipment from a public auction. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

8. Consideration of Resolution approving and authorizing the City Manager to execute a contract for Accounting Software with the new company

City Manager Cain provided information from the demonstration staff received from Tyler Technologies. Finance Director Aziz-Khan explained the yearly maintenance costs and how it would reduce staff time. The current software is over thirty years old. Cody Gunstenson with Tyler Technologies spoke about the software and their experience with other cities similar to Colusa. He answered questions from the council and provided details on the three-year agreement.

**ACTION:** With no public comments, motion by Council Member Ponciano, seconded by Council Member Conrado to amend the Resolution approving and authorizing the City Manager to execute a contract with Tyler Technologies. Motion passed 5-0 by the following roll-call vote:

**AYES:** Markss, Ponciano, Conrado, Codorniz and Vaca.

**NOES:** None.

## **DISCUSSION ITEMS**

9. Parks, Recreation and Tree (PRT) Commission requests their quarterly meetings be changed to bi-monthly meetings on the second Thursday.

City Manager Cain reported the request from PRT Commissioners. There was council consensus directly staff to bring back an Ordinance to update their requests.

## **FUTURE AGENDA ITEMS**

Look into Ordinances on animal control and public nuisance.

Look into the Animal Control contract.

List of sidewalk, curb, gutter repairs and replacement.

Mushroom update.

## **ADJOURNED TO CLOSED SESSION at 7:12 pm**

### **CLOSED SESSION MEETING**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§ 54957) Title: City Manager

**REPORT ON CLOSED SESSION** – At 7:52 pm, Mayor Vaca stated there was no reportable action.

---

DANIEL VACA, MAYOR

---

Shelly Kittle, City Clerk