

RECEIVED

FEB 24 2025

CITY OF COLUSA

City of Colusa

Application for

Temporary Street Closure, Parades, Special Events and Festivals

Office Use Only	
Date Received	2/24/25
Routing Date	2/25/25
Date approved	2/25/25
Notice Sent	
Insurance Cert. Rec'd	<input checked="" type="checkbox"/>

NAME OF EVENT: Centennial Sprint

DATE OF EVENT: 04/05/25

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- **Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."**
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

Contact Information: (Please print)

Organization <u>UC Cooperative Extension of Colusa County</u>	Phone (day) <u>530-458-0570</u>
Contact Person <u>Karyna Barrera</u>	Phone (evening) <u>530-501-8469</u>
Address <u>100 Sunrise Blvd Suite E</u>	Fax _____
City <u>Colusa</u>	E-mail Address <u>karbarrera@ucanr.edu</u>
Zip Code <u>95932</u>	
Alternate Contact <u>Leslie Pingrey 530-632-7834</u> <u>Preet Ahluwalia 530-304-4980</u>	
<i>(It is highly recommended that an alternate name & telephone number be provided)</i>	

Event Details:

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
Colusa-Sacramento River SRA	04/05/25	7:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	04/05/25	1:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Electrical: Yes No Selling Liquor: Yes No Sound Amplification: Yes No Food & Beverage: Yes No Open Fire: Yes No (If yes, please explain (permit may be required)) _____

Type of Event:

Parade	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input type="checkbox"/>	Please Specify _____
Walkathon	<input type="checkbox"/>	Run	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>	

Attendance:

Number of Participants	<u>50</u>	Number of Floats	_____
Number of Booths/Stalls	<u>10</u>	*Please provide best estimates*	
Number of Vehicles	<u>25</u>		
Number of Bands	<u>1</u>		

Narrative and Map of Event:

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

Narrative: Attached on separate page

Map, route, and/or site plan: (if insufficient space, please attach on separate sheet)

Attached on separate pages

Signature of Person Submitting Application: *Kym Binn* Date: 2/18/25

Office Use Only

Public Works	<u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>2-25-25</u>
Recreation	<u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>2/24/25</u>
Street/Parks	<u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>2-25-25</u>
Fire Dept.	<u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>2-25-25</u>
Police Dept.	<u><i>[Signature]</i></u>	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>2-25-25</u>
City Manager Review	<u><i>[Signature]</i></u>			Date: <u>2-25-25</u>

Narrative:

We are thrilled to announce Centennial Sprint, a community celebration hosted by the UC Cooperative Extension Office to mark our 100-year legacy of service to the community. This event will highlight our ongoing commitment to education, health, and sustainable agriculture, and will celebrate the contributions of our Master Gardeners, CalFresh Healthy Living program, 4-H youth development, and agricultural education initiatives.

The Centennial Sprint is designed to be a family-friendly event that promotes health, wellness, and community engagement. Participants of all ages and abilities are invited to walk, jog, or run, celebrating not only our past achievements but also our ongoing work to strengthen the community through education and outreach. The race will take place along a scenic route starting at the Colusa-Sacramento River Recreation Area on Levee Street, then turn left onto Main Street, then up the levee once they reach River Road, and run along the river, loop around the boat ramp and end up back in the Colusa-Sacramento River State Recreation Area, offering a safe and enjoyable experience for all.

As part of this event, we aim to foster a deeper connection between local residents and the programs we offer, including gardening education through our Master Gardener volunteers, nutrition and wellness resources through CalFresh Healthy Living, and youth development and leadership opportunities through 4-H. By participating in this 5K, attendees will have the opportunity to learn more about these programs at tables that we will have set up by office staff and volunteers from each of our programs.

Funds raised through the event will support ongoing UC Cooperative Extension programs, ensuring that we can continue to offer educational opportunities, resources, and services to our community for the next 100 years. We envision this event as not just a celebration, but also as a catalyst for building lasting partnerships that will benefit future generations.

We respectfully request your approval to host this exciting event on Saturday, April 5, 2025, and we are committed to ensuring the event is planned with the highest standards of safety, sustainability, and community involvement.

Thank you for considering our request. We look forward to working with the city to make this milestone celebration a success for everyone involved.

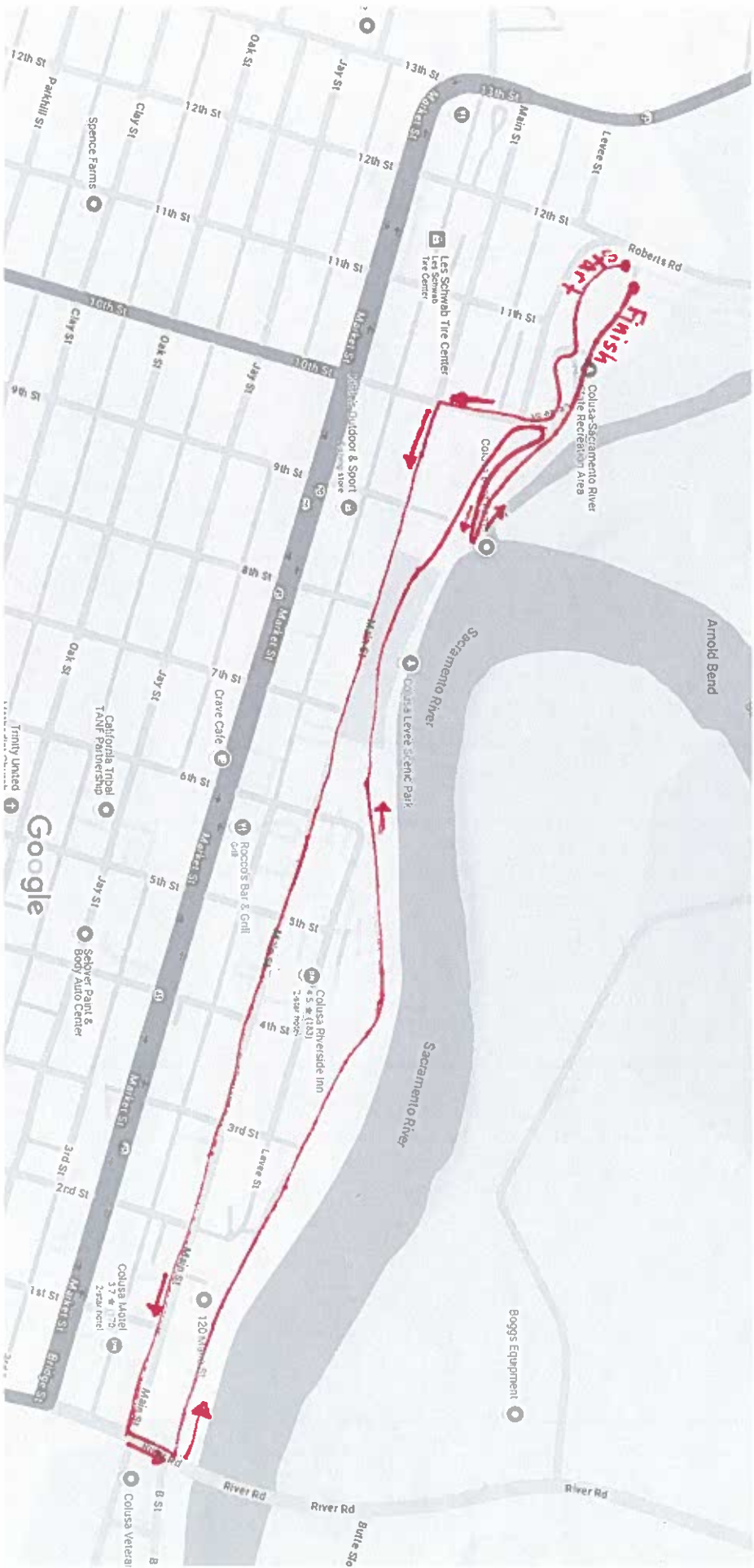
Tentative Schedule:

- 7:00 AM Arrive at Colusa-Sacramento River State Recreation Area to set up for event. We will bring tables and materials for our volunteers to help us set up a check in table and informational booths for each program. We will also bring water bottles in coolers, to pass out to runners. We'll need to set up cones along the route to direct runners, as well as a registration table for runners to sign in and pick up their shirts.
- 8:30 AM Runners/walkers start arriving for registration
- 9:00 AM Run begins

- 10:00 AM** Welcome runners back to the State Recreation Area, pass out waters to participants, allow time for attendees to visit the program tables and learn more about our office events, resources and opportunities for participation
- 10:15** Host a 100-yard dash for the kids and award metals to participants
- 11:30 or 12:00** Start cleaning, take down tables, load up materials, pick up all trash

Route:

- Start in Colusa-Sacramento River State Recreation Area
- Head down Levee Street, until it turns into 10th Street
- Turn left onto Main Street
- Turn left onto River Road
- Turn left onto levee
- Run along the levee until you reach the Colusa-Sacramento State Recreation Area
- Loop down and around the boat ramp
- Finish in the Recreation Area



Map data ©2025 200 ft