

**RESOLUTION NO. 26-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLUSA ADOPTING AN  
UPDATED CELL PHONE USAGE & STIPEND POLICY**

**WHEREAS**, the City of Colusa (“City”) recognizes the importance of cellular communication in supporting efficient municipal operations; and

**WHEREAS**, the City desires to establish clear guidelines governing the use of personal and City-issued cellular devices; and

**WHEREAS**, the City Council finds that updating the existing Cell Phone Stipend Policy is necessary to reflect current technology, operational needs, and legal requirements, including compliance with the California Public Records Act; and

**WHEREAS**, the updated policy provides a standardized stipend structure and establishes clear expectations regarding employee use, data security, and accountability;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUSA DOES  
HEREBY RESOLVE:**

1. The City Council hereby finds that the above recitals are true and correct and are incorporated herein by reference.
2. The City Council hereby adopts the Cell Phone Usage & Stipend Policy, attached hereto as Exhibit A and incorporated herein by this reference.
3. This policy supersedes all prior Cell Phone Stipend Policies previously adopted by the City.
4. The City Manager or their authorized designee is hereby authorized to administer, interpret, and implement the policy.
5. If any provision of this Resolution is held invalid, such invalidity shall not affect the remaining provisions.
6. This Resolution shall take effect immediately upon adoption.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed and adopted this 5th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
DENISE CONRADO, MAYOR

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Shelly Kittle, City Clerk