



City of Colusa California

STAFF REPORT

DATE: June 15, 2025
TO: Mayor and Members of the City Council
FROM: Joshua Fitch, Police Chief, via Jesse Cain, City Manager

AGENDA ITEM: Consideration of a professional services agreement with Endemic Architecture

Recommendation: That the City Council authorize the City Manager to enter into a professional services agreement with Endemic Architecture, based in Alameda, California, for preliminary design and planning services for a new police department facility, in an amount not to exceed \$50,000.

BACKGROUND ANALYSIS:

The City of Colusa Police Department currently operates out of a facility that no longer meets the operational needs of the department. The building is undersized, outdated, and insufficient for the City's current and future law enforcement functions. The need for a modern, appropriately sized police facility has been recognized for many years.

In an effort to begin addressing this need, the City previously issued a Request for Qualifications (RFQ) seeking comprehensive proposals for design and construction of a new police department facility. Unfortunately, all proposals received in response to the RFQ significantly exceeded the City's financial capacity. As a result, staff rejected all RFQ responses.

To maintain momentum and begin planning efforts in a phased and budget-conscious manner, the City issued a Request for Proposals (RFP) limited to preliminary design and planning services, not to exceed \$50,000. This scaled approach focuses on concept development, site planning, and accurate cost estimating to support future funding efforts.

The Colusa Indian Community Council generously donated \$50,000 to the Colusa Police Department to fund this planning effort. With this donation, the City can now move forward without using General Fund resources for this initial phase.

Following evaluation of proposals received in response to the RFP, staff recommends contracting with **Endemic Architecture**, a qualified design and planning firm based in Alameda, California. Endemic Architecture demonstrated the necessary experience and understanding of the City's needs and budget constraints.

The City intends to enter into a professional services agreement with Endemic Architecture in an amount not to exceed \$50,000 to carry out the initial planning and design services.

This effort will produce the foundational materials needed for the City to pursue grants and loan opportunities to fund the full design and construction of a new police department facility.

This project is a long overdue investment in public safety and community infrastructure. The generosity of the Colusa Indian Community Council and the partnership with Endemic Architecture allow the City to take the first step toward realizing a new police department facility that will serve the needs of the community and our officers for years to come. Staff will continue pursuing funding opportunities to complete the design and construction of the new facility.

BUDGET IMPACT:

There is no impact to the City's General Fund. The \$50,000 contract with Endemic Architecture will be fully funded through a donation from the Colusa Indian Community Council.

STAFF RECOMMENDATION: Adopt resolution 25-

ATTACHMENT:

- Endemic Proposal