

COMMUNITY SAKE GRANT FUNDING AGREEMENT

This grant agreement details a one-year specific grant from the City of Colusa, California (Grantor) to the _____ (Grantee), located at _____ to support Grantee's **Project/Program/Event** to build and bolster the community of Colusa, CA.

Term:

The term of the Community Sake Funding is one year beginning on October 1, 2023.

Description:

This **Project/Program/Event** will seek to improve the quality of life and build civic pride in Colusa.

Grantee Project/Program/Event description.

The Grantor makes this grant subject to the following terms and conditions:

- a. Grantee must repay to grantor any portion of this grant not used for the stated purpose.
- b. Grantee will utilize the grant's proceeds only for charitable, educational, and free activities consistent with its grant requirements. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by section 501(c)(3) of the IRC or, if applicable, IRC sections 501(h) and 4911
- c. Grantee will submit an annual written report to the grantor on the disposition of the grant proceeds. The report should describe:
 - The goals set for the project during the grant period
 - Any progress or setback relative to these goals
 - Other funding received for this project and how it was used
 - The impact of activities on the target issue(s)
 - Any modification of strategies in light of changing issues
 - Significant challenges and how they were dealt with
 - Major programmatic changes
- d. Grantee agrees to show these grants funds on its books; however, Grantee is not required to segregate these funds in separate bank accounts. All expenditures made for the purposes of the grant shall appear on Grantee's books. Grantee agrees to make such books and records available to Grantor at reasonable times upon request and to keep copies of all books, records, and reports to Grantor for at least four years after the grant term has ended.
- e. This grant is earmarked for the project identified in this grant agreement. The grant is not earmarked for transmittal to any other entity or person, even if the proposal or other correspondence expresses expenditure intentions. Rather, Grantee agrees to accept complete control of the grant and its disposition and responsibility for complying with the terms and conditions of this agreement.

By signing below, Grantee accepts and agrees to all terms and conditions set forth in this letter. Please retain a copy of this grant agreement and return a signed copy to Grantor by September 15, 2023. Upon receipt of a signed agreement, Grantor shall disburse the grant.

Signature: _____

Name: _____

Date: _____
(Grantee)

Signature: _____

Name: _____

Date: _____
(Grantor)