



CITY OF COLUSA
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Colusa, CA 95932
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August 20, 2024

The Honorable Elizabeth Ufkes Olivera
Presiding Judge
Superior Court of California, County of Colusa
532 Oak Street
Colusa, California 95932

Dear Judge Olivera,

As required by law, this letter is the City of Colusa City Council's official response to the 2021-2022 Colusa County Civil Grand Jury report dated June 26, 2024, entitled "2023-2024 Colusa County Grand Jury Final Report- Report #1 City of Colusa". The Colusa City Council has taken this report seriously and appreciates the time the Grand Jury took investigating and reporting. Please accept our responses and take into consideration that some corrective measures are in process.

Council Responses to Grand Jury Findings

- F1. Council acknowledges that the City has developed and implemented policies associated with planning and permitting of City sponsored events and has updated the credit card use policy.
- F2. Council acknowledges that the City looked at the City's current purchasing policy in November 2023 and found that the majority of the Council determined that the City's current purchasing policy was up to date and if anything needed to be changed it was to raise the dollar amount due to the economy.
- F3. Council feels that city administrators have a good understanding of the purchasing policy.
- F4. Council feels that staff does not have issues with the implementation of the existing purchasing policy.
- F5. Council acknowledges that the City's Website is lacking the elected City Treasure and City Attorney contact information.

Council Response to Grand Jury Recommendations

R1 Response

The City of Colusa City Council has gone over the current purchasing policy and feel that it is consistent with the City's needs and will be reviewed on a recurring basis to see if modifications are necessary.

R2 Response:

The City of Colusa is a member of the California League of Cities which provides elected official training. City staff has weekly meetings which allow us to keep the city administration and staff responsible for expenditures up to date on our policies.

R3 Response:

The City Council will have the administrators and staff that are responsible for the expenditure of public moneys attest in writing that they have received the purchasing policy and understand its terms.

R4 Response:

The City of Colusa currently has two members of the Council on the budget Ad Hoc committee and every year they go over the budget and recommend how money will be spent in that fiscal year. It is not in the City's elected treasurer's responsibility per Government Code 41001, 41002, 41003, 41004, 41005, 41006, and 41007.

R5 Response:

The City Council will have the contact information for the elected City Treasurer and the City Attorney added to the City's website before 2025.

In closing, we, the City Council, take pride in our community and consider ourselves very fortunate to be living in such a great city. We greatly appreciate our hard-working staff and employees. The City of Colusa City Council appreciates Your Honor's consideration of this letter and the work of the Grand Jury.

Respectfully,

Daniel Vaca, Mayor
City of Colusa