

SADIE BOGGS ASH

CONSULTING PROPOSAL 2023

Prepared by Sadie Ash
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WORK/PROJECT OBJECTIVES

Maintain status and momentum of last 12-18 months of work while City Leadership and Staff work to reassign roles and responsibilities if needed and hire permanent grant writer and administrative support.

SCOPE OF WORK

To work in a Special Projects Support Role, assisting City Leadership and staff on tasks including but not limited to research; data pulls and comparisons; language review and rewrites; grant administration and management; grant proposals and applications; dashboard and reporting creation and maintenance, program strategy.

OPTIONS

- \$65 per hour, not to exceed \$6000 per month (92 hours per month). The consultant will bill the department accordingly for any work requested by City Leadership and staff with the approval of City Manager.
- \$75 per hour for specific project/unique project needs, not to exceed \$3000 per month (40 per project).
- \$1,500-\$4,000 per grant. Grant-specific projects include all grant application components and minimal program development required. The total cost will be calculated based on information provided by city staff on a one-by-one basis before grant work begins.