



City of Colusa California

STAFF REPORT

DATE: September 3 2024
TO: City of Colusa Mayor and Council Members
FROM: Jesse Cain, City Manager

AGENDA ITEM:

Resolution amending the Utilities Superintendent job description and pay rate

Recommendation: Council to pass a Resolution 24-

BACKGROUND ANALYSIS:

Since 2007 the Utilities superintendent job description has been changed several times to meet the City's needs while the construction of the new wastewater plant was being built and personnel that was either here at the time of construction or hired during the construction.

This new amended job description meets the needs of the City of Colusa now and into the future. I have also included a new pay rate for the updated job description as this position has not been filled in years.

If the City Council is to adopt resolution 24 all other job descriptions that have been approved in the past will be eliminated by the resolution and this will be the only current job description available for the Utilities Superintendent position.

If adopted my plan is to try and have this position fill by the end of the year.

BUDGET IMPACT: None at this time.

STAFF RECOMMENDATION: Council to approve Resolution 24

ATTACHMENT:

Resolution 24-
Pay scale
Job description