



City of Colusa California

STAFF REPORT

DATE: February 21, 2023

TO: City of Colusa Mayor and Council Members

FROM: Fernanda Vanetta, Grant Writer through Jesse Cain, City Manager

AGENDA ITEM: City of Colusa Sports Complex

Recommendation: Council to give direction to staff in how they would like to pursue the development of a City of Colusa Sports Complex.

BACKGROUND ANALYSIS:

On March 15, 2022 the City Council of the City of Colusa approved setting aside 25 acres of wastewater reclamation property for future recreation activities. Community members and elected officials have given staff direction to develop the space for a multi-purpose sports complex.

Ideally funding for the project would be sought through a variety of sources including but not limited to:

- General Funds
- Federal and State Grants
- Community Donations (Cash and In-Kind)

Grant department staff has identified that in order to competitively compete for planning and / or implementation grants for such a project a concept has to be created for the project. Project development would require the following:

1. Program Development and Public Workshops:
 - a. Council direction for scope, design needs and specific visions for the project
 - b. Develop project elements and priorities.
 - c. Public Engagement workshops to present concept and gain feedback
2. Site and Utility Analysis with Base Development:
 - a. Site Visits and Analysis
 - b. Topography Study
 - c. Utilities and Drainage Study
 - d. Identify any additional site elements that may help or hinder the scope of work.
 - e. Create Base Map – Use architectural plans to develop base map of existing site conditions.

3. Schematic Master Plan Development with Alternatives
 - a. Develop schematic hand-drawn plans for review and develop architectural concepts for all structures.
 - b. Develop a preliminary cost estimate for all improvements.
 - c. Architectural rendering
 - d. Schematic plan presentation with cost analysis in order to align plan priorities and provide additional direction.
4. Revisions
5. Cost Analysis with Schedule and Maintenance Cost Analysis
6. Final Master Plan and Renderings

The project with the above-listed deliverables is estimated to cost around \$35,000. There is no agreement at this time for work to be done and the cost above is only to illustrate what it could take to move the project forward.

BUDGET IMPACT: Dependent on priorities and direction of City Council

ATTACHMENT: