



City of Colusa California

STAFF REPORT

DATE: June 21, 2022
TO: City of Colusa Mayor and Council Members
FROM: Jesse Cain, City Manager

AGENDA ITEM:

Subject: Consultant services contract for Building and Plan Checks

Recommendation: Council to approve Resolution 22-___ approving the services contract for Building and Plan Checking.

BACKGROUND ANALYSIS:

In 2014, I was handed the Building Department to oversee and operate. The City had a contract with Wildan Consulting and BV Consulting to fill in when the City's Building Inspector was not available or when something was too complicated to handle in house. After overseeing the Building Department, I found it was costing the city money to a point where the City Building Department was operating in the red each year. And this should be a department that at least covers its operating cost because this is a fee generated position.

In September of 2015, the City entered a building services contract with Wyatt Paxton and the City no longer used Wildan or BV consulting.

Over the last few years, we created a new position called Economic Development Manager and included those duties of the Building/ Code inspector, and City Planner. The Economic Development Manager position that includes the building and code enforcement duties is no longer working for the City of Colusa with the growth that we are having. Not knowing how long this growth is going to happen and with a looming shut down of our economy, I felt that it would be best to contract out the building inspection services for the next few months and see if the building slows down. This should be a position that pays for itself and not cost the general fund.

This would be a month-to-month contract and can be cancelled with a 30-day notice. I recommend the City Council move forward with the contract and see how this next year goes.

BUDGET IMPACT: Unknown this position should pay for itself as a contracted position.

STAFF RECOMMENDATION: Council to approve Resolution 22-____ to approve the service contract for Wyatt Paxton Consulting.