

**RECEIVED**

AUG 23 2022

## City of Colusa

## Application for

Temporary COLUSA

Street Closure, Parades, Special Events and Festivals

Office Use Only

Date Received 8/23  
 Routing Date 8/23  
 Date approved 8/30  
 Notice Sent \_\_\_\_\_  
 Insurance Cert. Rec'd \_\_\_\_\_

NAME OF EVENT: PuptoberfestDATE OF EVENT: 10/22/22 (10am-12pm)

Please read carefully:

- Application must be filed with the city clerk at least 30 days prior to the event to allow time for review and council action.
- Applications will be returned if incomplete
- There are no fees for street closure services
- Complete in the space provided a narrative explaining the specific purpose of the event including garbage clean-up plans.
- Submit a map in the space provided outlining the event's location and all street and/or parking lot closings
- Submit copies of flyers, posters or other materials that will advertise the event. The organizer is responsible for ensuring that all flyers, posters, etc. advertising the event are removed from public facilities. Failure to comply may impact approvals for future applications.
- **Applicants must provide prior to the event a certificate of insurance meeting city insurance requirements—a minimum of \$1 million per occurrence naming the city as additional insured. Limit is subject to increase depending on event. The description must read: "The City of Colusa, its officials, employees and agents are named as Additional Insured with Waiver of Subrogation with respect to general liability."**
- All applications are subject to approval by the city council
- Applicants will be notified when the request has been approved or if additional information is required. Inquiries about the status of an application may be directed to the city manager's office.
- All street closures must maintain adequate clearance for emergency vehicle access.
- If event will take place on the state highway, attach a copy of the Caltrans encroachment permit

**Contact Information:** (Please print)

Organization Colusa County Animal Control  
 Contact Person Courtney Elliott  
 Address 929 Bridge St.  
 City Colusa  
 Zip Code 95632

Phone (day) 530.458.0247  
 Phone (evening) (see alt contact)  
 Fax 530.458.4697  
 E-mail Address \_\_\_\_\_

Alternate Contact Ram DaGrossa 530.619.0032 C 530.458.0373 W

(It is highly recommended that an alternate name & telephone number be provided)

**Event Details:**

Location of Event	Start Date MM/DD/YY (Incl. set up)	Start Time	Finish Date MM/DD/YY (Incl. tear down)	Finish Time
<u>Memorial Park</u>	<u>10/22/22</u>	<u>730</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm (set up)	<u>10/22/22</u>	<u>130</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm (tear down)

Electrical: Yes ☒ No ☐ Selling Liquor: Yes ☐ No ☒ Sound Amplification: bringing own Yes ☒ No ☐ Food & Beverage: Yes ☒ No ☐ Open Fire: Yes ☐ No ☒ (If yes, please explain (permit may be required) Uons club hot dogs)

**Type of Event:**

Parade	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Event/Festival	<input checked="" type="checkbox"/>	Please Specify _____
Walkathon	<input type="checkbox"/>	Run	<input type="checkbox"/>	Other	<input type="checkbox"/>	

**Attendance:**

Number of Participants	80, approx.	Number of Floats	0
Number of Booths/Stalls	5-7		
Number of Vehicles	0		
Number of Bands	0		

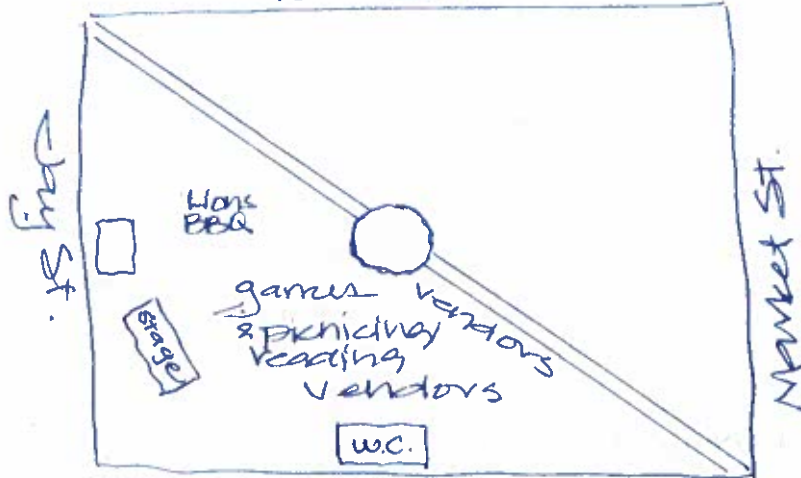
\*Please provide best estimates\*

**Narrative and Map of Event:**

(Be specific and include garbage clean-up plans, detailed map, route and/or site plan. Attach extra page if necessary)

**Narrative:** The 4th Poptoberfest, benefitting Friends of Colusa County Animal Shelter (FACAS), will be a community family picnic in the park with pets. AC is the primary sponsor and will provide pet info & education. The Library, a co-sponsor, will hold "Paws to Read" where children are given books to read to their pets and take home. There will also be vendors, lawn games, and a dog costume contest.

10th St.



Signature of Person Submitting Application: *Amelia Galt*

Date: *8/18/22*

**Office Use Only**

<b>Public Works</b> <i>gm</i>	____ Approved	____ Denied	Date: _____
Comments: _____			
<b>Recreation</b> <i>gm</i>	____ Approved	____ Denied	Date: _____
Comments: _____			
<b>Street/Parks</b> <i>gm</i>	____ Approved	____ Denied	Date: _____
Comments: _____			
<b>Fire Dept.</b> <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved	____ Denied	Date <i>8-30-22</i>
Comments: _____			
<b>Police Dept.</b> <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved	____ Denied	Date <i>8-30-22</i>
Comments: _____			
<b>City Manager Review</b> <i>gm</i>			Date _____
Comments: _____			



**COUNTY ADMINISTRATIVE OFFICE  
CLERK OF THE BOARD OF SUPERVISORS**

Wendy G. Tyler:  
CAO  
Clerk to the  
Board  
Risk  
Manager

October 22, 2022

City of Colusa

425 Webster Street, Colusa, CA 95932

Ann Nordyke,  
Chief Deputy  
Clerk

Subject: Puptoberfest-Veterans Memorial Park

To Whom It May Concern:

Patricia Rodriguez,  
Deputy Clerk

Melissa Kitts,  
Deputy Clerk

**SUPERVISORS**

Merced Corona,  
District I, Chair

Daurice Smith,  
District II

Kent Boes,  
District III

Gary J. Evans,  
District IV

Denise J. Carter,  
District V

I hereby certify that the County of Colusa is self-insured for various coverages through the following Joint Powers Authorities. The County is self-insured for Liability claims for the first \$250,000 with Trindel Insurance Fund and insured with CSAC-Excess Insurance Authority for the next \$24,750,000. There is no deductible for a liability claim. The County is self-insured for Property claims for the first \$25,000 with Trindel Insurance Fund and insured with CSAC-Excess Insurance Authority for the next \$609,975,000. There is a \$1,000 deductible for property damage. The County is self-insured for Auto Property claims for the first \$10,000 with Trindel Insurance Fund and insured with CSAC-Excess Insurance Authority for the excess fair market value. There is a \$1,000 deductible for auto property damage. The County is self-insured for Workers' Compensation claims for the first \$300,000 with Trindel Insurance Fund and insured with CSAC-Excess Insurance Authority with a statutory limit. There is no deductible for a workers' compensation claim. The County has a \$10,000,000 Faithful Performance Bond, and a \$10,000,000 Money and Securities Bond with a \$2,500 deductible each.

**Certificate Holder:** *County of Colusa*

**Additional Insured:** City of Colusa, its officials, employees and agents are included as additional covered parties, but only insofar as the operations under this contract are concerned.

The County of Colusa is self-insured under the State of California Government Code Section 990.4 for the lines of coverage and in the amount required by contract or agreement. This letter confirms our intent to treat the above-named entities as "*Additional Insured*". The County meets all State requirements for self-insured and complies with all State of California rules and regulations for self-insured entities.

The County of Colusa maintains an adequate reserve for claims; the County is also audited annually by an independent firm.

Sincerely,

COUNTY OF COLUSA

WENDY G. TYLER, CAO, Risk Manager

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