



City of Colusa California

STAFF REPORT

DATE: April 5th, 2022
TO: Mayor and Members of the City Council
FROM: Ishrat Aziz-Khan, through Jesse Cain, City Manager

AGENDA ITEM:

Consideration of Resolution approving the Subrecipient Agreement Between the City of Colusa and Habitat for Humanity Yuba/Sutter.

Recommendation:

Council to adopt the Resolution to sign an agreement between the City of Colusa and Habitat for Humanity Yuba/Sutter to provide services for the First-Time Homebuyer Program and the Owner-Occupied Rehabilitation Program.

BACKGROUND ANALYSIS:

The City of Colusa had a contract with the Regional Housing Authority since 2013 to administer the First Time Homebuyer Program and the Owner-Occupied Rehabilitation Program. The Regional Housing Authority restructured the organization and eliminated the program administration position and canceled the contract with the City in January 2022. I have reached out to several different entities to seek their services and finally found Habitat for Humanity Yuba/Sutter. The program administrator is a former employee of the Regional Housing Authority and has worked on these programs before. The employee has historical knowledge of the city programs. Habitat for Humanity is covering the same area as Regional Housing Authority covered in the past.

BUDGET IMPACT:

The contract with Habitat for Humanity is the same as it was with the Regional Housing Authority. The administration cost is paid by the Community Development Grant (CDBG) funding and has no impact on City's general fund.

STAFF RECOMMENDATION:

The staff recommends approving the resolution for the subrecipient Agreement between the City of Colusa and Habitat for Humanity Yuba/Sutter.

ATTACHMENTS:

Subrecipient Agreement, Standard Agreement and Resolution