

**Columbus Consolidated Government
Council Meeting Agenda Item**

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| TO: | Mayor and Councilors |
| AGENDA SUBJECT: | Contract Extension for Custodial Supplies (Annual Contract) – RFB No. 19-0039 |
| INITIATED BY: | Finance Department |

It is requested that Council authorize the extension of the annual contract for the purchase of custodial supplies on an “as needed basis” through October 7, 2026 with Key Maintenance Supply (Atlanta, GA), Southeastern Paper Group (Atlanta, GA), Pyramid School Products (Tampa, FL), COPACO (Columbus, GA), Acuity Specialty Products dba Zep Sales & Service (Atlanta, GA) and Imperial Dade (Loxley, AL) for the estimated annual contract value of \$216,862.89. Various departments of the Columbus Consolidated Government utilize these custodial supplies and chemicals.

Per Resolution No. 211-19, Council authorized a five-year contract with Key Maintenance Supply (Atlanta, GA), Robinson Supply Company (Columbus, GA), Southeastern Paper Group (Atlanta, GA), Veritiv Operating Company (Norcross, GA), Pyramid School Products (Tampa, FL), COPACO (Columbus, GA), Grainger Industrial (Macon, GA), Associated Paper (Conyers, GA), Acuity Specialty Products dba Zep Sales & Service (Atlanta, GA) and Imperial Dade (Loxley, AL) to provide Custodial Supplies. The contract expired on October 7, 2024. In accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year through October 7, 2025. However, the Public Works Department requested another extension to work on updated specifications for the next contract. Council approval is required for contract extensions beyond one year.

Funds are budgeted each fiscal year for this ongoing expense: Integrated Waste Management Fund - Public Services – Solid Waste Collection – Operating Materials; 0207-260-3510-GARB-6728, Sewer Fund – Public Services – Sewer Maintenance – Operating; 0202-260-3210-ROWN-6728, and various accounts of other city departments.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXTENSION OF THE ANNUAL CONTRACT FOR THE PURCHASE OF CUSTODIAL SUPPLIES ON AN “AS NEEDED BASIS” THROUGH OCTOBER 7, 2026 WITH KEY MAINTENANCE SUPPLY (ATLANTA, GA), SOUTHEASTERN PAPER GROUP (ATLANTA, GA), PYRAMID SCHOOL PRODUCTS (TAMPA, FL), COPACO (COLUMBUS, GA), ACUITY SPECIALTY PRODUCTS DBA ZEP SALES & SERVICE (ATLANTA, GA) AND IMPERIAL DADE (LOXLEY, AL) FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$216,862.89.

WHEREAS, custodial supplies will be utilized by various departments of the Columbus Consolidated Government; and,

WHEREAS, Per Resolution No. 211-19, Council authorized a five-year contract with Key Maintenance Supply (Atlanta, GA), Robinson Supply Company (Columbus, GA), Southeastern Paper Group (Atlanta, GA), Veritiv Operating Company (Norcross, GA), Pyramid School Products (Tampa, FL), COPACO (Columbus, GA), Grainger Industrial (Macon, GA), Associated Paper (Conyers, GA), Acuity Specialty Products dba Zep Sales & Service (Atlanta, GA) and Imperial Dade (Loxley, AL) to provide Custodial Supplies. The contract expired on October 7, 2024. In accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year through October 7, 2025. However, the Public Works Department requested another extension to work on updated specifications for the next contract. Council approval is required for contract extensions beyond one year.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Mayor and/or his designee is hereby authorized to extend the annual contract for the purchase of custodial supplies on an “as needed basis” through October 7, 2026 with Key Maintenance Supply (Atlanta, GA), Southeastern Paper Group (Atlanta, GA), Pyramid School Products (Tampa, FL), COPACO (Columbus, GA), Acuity Specialty Products dba Zep Sales & Service (Atlanta, GA) and Imperial Dade (Loxley, AL) for the estimated annual contract value of \$216,862.89. Funds are budgeted each fiscal year for this ongoing expense: Integrated Waste Management Fund - Public Services – Solid Waste Collection – Operating Materials; 0207-260-3510-GARB-6728, Sewer Fund – Public Services – Sewer Maintenance – Operating; 0202-260-3210-ROWN-6728, and various accounts of other city departments.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2025 and adopted at said meeting by the affirmative vote of _____ members of said Council.

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| Councilor Allen | voting _____ |
| Councilor Anker | voting _____ |
| Councilor Chambers | voting _____ |
| Councilor Cogle | voting _____ |
| Councilor Crabb | voting _____ |
| Councilor Davis | voting _____ |
| Councilor Garrett | voting _____ |
| Councilor Hickey | voting _____ |
| Councilor Huff | voting _____ |
| Councilor Tucker | voting _____ |

Lindsey G. McLemore, Clerk of Council

B.H. "Skip" Henderson III, Mayor