

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Computer Devices, Accessories and Associated Services for Information Technology Department (Annual Contract) – Cooperative Purchase
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the annual contract for the purchase of Computer Devices, Accessories and Associated Services, from Virtucom, Inc. (Norcross, GA), on an “as needed” basis, for the Information Technology Department, by Cooperative Purchase via DeKalb County School District contract #25-599. Based on prior years usage, the Information Technology Department spends approximately \$334,901.00, annually, for computer equipment and services.

The vendor will provide, install and maintain computer equipment and accessories, such as Lenovo computer hardware, mice, keyboards, etc. This equipment will be utilized by end users throughout the City as deemed necessary by the Information Technology Department. By using the DeKalb County School District ITB award, CCG will be able to benefit from DCSD’s volume pricing which is more cost effective than the current state contract pricing, while also obtaining longer warranties and on-site services. This contract will allow CCG to continue to purchase Lenovo computers with the same or better specifications. It will also provide for the vendor to set-up and install the new systems, rather than drop shipping equipment to CCG and requiring IT staff to perform the installation. This will allow IT staff more time to respond to IT service requests and focus on other tasks, such as the older machines that are not under warranty or service.

The purchase will be accomplished by Cooperative Purchase via Invitation to Bid (ITB) #25-599, initiated by DeKalb County School District (DCSD), whereby Virtucom, Inc., was the successful vendor contracted to provide Computer Devices, Accessories and Associated Services. The contract, which commenced March 21, 2025, is good through March 20, 2026, with the option for four (4) additional one-year renewals. The contract available under DCSD has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. The ITB process utilized by DCSD meets the requirements of the City’s Procurement Ordinance; additionally, the City’s Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funding for the ongoing purchases and services will be budgeted, each fiscal year, in various departments’ budgets for computer equipment.

## **A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE ANNUAL CONTACT WITH VIRTUCOM, INC. (NORCROSS GA), FOR THE PURCHASE OF COMPUTER DEVICES, ACCESSORIES, AND ASSOCIATED SERVICES, ON AN “AS NEEDED” BASIS, FOR THE INFORMATION TECHNOLOGY DEPARTMENT, BY COOPERATIVE PURCHASE VIA DEKALB COUNTY SCHOOL DISTRICT CONTRACT #25-599. BASED ON PRIOR YEARS’ USAGE, THE INFORMATION TECHNOLOGY DEPARTMENT SPENDS APPROXIMATELY \$334,901.00, ANNUALLY, FOR COMPUTER EQUIPMENT AND SERVICES.**

**WHEREAS**, the vendor will provide, install and maintain computer equipment and accessories, such as Lenovo computer hardware, mice, keyboards, etc. This equipment will be utilized by end users throughout the City as deemed necessary by the Information Technology Department. By using the DeKalb County School District (DCSD) award, CCG will be able to benefit from DCSD’s volume pricing which is more cost effective than the current state contract pricing, while also obtaining longer warranties and on-site services. This contract will allow CCG to continue to purchase Lenovo computers with the same or better specifications. It will also provide for the vendor to set-up and install the new systems, rather than drop shipping equipment to CCG and requiring IT staff to perform the installation. This will allow IT staff more time to respond to IT service requests and focus on other tasks, such as the older machines that are not under warranty or service; and,

**WHEREAS**, the purchase will be accomplished by Cooperative Purchase via Invitation to Bid (ITB) #25-599, initiated by DeKalb County School District (DCSD), whereby Virtucom, Inc., was the successful vendor contracted to provide Computer Devices, Accessories and Associated Services. The contract, which commenced March 21, 2025, is good through March 20, 2026, with the option for four (4) additional one-year renewals. The contract available under DCSD has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. The ITB process utilized by DCSD meets the requirements of the City’s Procurement Ordinance; additionally, the City’s Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor or his Designee is hereby authorized to enter into contract with Virtucom, Inc., (Norcross GA) for the purchase of Computer Devices, Accessories, and Associated Services, on an “as needed” basis, for the Information Technology Department, by Cooperative Purchase via DeKalb County School District contract #25-599. Based on prior years’ usage, the Information Technology Department spends approximately \$334,901.00, annually, for the computer equipment and services. Funding for the ongoing purchases and services will be budgeted, each fiscal year, in various departments’ budgets for computer equipment.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2025 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen	voting _____
Councilor Anker	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Hickey	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

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Lindsey G. McLemore, Clerk of Council

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B.H. "Skip" Henderson III, Mayor